

Education, Audiovisual and Culture Executive Agency

Erasmus Mundus and External Cooperation

Prof. dr. Lex Bouter
VU University Amsterdam
Athena Institute
De Boelelaan, 1105
NL - 1081HV Amsterdam
Nederland

Brussels, 19 July 2012
ARES (2012)1029541

Re: Erasmus Mundus Action 1B – Erasmus Mundus Joint Doctorate Programmes (EMJD)

Call for Proposals EACEA/42/11

Title: International Doctorate in Transdisciplinary Global Health Solutions

Ref.: 532541-1-NL-2012-1-ERA MUNDUS-EMJD

(Please quote this number in all correspondence)

Dear Prof. dr. Lex Bouter,

You have submitted a proposal under Action 1 in the framework of the Erasmus Mundus Call for proposals EACEA 42/11.

I am pleased to inform you that your above-mentioned proposal has been selected.

The Agency has received 133 proposals under Action 1B – Erasmus Mundus Joint Doctorate Programmes – out of which 9 were selected for funding.

All proposals were assessed with the assistance of independent academic experts. Enclosed you will find the consolidated version of the experts' assessments of your proposal. Please take account of the fact that most of the assessments were written by non-native speakers and that the Agency cannot comment on these independent assessments.

The selection decision is based on the quality of the proposal, its relative position in comparison with the other proposals received as well as the budget available.

The Agency will publish the version of the project description that you included in your application on the Erasmus Mundus website:

http://eacea.ec.europa.eu/erasmus_mundus/results_compensia/selected_projects_promote_eh_e_en.php.

It is very important that you provide us with the "url" of your project's website as soon as this is available, so that this link can also be given on the Agency's site. If you have amendments to make to the project description after publication, please let us know via the Erasmus Mundus functional mailbox, EACEA-Erasmus-Mundus@ec.europa.eu.

Please note that in the context of the eligibility check carried out by the Agency with respect to partner institutions as well as the proposed degree, the relevant Erasmus Mundus National Structure has identified the following:

Université Victor Segalen Bordeaux 2: The doctoral school proposed to deliver the degree is not yet accredited or not yet accredited in full by the relevant national authorities.

We invite you to inform the Agency and the relevant National Structure(s) as soon as the accreditation process has been concluded, and in any case **no later than 28 February 2013** (date by which your consortium will have to submit its 2013 scholarship/fellowship selection proposal to the Agency).

We kindly remind you that all successful students/fellows are to be awarded with at least a double degree. Should you need more information on the accreditation process, we invite you to contact the relevant Erasmus Mundus National Structure(s) and/or your contact person in the Agency.

PLEASE NOTE

In order to issue the Framework Partnership Agreement, we need to proceed with the necessary validations. We kindly ask you to send us the Financial Identification Form and the Legal Entity Form, whose templates are available at the following links:

Financial Identification Form:

http://ec.europa.eu/budget/contracts_grants/info_contracts/financial_id/financial_id_en.cfm#en

Legal Entity Form:

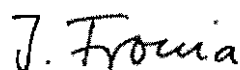
http://ec.europa.eu/budget/contracts_grants/info_contracts/legal_entities/legal_entities_en.cfm#en

Please fill them in according to the instructions given, scan them and e-mail them to eacea-EM-Consortia@ec.europa.eu at your earliest convenience and in any case **no later than 31/08/2012**.

We would also like to take the opportunity to invite you and a representative of one of the partners of your consortium to the 2012 Erasmus Mundus Coordinators' meeting for newly-selected projects, which will take place in Brussels on 20-21 September 2012. Please note that for organisational reasons we cannot allow the participation of more than two representatives of your project. A full programme of the event and practical information will follow in a message later in July.

Please do not hesitate to contact us should you have any further questions.

Sincerely Yours,



Joachim Fronia

Head of Unit

Annex: Comments and recommendations from the academic experts who assessed your proposal.

Proposal number:	532541-EM-1-2012-1-NL-ERA MUNDUS-EMJD
Proposal title:	International Doctorate in Transdisciplinary Global Health Solutions
Coordinator:	Prof. dr. Jacqueline Broerse
Applicant organisation:	VU University Amsterdam

Award Criteria
B.1 Academic and Research quality (25% of the max. score)
<p>The TransGlobe program refers to the three main determinants of the global transitions of the health system. The new paradigm of Transdisciplinary research is considered by the consortium to be the optimal approach to this challenge, especially because there has been almost no development in this direction within academia. In light of these major transitions, there is a pressing need for a new generation of global health scientists with the will, skills and resources to contribute to the solution of increasingly complex global health problems. The project's objectives optimally address this requirement. However, the proposal does not provide economic data.</p> <p>TransGlobe differs from existing Global Health PhD programmes through its: (I) transdisciplinary methodology allowing inclusion of various types of knowledge; (II) emphasis on emerging and future global health challenges in both developed and developing regions; (III) international set-up, directly involving European and third countries; (IV) creation of added value using a systematic approach to realising synergy. It is this innovative combination that makes the programme unique. This sub criterion is convincingly documented.</p> <p>It is really an original and innovative proposal which combines in each of the research studies the three main pillars of the new concept targeting:</p> <ul style="list-style-type: none"> - specific population or at the interface of populations - specific health threat - specific intervention domain <p>Three or four global health themes will be selected by the consortium each year in collaboration with non-academic organizations. Two or three PhD projects will then be formulated for each theme and this optimally builds on the expertise of consortium partners. Each PhD candidate is supervised by at least two professors with complementary expertise. For a specific PhD project, examples are given to illustrate trans-disciplinarity, and methodologies are presented schematically. The design of the PhD projects is very clear and the health threats are well perceived and explained. The scientific quality will be ensured by publishing articles in high impact journals.</p> <p>The consortium partners have longstanding and structural relationships between them, with the</p>

third country associate partners and with a plethora of non-academic organizations. Each student will be connected to representatives of 2-3 non-academic organisations who will act as mentors. Guest lectures will be organized on line for the class even when the students are abroad. Each year several global health practitioners are invited to partner institutes to talk about their work. Partner organizations also develop tailor-made courses on the topics relevant to the TransGlobe PhD students in addition to existing courses. This is a very convincing design that fully meets this sub-criterion.

Relevant learning outcomes following the Dublin descriptors will be achieved by 45 PhD graduates with academic specific knowledge, aptitudes and skills. Scientific and technological outcomes target to enhanced cutting-edge global health research capacity. Both educational and technological outcomes are foreseen: a solid foundation to become an inter-/trans-disciplinary global health scientist, specialised in one domain of global health and new cutting-edge capacities in European global health Institutions. These outcomes are based on current experience of running training at each institution.

B.2 Partnership experience and composition (25% of the max. score)

The consortium includes expertise centres with complementary backgrounds and fields of specialization. The professors that act as PhD supervisors and promoters in TransGlobe are outstanding specialists in the field, selected on the basis of their scientific merit as well as their competences for participating in transdisciplinary research. Consortium members are long-term European collaborators (5) and part of an existing network. Cooperation with 10 associated partners from three different continents ensures global coverage. Some European partners are already involved in EM programmes. This is an impressive worldwide consortium that can address Global Health objectives, especially regarding infectious diseases. Cancer and psychiatric diseases are less covered.

Diversity of consortium includes significant geographical spread, belonging to different ethnicities, cultures and socio-economic and cultural groups. The complementarity is highly demonstrated by the composition of their expertise in a coherent and unitary program. It is specifically stated that a global approach requires both relevant disciplines and societal actors e.g. patients, health professionals, governments, NGOs, international organisations and the private sector, which have been integrated to this end. Diversity is definitely present and complementarity of partners has been exploited using a trans-disciplinary approach.

All partners are involved in a joint master course EMMC on International Health, demonstrating extensive experience in international health training, research, practice and mobility schemes between members. The associated partners in the three different continents are also members of the same consortium. TransGlobe partners have extensive academic ties with numerous non-academic organisations including businesses, health service providers, NGOs, governments and international organisations. This network is well established.

All students will be linked to staff members of professional organisations through regular exchange and contacts. Towards this end, the consortium has assembled a list of 41 professional organisations worldwide with whom the consortium partners regularly collaborate. Letters of support are provided.

B.3 European integration and functioning of the programme (20% of the max. score)

TransGlobe is a three-year program. All candidates will be directed to finalize their work within this period. In special cases additional time may be required and partner universities will support the

funding sources. Following admission, students will follow clear and concise research and learning objectives. In terms of study load, research activities must cover 150 ECTS and the related courses 30 ECTS. The thesis will be defended in the 4th year. The training is well integrated and realistic. Limited information is given on the compulsory courses.

Mandatory mobility from the host to the partner institute takes place in the second year (at least 6 months in total). In addition student should travel to an institute in a third country if research requires it. Relevant model is provided to prove the mobility's relevance Various possibilities are offered depending on the PhD proposal: examples are provided showing an interesting setting of complementary disciplines in infection research.

The program will use a single, joint online application system which is the starting point of the following events. The call for PhD projects will be structured by a Steering and Advisory Board and 9 specific topics will be selected each year and published on appropriate websites. Professors whose projects are selected cannot apply for projects in consecutive years (although they can take part as second promoters). The applicants will be received from all over the world, and organization is provided in a coherent way, both structurally and temporarily.

Each candidate has two supervisors – the professor responsible for the project at the host institution and a related professor at a partner institution abroad. The supervisors are responsible for monitoring and securing the progress of the candidate. Students will thus receive valuable feedback from them and also from practitioners in the field. Candidates must also develop a doctorate research plan in great detail. During the first three months after enrolment, this plan is developed together with both supervisors and has to be approved by the Steering Board. A requirement for each PhD is to write 4 to 5 articles of which at least 2 have already been published in international peer-reviewed journals, 3 of them as first author. Such planning has well coordinated rules and processes apply to all candidates in the program: supervision, mentorship, evaluations, exams, and dissertation.

Successful completion of the programme will result in a double or multiple degrees with a joint degree supplement. Measures to deliver a fully accredited and recognized joint degree are not targeted.

B.4 Provisions for EMJD candidates and fellowship holders (15% of the max. score)

The TransGlobe consortium aims to attract candidates from both European and third countries and will use relevant websites, media platforms, network of associate partners in third countries, professional networks (30 worldwide organizations), schools of public Health and student associations at each place. This is a truly worldwide strategy. Appropriate channels and adequate methods are used to attract candidates from both European and third countries.

The services available to candidates to ensure their integration are systematically categorized by program's stages:

- Before the project: visas, accommodation
- During the project: social integration through student mentorship, vaccination and travel advices,
- Near or at the end of the project: career planning : facilitating further placement

All relevant networks will be exploited towards these ends. The supporting measures for trainees are convincing.

All the participants' institutes offer language courses at different levels and partial reimbursements of costs for courses and travel. The periods in the home and host institutions offer exposure to at least two different cultures and languages

The candidates will be hired under a 3yr employment contract based on standard local contracts. The 4th year will be devoted to thesis preparation and defence which will be taken care of by the host partner. The distribution of fellows will be 1-2 fellowships yearly for each of the 6 institutions. The yearly number of fellowships fully funded by EM (9/year) is inexplicably low when considering the number of participants, the teaching staff involved, the logistics mobilized and the innovative objectives presented,.

The programme intends to provide solid training by awarding a double diploma, reference letters from all the mentors, potential employment and alumni biannual meetings, and the applicants will be able to fully exploit the potential of the TransGlobe network. These are described in the application as general principles. No concrete activities are made or agreements materialized with the non-academic collaborators to ensure employment of graduates.

A template of the doctoral candidate agreement is being developed that will formalise the recruitment, assessment and examination of PhD candidates and outline the structure and organisation of the PhD programme. The agreement will also specify admission criteria, criteria for supervisors, criteria for institutions/universities, equal opportunity issues, and the degree that will be delivered (double). No management of risk or conflicts is provided.

B.5 Programme Management and Quality Assurance (15% of the max. score)

Adequate managerial and administrative bodies are established and their functions and operative links are efficiently structured: the Steering Board, the Management Team, the Advisory Board and the Administration Office that are described in details. The TransGlobe doctorate is monitored by an Advisory Board comprised of 6 members: 3 internationally recognized academics and 3 high-level professional experts in the field of global health. It supervises and coordinates the scientific part of the programme with the MT and the SB. An Ombudsman will be invited to visit all TransGlobe network meetings/workshops and will be accessible through the TransGlobe website. The structure of the consortium is strong and all the boards cooperate in achieving high quality training. However, it is not clear which partner(s) will search for extra funding to enlarge the yearly cohort of trainees which are not recruited on EU funding.

The breakdown of the budget for 5 years functioning is presented transparently and is based on a balance of 4 category A and 5 category B students per year for the laboratory-based EMJD projects. Responsibilities and tasks are assumed by corresponding organizations and risks are mentioned and analyzed. However, the financial plan does not anticipate how many students will be remunerated by the host partners' own funding and which extra funding will be provided to them.

The program's development and sustainability is based on the existing (non-joint) doctorate programs within its partner institutes, and on the industry and other stakeholders that stand to benefit from TransGlobe's research projects. TransGlobe is an extension of existing (non-joint) doctorate programmes within its partner institutes. The consortium provides the resources for creating a long-lasting structure of transnational collaboration of on-going research programmes. Teaming up with industry and other stakeholders that stand to benefit from TransGlobe's research projects and its crop of graduates will further ensure the programme's sustainability. Complementary funding has been included in the financial plan. Besides the intention to form 90 experts over the next 10 years.

The internal evaluation is focused on PhD candidates and professors' feedback on courses and research programs through questionnaires. An evaluation meeting involving student representatives takes place at the end of each academic year. To annually review the program, identify potential problems and propose corrective actions, the Erasmus Mundus Quality Assessment tool will be employed. Business intelligence software that tracks key performance indicators will be used. In addition to the national procedures, the consortium will ensure efficient external monitoring, both at the academic and administrative levels. Evaluation will be managed by the Coordinator. The consortium will make use of business intelligence software that tracks key performance. Quality evaluation procedures in TransGlobe are complemented by those already in place in the partner institutes. Under national law, the consortium's partner institutes are regularly evaluated by recognised agencies, all of which belong to the European Association for Quality Assurance in Higher Education (ENQA). In addition to these national procedures, the Advisory Board will play an important role in external monitoring and will deliver feedback to SB.

Other comments on the proposal

The TransGlobe program addresses the main determinants of the global transitions of the health system: health determinants, health constellations and health research. The project is soundly constructed and aims at excellence in Global Health research and training. It essentially differs from other existing programs through trans-disciplinarity and originality.

All the criteria are very well addressed and the information is provided in depth, especially for research programmes. The scientific project is well supported by linking international organizations to existing on-going projects at each Institute. Scientific and technological outcomes target enhanced cutting-edge global health research capacity.

All partners are involved in a joint master course, demonstrating extensive experience in international health training, research, practice and mobility schemes between members. The consortium partners have structural relationships with third country associate partners and with non-academic organizations. The management through various boards will fully address the broad and important field of Public health, and support growth and sustainability at a high quality level. However, the extra funding of the recruited fellows is not sufficiently planned.

A single, joint online application system will be used and double or multiple degrees be awarded

Consortium Agreement

**Trans Global Health International Doctorate in Transdisciplinary
Global Health Solutions**

FINAL 28-01-2013

Consortium Agreement

Stichting VU-VUmc, established in De Boelelaan 1105, 1081 HV Amsterdam, the Netherlands, Amsterdam, officially represented by Professor L.M. Bouter, Rector of the University, (hereinafter referred to as “VUA” or as the “Coordinating Institution”).

And the following degree-awarding Partners:

Academisch Medisch Centrum bij de Universiteit van Amsterdam, established in Meibergdreef 9, 1105 AZ Amsterdam, the Netherlands, officially represented by Professor dr. M.M. Levi, member of the executive board (hereinafter referred to as “AMC”¹);

Universiteit van Amsterdam, established in Spui 21, 1012 WX Amsterdam, the Netherlands, officially represented by Professor E.H.F. de Haan, Dean of the Faculty of Social and Behavioural Sciences (hereinafter referred to as “UvA”);

Institute of Tropical Medicine, established in Nationalestraat 155, 2000 Antwerp, Belgium, officially represented by Professor B. Gryseels, Director of the Institute of Tropical Medicine (hereinafter referred to as “ITM”²);

Université Victor Segalen Bordeaux 2, established in Rue Léo-Saignat 146, 33076 Bordeaux, France, officially represented by Professor M. Tunon de Lara, President of the Université Victor Segalen Bordeaux 2 (hereinafter referred to as the “UBx2”);

University of Barcelona, UB, established in Gran Via Corts Catalanes 585, 08007 Barcelona, Spain, officially represented by Professor Dídac Ramírez i Sarrió, Rector of the University of Barcelona (hereinafter referred to as “UB”).

Hereinafter jointly or individually referred to as “Parties” or “Party”

HAVE AGREED to the following terms and conditions, including those in the annexes, which form an integral part of this Agreement.

Definitions**Agreement**

means this consortium agreement, including all its annexes.

Consortium

means the Parties who have jointly submitted the Trans Global Health Joint Doctorate Programme under the Erasmus Mundus Joint Doctorate Programme scheme.

¹ AMC is not a degree-awarding institute and will provide their degrees through the UvA

² ITM is not a degree-awarding institute and will provide their degrees through one of the other full Parties

Consortium Body

means the bodies as described in article 6 responsible for the management of the Erasmus Mundus Joint Doctorate Trans Global Health Programme.

Defaulting Party

means a Party which the Steering Board has identified to be in breach of the Agreement and/or the Framework Partnership Agreement and/or the Specific Grant Agreement as specified in Article 17.1 of the Agreement.

Doctoral Candidate Agreement

means the agreement signed by the Party and the doctoral candidate, approved by the Steering Board to be enrolled in the Erasmus Mundus Joint Doctorate Programme Trans Global Health.

Doctoral Candidate

Means an early-stage researcher to be enrolled in the Erasmus Mundus Joint Doctorate Programme Trans Global Health, as approved by the Steering Board.

EACEA

means the Education, Audiovisual and Culture Executive Agency.

Framework Partnership Agreement

means the framework partnership agreement concluded between EACEA and VUA with regard to the Erasmus Mundus Joint Doctorate Trans Global Health Programme.

Specific Grant Agreement

means the agreement annually concluded between the EACEA and VUA with regard to the Erasmus Mundus Joint Doctorate Trans Global Health Programme.

1. Purpose of the Agreement

1.1 The purpose of the Agreement is to agree on the implementation and management of the Erasmus Mundus Joint Doctorate Programme “**International Doctorate in Transdisciplinary Global Health Solutions**”, hereinafter referred to as the “Programme”, and attached as Annex 2 to this Agreement. The Programme is governed by the Framework Partnership Agreement, number 2013-0039, signed by the EACEA and VUA, as Coordinating Institution of the Consortium. The Framework Partnership Agreement is attached to the Agreement as Annex 1.

1.2 The Agreement specifies the respective rights and obligations of the Parties in the preparation, delivery and award of double or multiple PhD degrees to successful Doctorate Candidates.

1.3 The Parties are subject to the rules and regulations set up by the EACEA in the Framework Partnership Agreement, regarding both the responsibilities towards the EACEA and towards other Parties to the Agreement, including the financial arrangements specified in Annex 3 as part of the Administrative and Financial Handbook.

2. Duration and Validity

2.1 The Agreement shall come into force on the day when it has been signed by each of the Parties but shall have retroactive effect (regarding the decisions that have been made) from the date of decision of acceptance from the EACEA (19-10-2012).

2.2 This Consortium Agreement shall continue in full force and effect until complete fulfilment of all obligations undertaken by the Parties under the Framework Partnership Agreement and/or Specific Grant Agreement and under this Agreement.

2.3 The terms of the Agreement will be reviewed each academic year. The Agreement is renewable and modifiable by mutual agreement of all Parties and following any new proposal selected by the EACEA. All amendments are made in writing and signed on behalf of each Party by an authorised representative.

2.4 Should a Party want to leave the Consortium before the end of the Framework Partnership Agreement, this Party shall discuss this with the Steering Board and shall follow the rules stipulated in the Framework Partnership Agreement. This is not the case if the Party leaves the Consortium due to reasons caused by Force Majeure (see Article 17).

3. Obligations of the Coordinating Institution and the Programme Coordinator

3.1 The Coordinating Institution is responsible for the administrative, legal and financial matters of the Consortium on the basis of the terms and conditions set out in the Agreement and the Framework Partnership Agreement.

3.2 The Coordinating Institution shall report to the Consortium in such a way that the Consortium shall have full understanding of the administrative, legal and financial matters.

3.3 The Coordinating Institution will take all the steps necessary to prepare for, perform and correctly manage the Programme set out in this contract and its annexes, in accordance with the objectives set out by the EACEA.

3.4 The Coordinating Institution will send the Parties a copy of the Framework Partnership Agreement, together with annexes and any other official documentation relating to the Programme in addition to notifying and providing the Consortium with any subsequent amendments.

3.5 The Coordinating Institution will appoint the Programme Coordinator (Chair of the Steering Board) and the Programme Manager and appropriate representatives of the Consortium Bodies of the Consortium, as specified in this Agreement. The Programme Coordinator is responsible for all contacts with the EACEA and the Parties.

4. Obligations of the Parties

4.1 Each of the Parties agrees to all terms and conditions set out in this Agreement and any agreement signed by VUA on behalf of the Consortium with the EACEA.

4.2 The Parties will ensure full support from their institution and that all the resources, facilities and staff required are provided to ensure effective delivery and management of the Programme as set out in the Agreement and the Framework Partnership Agreement.

4.3 The Parties:

- will take all the steps necessary to prepare for, perform and correctly manage the Programme in accordance with the objectives of the Programme as set out in the Framework Partnership Agreement.
- will supply to the Programme Coordinator any information or documentation required for the effective management of the Programme in a timely fashion and no later than ten days after any formal request;
- will communicate promptly any change of circumstance, difficulties or issues arising in the performance of this Agreement and the delivery of the Programme to the Coordinating Institution and Programme Coordinator.
- will institute effective procedures to ensure the reliability and accept responsibility for all information communicated to the Coordinating Institution and Programme Coordinator, in particular in relation to all financial matters ensuring that they comply with the requirements of the Framework Partnership Agreement and that all the relevant documentation is available for an audit.
- will nominate a local coordinator and representative to the Consortium Bodies as specified in this Agreement.
- will sign a Doctorate Candidate Agreement with each Doctorate Candidate that will be hosted by a Party.

The Parties will also:

- inform the Consortium of relevant information received from third parties regarding the Programme.
- act in good faith and in a manner that reflects the good name, goodwill and reputation of the other Parties and in accordance with scientific and academic ethics.
- participate in a cooperative manner at the meetings of the Consortium Bodies under this Agreement.

5. The Doctoral Programme

5.1 The structure, organization and content of the Programme are set out in Annex 2.

5.2 All members of the Consortium agree to participate in the delivery of the Programme as specified, ensuring the highest quality of teaching, supervision support and facilities and to inform the Parties of any difficulties arising in relation to the Programme, including the performance of academic staff and Doctoral Candidates.

5.3 Each of the Parties guarantees that the doctoral programme and its constituent elements will be endorsed and approved by the relevant academic body within the institution.

6. Governance Structure

Management and implementation of the Programme is under the governance of four committees:

- the Steering Board
- the Management Team
- the Advisory Board
- the Administration Office

Furthermore, there is a Board of Fellows and an Ombudsman (see Annex 2, figure 6 for an overview of the governance structure).

6.1 The Steering Board (SB)

6.1.1 The SB is the Consortium's ultimate decision-making body. It decides on consortium strategy, approves programme activities, awards fellowships and evaluates the extended research programme (6-month evaluation).

6.1.2 The SB is composed of the Programme Coordinator (chair), the Programme Manager (secretary), a representative, or the SB deputy member, from each Party and two representatives of the Board of Fellows (hereinafter referred to as "SB Members"). The SB will meet in person at least twice a year, alternating among participating Parties in its October meeting and convening in Amsterdam in May.

6.1.3. Each Party will assign an SB Member and an SB deputy member to take place in the SB.

6.1.4 In fulfilment of the democracy principle, each representative of a Party within the SB (hereinafter referred to as "SB Representative") has one vote. A quorum of two-thirds (2/3) of the SB Representatives is required for any decision. Decisions are taken by a majority of two-thirds (2/3) of the SB Representatives present. Each SB Representative in the Consortium has the power of veto over decisions concerning itself.

6.1.5 The SB regulates and manages the Programme and will:

- create the conditions necessary for implementation of the Programme;
- appoints members of the Advisory Board;
- select, in collaboration with the Advisory Board, the annual themes and announce the call for PhD projects;
- select PhD projects and fellowships out of the pool of applicants and allocate them among the Parties;
- approves the Personal Training Plan of the Doctorate Candidate;
- promote gender equality and a pro-active policy for applicants with special needs;
- monitor and, if necessary, change the conditions for participating in the Programme;
- control the procedures of the study programme;
- approve the change of SB members;
- manage exceptions and problematic cases;
- deal with Doctoral Candidates under probation, including the expulsion of unsatisfactory students;
- act as arbiter in the case of conflict between the two promoters;

The SB is thus responsible for the supervision of the educational process, and functions as examination board, curriculum board as well as selection and admission committee.

6.2 The Management Team (MT) is in charge of contacts with the EACEA. It is composed of the Programme Coordinator (MT chair), the Programme Manager, an elected Doctoral Candidate representative and the Administrative Director (appointed by the AIGHD Foundation). The MT will

meet regularly to organise Programme activities and to define the targets that each Party must implement (e.g. intra-consortium mobility conditions). The MT is accountable to the SB for its decisions.

6.3 The Programme is monitored by an Advisory Board (AB) of six members. The AB shall consist of three internationally recognised academics and three high-level professional experts in the field of global health, which will be appointed by the SB. The AB supervises the scientific part of the Programme with the MT and the SB. The AB is chaired by one of its members, elected by the members of the AB. The AB will meet annually in October.

6.4 The Board of Fellows comprises two Doctoral Candidates per participating year of entry and shall discuss issues related to the Programme and shall assign two representatives to the SB.

6.5 An Ombudsman shall be appointed by the SB. The Ombudsman shall be a trustworthy, independent and easily accessible person, already functioning in this role at one of the Parties whom the students can consult on confidential matters (e.g. problems with offered training, finances, and supervisors). The Ombudsman will be invited to visit all network meetings/workshops of the Programme and will be accessible through the Trans Global Health website.

6.6 The Administration Office (AO) manages the financial and legal administration of the Programme. The AO is composed of the Administrative Director, the Programme Manager and an administrative representative from each full partner institutes. The AO reports directly to the MT.

7. Award of Doctorates

7.1 Successful completion of the Programme will result in a double degree (or multiple degree) with, if applicable, a joint degree supplement.

7.2 The degree titles to be awarded are PhD degrees recognised on the basis of national legislation, local procedures and regulations within the country of each Party. The degrees are recognised by all Parties. A list of the degree titles is set out in the Programme overview (Annex 2, Table 3).

7.3 The Consortium will use ECTS as its credit system on the basis that a Doctoral Candidate achieves a minimum of 180 ECTS credits for the full 3-year programme.

8. Mobility

8.1 Each Doctoral Candidate will start his/her PhD project at the Party acting as host institute where (s)he spends most of the doctorate period.

8.2 A mobility period of at least 6 months from the host institute to another Party will take place in the second year;

8.3 For awarding a degree from UBx2, the Doctoral Candidate has to include a mobility period of at least 9 academic months spend at UBx2.

8.4 Additionally, a Doctorate Candidate can travel to a third party institute if his/her research requires this. This travel period is maximum 6 months for a category A fellowship and maximum 12 months for a category B fellowship.

9. Financial Arrangements

9.1 The allocation and distribution of funds among Parties will be reviewed on an annual basis according to the annual Specific Grant Agreement.

9.2 The AIGHD Foundation shall be responsible for the administrative and financial matters for AMC. Any payment for AMC shall be facilitated through AIGHD Foundation.

9.3 Barcelona Centre for International Health Research (CRESIB) shall be responsible for the administrative and financial matters for University of Barcelona (UB). Any payment for UB shall be facilitated through CRESIB

9.4 In accordance with its own accounting and management principles and practices, each Party shall be solely responsible for justifying its costs with respect to the Programme towards the EACEA. Neither the Coordinating Institution nor any of the other Parties shall be in any way liable or responsible for such justification of costs towards the EACEA.

9.5 The Coordinating Institution receives the funds from the EACEA and distributes this, under the suspensive condition that the Coordinating Institution has already received the funds of the EACEA, before PhD students arrive in the first host Institution (first installment 70%) and after reception of the 2nd pre-financing request by the end of the 3rd scholarship funded year (second installment 30%), according to the financial management guidelines set out in the Programme (Annex 2) and the rules and regulations set out in the Administrative and Financial Handbook (Annex 3).

9.6 The bank account details as provided in Annex 4 will be used for all payments to the Parties.

9.7 The participation costs charged to a Doctoral Candidate can never be more than the fixed contribution to the cost of the Doctoral Candidate as established by the EACEA.

9.8 Each Party shall administer in a transparent and clear manner the costs related to Doctoral Candidates. Therefore invoices for participation costs, budgeted on a monthly basis and sent to the Programme Coordinator, must be dated and authorised by the financial officer of the Party.

9.9 Supporting documents evidencing expenditures incurred by the Party for the purpose of the Programme must be kept in original and will be sent in copy to the attention of the financial department of the Coordinating Institution in case of a detailed audit on the submitted certificate. The financial department of the Coordinating Institution may have the supporting documents verified before paying the participation costs.

9.10 The Coordinating Institution shall only pay such invoice for participation costs after having received approval from the MT. The MT may verify the supporting documents evidencing expenditures incurred by the Party and shall verify if payment of the participation costs is in accordance with the criteria as agreed by the SB.

9.11 For the avoidance of doubt, it is expressly stated that the total compensation to the Parties is limited in all cases to the total amount of fixed contribution to the costs of the Doctoral Candidates as established and paid by the EACEA.

10. Quality assurance in the Trans Global Health Joint Doctorate Programme

10.1 The Consortium aims to meet the highest standards from the outset. It will employ the Erasmus Mundus Quality Assessment (EMQA) tool (see <http://www.emqa.eu>) to annually review the Programme, identify potential problems and propose corrective actions.

10.2 For internal evaluation, Doctorate Candidates provide feedback on courses and research programmes through anonymous questionnaires; an evaluation meeting involving Doctorate Candidate representatives takes place at the end of each academic year; and professors give feedback on courses and research programmes through questionnaires. The MT will be responsible for the analysis of this feedback, and reporting to the SB, and the SB for taking any necessary corrective actions.

10.3 For external quality assessment the Parties are regularly evaluated by recognised agencies under national law, all of which belong to the European Association for Quality Assurance in Higher Education (ENQA). The AB will play an important role in external monitoring. The Programme Coordinator will be responsible for organising external evaluations and will arrange at least one meeting per programme edition to review the Programme's implementation and discuss its evolution. Following the AB evaluation, corrective actions may be suggested to the SB.

11. Marketing strategy of the Joint Doctorate Programme

The Consortium aims to attract Doctoral Candidates from both European and third countries. This will be done through:

- The Trans Global Health website; which will include a link to the sites of its Parties, their scientific associations and other relevant networks.
- Social media platforms; which will be used to reach out to prospective students around the world.
- Bringing the Programme to the attention of potential candidates in the universities and regions of the associate consortium partners in third countries.
- the use of all networks of each of the Parties to promote the Programme and to announce calls for PhD projects.

12. Reports

12.1 The Parties shall provide the Programme Coordinator with any information and documents required for the preparation of the progress report of the Programme (see Annex 5) and, where appropriate, with copies of all the necessary supporting documents completed and signed by the legal representative each year before the deadline as set by the EACEA.

12.2 The Parties shall contribute to the preparation of the final report of the Programme by the date communicated to the Parties and to the associated partners by the Coordinating Institution.

13. Intellectual Property Rights

13.1 All results, including information, whether or not they can be protected, which are generated by the Doctorate Candidate in the course of the Doctorate Candidate's work under this Agreement are vested in the Party employing the Doctorate Candidate or granting a stipend to the Doctorate Candidate. Such results include rights related to copyright, design; patent rights; plant variety rights or similar forms of protection.

13.2 If any result as described in clause 13.1 is obtained jointly with another Party then joint ownership of such result will be based upon the contribution made by the Parties to such result. With regard to inventions, such contribution shall be related to the extent each Party has contributed to the claims of the patent (application).

14. Copies and language

This Agreement has been written and signed in seven original copies in English and each is equally valid. English will be the working language between the Parties.

15. Liability

15.1 Each Party shall be independently responsible for the performance of any part of its tasks under the Agreement.

15.2 No Party shall be responsible to any other Party for any indirect or consequential loss or similar damage, such as, but not limited to, loss of profit, loss of revenue or loss of contracts, provided such damage was not caused by a wilful act or by a breach of confidentiality.

16. Prevention and safety

The Parties shall supply each mobility programme participant with detailed information about the specific risks existing in the work environment in which they will be carrying out their functions. The Parties will also provide the necessary documentation concerning prevention and emergency safety measures in conformity with the legislative norms and regulations in force in the country of the host University.

17. Breach and Force Majeure

17.1. In the event that a responsible Consortium Body identifies a breach by a Party of its obligations under the Agreement and/or the Framework Partnership Agreement and/or Specific Grant Agreement, the Coordinating Institution will give written notice requiring that such breach will be remedied within thirty calendar days from the date of such written notice.

17.2 If such a breach is substantial and is not remedied within that period or is not capable of remedy, the SB may decide to declare the Party to be a Defaulting Party and decide on the consequences thereof, which may include termination of its participation.

17.3 In case VUA is declared a Defaulting Party, the SB may, in addition to all other consequences decided by the SB, propose to the EACEA to have VUA replaced.

17.4 No Party shall be considered to be in breach of this Agreement if such breach is caused by Force Majeure. Each Party will notify the Coordinating Institution and the Steering Board of any Force Majeure without undue delay. If the consequences of Force Majeure for the Programme are not overcome within 6 weeks after such notification, the transfer of tasks – if any – shall be decided by the competent Consortium Bodies. Force Majeure means any one or more events beyond the control of the relevant Party which occur after the date of signing of this Agreement, were not reasonably foreseeable at the time of signing of this Agreement, and the effects of which are not capable of being overcome without unreasonable expense and/or unreasonable loss of time to the Party concerned. Events of Force Majeure shall include (without limitation) war, civil unrest, acts of government, natural disasters, exceptional weather conditions, breakdown or general unavailability of transport facilities, accidents, fire, explosions, and general shortages of energy.

18. Applicable Law

The Agreement shall in all respect be in compliance with the terms of the Framework Partnership Agreement and be governed by Belgian law. Nothing in this Agreement shall be deemed to require a Party to breach any mandatory statutory law under which the Party is operating. The settlement of any difference or conflict arising from the Agreement shall be attempted by an amicable effort from the Parties. Only the courts in Brussels are competent to decide on the disputes which remain unsolved after amicable attempts.

19. Survival of Rights and Obligations

Clauses 13, 15 and 18 shall survive the expiration or termination of the Agreement.

Termination of the Agreement shall not affect any rights or obligations of a Party leaving the Consortium incurred prior to the date of termination unless otherwise agreed between the SB and leaving Party. This includes the obligation to provide all input, deliverables and documents relating to the period of the leaving Party's participation in the Programme.

AUTHORISED TO SIGN ON BEHALF OF

STICHTING VU-VUMC

Name __Prof. dr. L.M. Bouter_____

Function in Organisation __Rector VU University_____

Date 26/2/2013_____

Signature _____

A handwritten signature in blue ink, consisting of a stylized 'B' followed by a long horizontal stroke with a diagonal line at the end.

AUTHORISED TO SIGN ON BEHALF OF

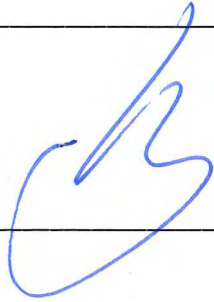
ACADEMISCH MEDISCH CENTRUM BIJ DE UNIVERSITEIT VAN AMSTERDAM

Name: Prof. dr. M.M. Levi

Function in Organisation: Member of the Executive Board

Date 2/5/2013

Signature _____

A handwritten signature in blue ink, consisting of a large, stylized 'L' shape with a loop at the top and a horizontal stroke at the bottom.


AUTHORISED TO SIGN ON BEHALF OF

UNIVERSITEIT VAN AMSTERDAM

Name: Prof. E.H.F. de Haan _____

Function in Organisation: _Dean of the Faculty of Social and Behavioural Sciences

Date: 29-1-2013 _____

Signature  _____

AUTHORISED TO SIGN ON BEHALF OF

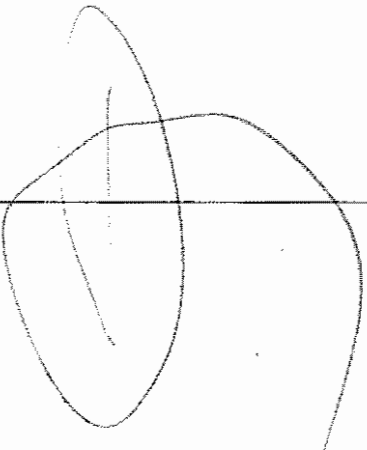
INSTITUTE OF TROPICAL MEDICINE

Name: Prof. B. Gryseels

Function in Organisation: Director ITM

Date: 30/01/2013

Signature



**Prins Leopold Instituut
voor Tropische Geneeskunde
Stichting van Openbaar Nut
0 410 057 701
Nationalestraat 155 - 2000 Antwerpen**

AUTHORISED TO SIGN ON BEHALF OF

UNIVERSITÉ VICTOR SEGALEN BORDEAUX 2

Name: Prof. M. Tunon de Lara

Function in Organisation: President

Date 30/01/2013

Signature



AUTHORISED TO SIGN ON BEHALF OF

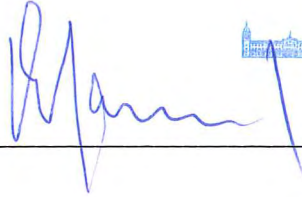
UNIVERSITY OF BARCELONA

Name: Prof. Dídac Ramírez i Sarrió

Function in Organisation: Rector

Date 1st of February 2013

Signature _____



UNIVERSITAT DE BARCELONA



Annex 1: Framework Partnership Agreement

Annex 2: Trans Global Health Erasmus Mundus Joint Doctorate Program

Annex 3: Administrative and Financial Handbook

Annex 4: Bank accounts of all Parties

Annex 5: Template of the progress report

Annex 1

Framework Partnership Agreement

Annex 2

Trans Global Health Erasmus Mundus Joint Doctorate Programme

Annex 3
Administrative and Financial Handbook

Annex 4**Bank details****Instituut voor Tropische Geneeskunde, Antwerpen**

Account Holder	Instituut voor Tropische Geneeskunde Nationalestraat 155 B – 2000 Antwerpen, Belgium
Bank name	BNP-PARIBAS-FORTIS
Bank address	Warandeborg 3 B- 1000 Brussel, Belgium
Account n°	220-0531111-72
IBAN n°	BE38 2200 5311 1172
Swift /BIC code	GEBABEBB

Université Bordeaux 2

Account Holder:	Agent Comptable Universite Bx 2 146 Rue Leo Saignat 33076 Bordeaux Cedex
Bank name:	Tresor Public
Bank address:	24 Rue François de Sourdis 33060 Bordeaux Cedex, France
Account n°	00001000011
IBAN n°	FR76 1007 1330 0000 0010 0001 132
Swift /BIC code:	TRPUFRP1

Academic Medical Center

Account holder:	AIGHD FOUNDATION Pietersbergweg 17, Trinity Building C, 3rd floor 1105 BM, Amsterdam, The Netherlands
Contact:	Financial Department
Telephone number:	+31 (0) 20 566 7800
Fax:	+31 (0) 20 566 9557
Bank name:	Rabobank
Bank address:	Amstelplein 8, PO Box 94374 1090 GJ Amsterdam, The Netherlands
Account n°:	12.79.84.445
IBAN n°:	NL07RABO0127984445
SWIFT / BIC code:	RABONL2U

University of Amsterdam

Account Holder:	Universiteit van Amsterdam, Faculteit FMG Oudezijds Achterburgwal 237 1012 DL, Amsterdam, the Netherlands
Contact:	Drs FJM Tolsma
Telephone number:	+31-205255820
Email address:	f.j.m.tolsma@uva.nl
Bank name:	Deutsche Bank NV
Bank address:	De Entree 99 1101 HE, Amsterdam, the Netherlands
IBAN n°:	NL19DEUT0540408484
Remarks:	Betalingsreferentie WBS (UvA kostenplaats code) nummer vermelden

Stichting VU-VUmc

Account holder: VU University Amsterdam
De Boelelaan 1105
1081 HV Amsterdam, the Netherlands
Bank name: Deutsche Bank
IBAN n°: NL41ABNA0488122058

University Barcelona

Account holder: Barcelona Center for International Health Research (CRESIB)
Bank name: CAIXABANK, S.A
Bank address: Avda. Diagonal, 621-629 08028 BARCELONA
Account n°: 2100-0811-72-0201098773
IBAN n°: ES34 2100-0811-72-0201098773
SWIFT/BIC code: CAIXESBBXXX

Annex 5

Template of the progress and/or final report

Report Form to be used for the submission of the

Progress Report

and/or

Further pre-financing request

THIS REPORT IS SUBMITTED UNDER THE FRAMEWORK PARTNERSHIP AGREEMENT

-

In the context of:

- The mandatory progress report for the first/second specific grant agreement with the number:

- (e.g. "2011 –1234")

and/or

- The request for the further pre-financing payment for the specific agreement number:

- (e.g. "2011 –1207")

General instructions

- You should carefully read Chapter IV of the *Administrative and Financial Handbook* before submitting your report form.
http://eacea.ec.europa.eu/erasmus_mundus/beneficiaries/documents/action1/sga_emjd_annex_v_handbook_2011.pdf
- The report form covers the activities of the entire reporting period. The reporting period is the period elapsed since the start of the activities of the joint programme or the submission of the last report form (i.e. progress report, further pre-financing request or final report). Because of the overlapping activities between consecutive editions (/intakes) of the joint programme, the report must address all ongoing additions as well as the activities implemented for the preparation of the next edition.
- The report must cover both the activities related to the implementation and management of the Joint Doctorate programme by the consortium (including the management of the individual fellowships), and those related to the individual research projects implemented by the EM fellowship holders.
- The report form must be submitted by the beneficiary on behalf of the Erasmus Mundus Joint Doctorate consortium. The declaration at the end of the form confirms that a process of consultation and approval has been carried out by the consortium. It is therefore important that the required information is collected in good time before the deadline for submission of the report.

Beneficiary check-list ³

To be enclosed in the Progress/Final (delete as applicable) report

Project N° : 20xx-xxxx	Yes	No	N/A
Report signed by the legal representative or by an authorised person*			
Agency's template for report respected			
Electronic format of the report compatible with the Agency's system			
Final costs are presented against the agreed contractual budget breakdown as required in the reporting instructions			
In the Financial Report, the amount of interests received on pre-financing is declared or 0 EUR is reported if no interest was received (Final report only ; N/A for progress report)			
Technical implementation Report (Operational part) enclosed			
Financial Report part enclosed (N/A for a progress report with no request for 2 nd pre-financing)			
Copy of the report enclosed			
Mobility tool output is enclosed			
Supporting documents enclosed (if applicable)			

*If the signatory is not the Legal Representative, a valid document confirming the authorisation to sign on his/her behalf must be added.

³ Please note that if one (or more) of the above replies are negative, the **report will be rejected**

		YES	NO
1	The financial declaration on the use of the EM Grant is signed by the legal representative of the coordinating institution (<i>if the signatory is not the Legal Representative, a valid document confirming the authorisation to sign on his/her behalf must be added</i>).	<input type="checkbox"/>	<input type="checkbox"/>
2	Is the total expenditure as indicated in the EMT print-out (EM candidate scholarships) in full coherence with the figures indicated in the financial declaration of Part E? (NB : the only possible difference between the amount indicated in the EMT print-out compared to the financial declaration can be the flat rate/lump sum amount of max. 50.000 EUR)	<input type="checkbox"/>	<input type="checkbox"/>
3	Has the lump sum/flat rate been added to the total expenditure in the financial declaration of Part E?	<input type="checkbox"/>	<input type="checkbox"/>

- The technical (/narrative) part of the report must be submitted in the operational language of communication between the institutions involved in the consortium.
- The Doctoral Candidate's fellowship data extracted from the "EACEA Mobility Tool" (Part B of the report) must contain all the relevant information related to the candidates enrolled (with and without EM fellowship) funded by the EM Programme during the course edition(s) concerned by this report. See EACEA Mobility Tool User Manual for further information. Any empty fields in the output must be explained in the report.
- The EACEA Mobility Tool User Manual can be retrieved here:
<http://iis-cfprod.eacea.cec.eu.int/mobility/docs/EACEA-Mobility-database-guidelines-EM.pdf>
- The original and one copy of the report must be sent no **later (as per postmark) than by the deadline (15/03/2013) specified in the specific agreement to:**

Education, Audiovisual and Culture Executive Agency (EACEA)
Unit P4 - Erasmus Mundus and External Cooperation
Avenue du Bourget, n°1 - BOUR 02/29
BE-1140 Brussels Belgium

- An electronic version of the progress report must be sent no later than by the deadline **(15/03/2013)** to the following e-mail address: eacea-em-consortia@ec.europa.eu
- **You are strongly advised to send your report by registered post (express courier) to ensure a record of postage. Additionally, you are advised to keep a copy of it, including any annexes.**
- **Please note that a late submission of the contractually required reports may result in penalties or even cancellation of the specific agreement, in accordance with the General Conditions of the framework partnership agreement.**

PART A: TECHNICAL PART**Instructions concerning the technical part of the Report**

The technical part of the Report should provide a **summary of the Erasmus Mundus Joint Doctorate implementation during the period elapsed since the submission of the last report** (or the beginning of EMJD in case this is the 1st report ever submitted).

This summary **must cover all ongoing EMJD editions (/intakes)** as well as the preparatory activities already implemented by the consortium for the next edition (/intake).

When answering the questions below the report should

- **When applicable, clearly specify the edition(s)/intake(s) the information provided refers to**
- **Concentrate on the new elements (/developments) as compared to the last report (or the original application in case this is the 1st report ever submitted).**

Sub-sections 1.a - 1.k and 2 of the report must cover each min. ½ and max. 1 page (excluding possible enclosures).

1. Please describe the **consortium activities since the submission of the last report** (or the approval of the original application in case this is the 1st report ever submitted) for what concerns:
 - a. The consortium organisation (administrative, academic, research and financial management) and specific roles of individual partners (including, if applicable, associated partners)
 - b. The payment modalities of the individual fellowships
 - c. Promotion activities for ongoing and future editions/intakes
 - d. The procedures followed and measures taken for the identification of research projects, the selection of candidates and the allocation of individual research projects,
 - e. The delivery of the taught part of the EMJD
 - f. The overall supervision of doctoral candidates
 - g. The concrete measures taken by the consortium with the relevant ethics committees and/or competent national/local authorities to address, where applicable, ethical issues arising from the research activities of the Doctoral Candidates.
 - h. The services offered to doctoral candidates (and more particularly with regards to the mandatory mobility parts of their EMJD) and the languages used (regarding research activities and language learning possibilities)
 - i. The EMJD evaluation and monitoring mechanisms
 - j. The final degree recognition status in each of the degree awarding institutions (and more particularly the progress made toward the award of joint degrees)
 - k. Other related activities that may directly benefit the EMJD
2. Describe **any positive experiences and/or, problems encountered** during the period covered by this report related to the Erasmus Mundus Joint Doctorate course management and possible improvements to be envisaged
3. If applicable, provide herein the necessary feedback where a follow-up has been requested by the Agency in the previous progress report and/or final report.

4. Summary Data

	Edition	3 rd Country Doctoral Candidates		EU Doctoral Candidates	
		With an EM fellowship	Without an EM fellowship	With an EM fellowship	Without an EM fellowship
Number of Doctoral candidates enrolled (for the ongoing editions)	1				
	2				
	3				
	4				
	5				

	Name of the Degree awarding institution <i>(add rows if necessary)</i>	Name of the Erasmus Mundus Degree awarded
A		
B		
C		
D		
E		
F		
G		

PART B: EM FELLOWSHIP HOLDERS REPORT

(This table is to be completed for each of the EM fellowship holders currently enrolled in the consortium. To be copied as necessary)

Doctoral Candidate name (first name - LAST NAME)	Enrolment date in the Joint Programme*
Name and Institution of the Doctoral Candidate Supervisors*	
Title of the EMJD research project*	
Short summary of the EMJD research project* <i>(the summary must include the mandatory mobility elements as well as the taught/training components and the main milestones for the doctoral candidate supervision and/or research deliverables)</i>	
Main activities implemented by the doctoral candidate since the delivery of the last report	

<i>Main activities planned to be implemented during the 12 months following the submission of this report</i>

** This relevant information should be provided only once for the entire duration of the doctoral candidate EM joint programme’s activities, unless changes have occurred since the submission of the first report*

PART C: EM MOBILITY DATABASE PRINT-OUTS

The doctorate fellowship candidates' data extracted from the "**Erasmus Mundus Mobility Database**" must contain the most up to date mobility tracks of all candidates enrolled in the edition/s of the Joint Doctorate covered by this Progress Report ("mobility" hyperlink under each individual doctoral candidate name).

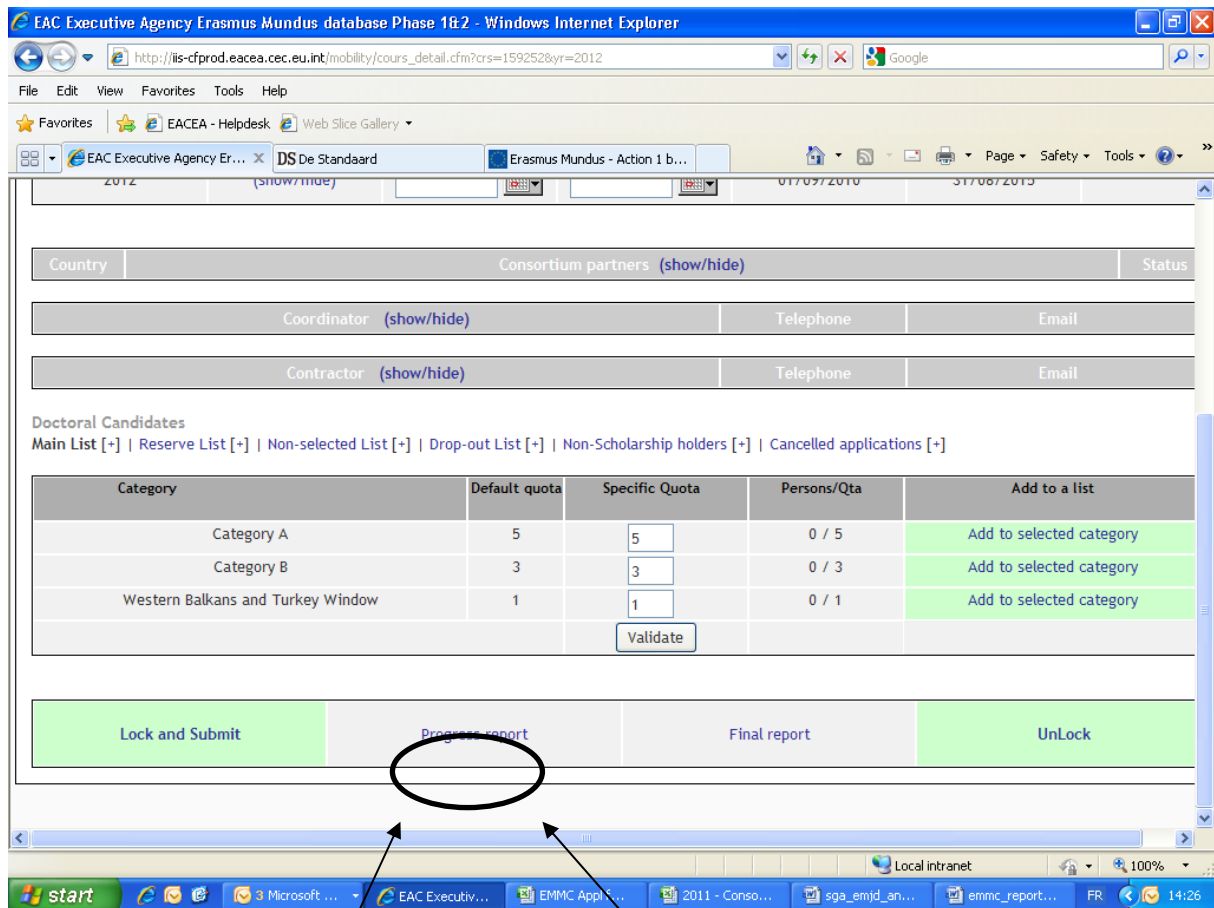
In case that the project requests the payment of the further pre-financing the mobility database must include all the necessary and updated financial information concerning payments of the Doctoral Candidates. The form/s must be signed by the project co-ordinator. The financial information in the mobility database must be consistent with the information indicated in PART E of this report.

NEW: EACEA Mobility Tool – User Manual Action 1 & 2

<http://iis-cfprod.eacea.ec.eu.int/mobility/docs/EACEA-Mobility-database-guidelines-EM.pdf>

Scholarship holders' data

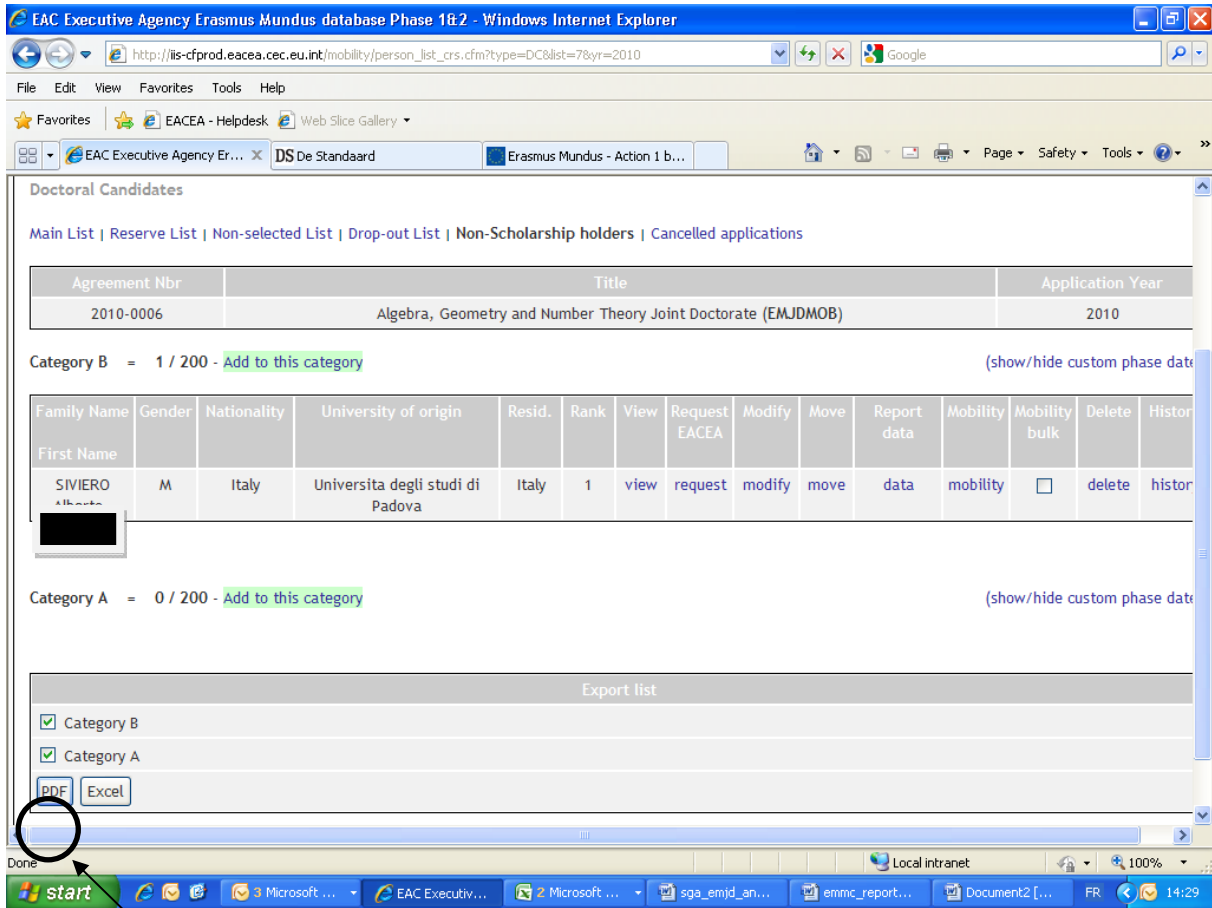
(output retrieved from the home page of the course edition concerned)



To be used for the **2nd Pre-Financing request/Progress Report**

Non scholarship holders' data

(output retrieved from the "Non-Scholarship holders" list of the course edition concerned)



To be used for 2nd Pre-Financing request, Progress

PART D: TEMPLATE OF THE EMPLOYMENT CONTRACT(S) USED

This template needs to be sent only once with the first progress report. If applicable, any possible changes/adaptations of it should be reported and justified in the reports following the first progress report.

PART E: FINANCIAL DECLARATION ON THE USE OF THE EM GRANT

*(To be filled in **only in case that the report includes a request for further pre-financing for an ongoing specific grant agreement**)*

Specific Grant Agreement Number: -

A	Total amount of the Grant:	
B	Amount of the first pre-financing payment received	
C	Amount spent by the consortium	
D	Percentage of the 1 st pre-financing used (C / B)*	

* Please note that the second pre-financing payment **may only be requested** if 70% or higher of the first pre-financing has been spent.

BENEFICIARY DECLARATION

I, the undersigned, hereby irrevocably declare that:

- the information contained in this report is accurate and in accordance with the facts.
- the duly updated doctoral candidates data extracted from the “Erasmus Mundus Mobility Database” signed by the joint programme's co-ordinator includes the accurate mobility information on each doctoral candidate
- the information has been checked and approved by the partners involved.
- the amounts are accurate and reflect the true expenditures of the specific grant agreement concerned
- the duly updated doctoral candidates data extracted from the “Erasmus Mundus Mobility Database” signed by the joint programme's co-ordinator **includes the accurate fellowship amounts spent on each doctoral candidate.**

Signature of the beneficiary's legal representative*:

Name and position (in capital letters):

<p>Date:</p> <p>Signature:</p>

** if the signatory is not the legal representative (as indicated to the Agency) add a valid document confirming their authorisation to sign on his/her behalf*