Substantive Change Report
by the European Association for Public Administration Accreditation (EAPAA)

Decision of:	18 January 2016
Report received on:	30/10/2015
Agency registered since:	22/05/2014
Last external review report:	October 2013
Registered until:	31 October 2018
Absented themselves from decision-making:	nobody
Attachments:	1. Substantive Change Report

The Register Committee considered the Substantive Change Report of 30 October 2015.

The Register Committee took note of the fact that the planned integration of EAPAA's secretariat with other organisations has not taken place so far. This integration was considered as one step to improve the sustainability of EAPAA's operations. The Register Committee noted the other measures taken by EAPAA for the meantime and reaffirms the need for EAPAA to ensure the sustainability of its human resources.

The Register Committee took note of the information that EAPAA is collaborating with the newly established International Commission on Accreditation of Public Administration Education and Training Programs (ICAPA), beyond the possible future integration of secretariats, including in the form of joint accreditation procedures.

The Register Committee underlines that EAPAA is responsible for ensuring that any joint operations with ICAPA (or possibly other agencies) are carried

out in line with the ESG, especially since ICAPA is not EQAR-registered and thus has not (yet) demonstrated its compliance with the ESG. This requirement relates to operations both within and outside the European Higher Education Area (EHEA)[1].

The Register Committee underlines that EAPAA is required to make a further Substantive Change Report once the integration of its secretariat with other organisations has been realised, or if any other steps have been taken to link or integrate its activities with ICAPA or other agencies. This obligation remains even if a further external review of EAPAA might then be planned for the near future.

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[1] See EQAR Procedures for Applications, par. 1.3

Reference #	8693372
Status	Complete
Agency name *	European Association for Public Administration Accreditation (EAPAA)
Expiry of registration *	31/10/2018
Contact person *	Taco Brandsen
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Is the change you are reporting a merger that involves other organisations than the reporting agency/ies mentioned above (i.e. that are not registered on EQAR)? *	No
A. Has the organisational identity of the registered agency changed? This might include: changes to the legal form or status; merger with/into another body/entity, another body/entity becoming part of the agency; changes in parent entity, if applicable; liquidation, bankruptcy or similar proceedings. *	No
B. Has the organisational structure changed?This might include: role or composition of governing or managing bodies (only changes of the general composition/membership categories – there is no need to report regular changes of individuals, e.g. when their terms end); establishment or discontinuing of governing or managing bodies; major/drastic changes in the staffing or financial situation; outsourcing of activities with significant relevance for the agency's external quality assurance activities. *	Yes
Please describe the changes in the agency's organisational structure: *	In the INQAAHE review conducted in 2013, it was noted that the capacity of EAPAA's secretariat represented a potential risk. Too many tasks were handled directly by the Secretary-General and the secretary, with no significant backup. This was a point underscored by an internal review by the new Secretary-General conducted in 2014. While this concentration of tasks worked well for the start-up phase of the organisation, it was clearly no longer appropriate as the organisation moved towards a more mature phase. At the time, an organisation accrediting globally, IPACA (originally: CIAPA) was starting its activities. IPACA is an initiative of the International Association of Schools and Institutes of Administration (IASIA), which shares a secretariat with the International Institute of Administrative Sciences (IISA), one of the institutional members of EAPAA. It therefore seemed sensible to pool resources and join forces as part of either the IISA/IASIA secretariat or the secretariat of NISPACEE (EAPAA's other institutional members). Our initial plan was to realise this integration by 2015. However, IPACA has been slower to take off than expected and only conducted its first accreditations in the second half of 2014. It was deemed too untimely by all concerned to overburden the initiative through a substantial structural reform at such an early stage. In addition, changes of management at both IISA and IASIA have slowed down the process of negotiating a joint secretariat. This means that, although integration is still supported by all concerned, the realisation is unlikely to be realised before 2016 or 2017. By the time EAPAA's registration in EQAR runs to an end, this issue will be definitively clarified. In the meantime, EAPAA has already undertaken several reforms to relieve the concentration of tasks at the secretariat and the Secretary-General in particular. Key strategic activities that are not part of the core activity of organising accreditations have been taken up by others. Specifically: - The secretariats of IISA and NISPACEE have taken a greater role in market mapping and dissemination. - EAPAA has strengthened ties with the working groups on public administration teaching in EGPA and NISPACEE, which will become the key platforms for disseminating best practices. - EAPAA's Accreditation Committee is taking a more active role in reviewing and updating the standards and guidelines for accreditations. - Administrative procedures have been simplified, especially with respect to the collection of fees.

	In short, the EAPAA secretariat is now focusing more firmly on its core tasks, while greater organisational capacity has been mobilised for developmental tasks. The collaboration with IPACA is also taking concrete form through a first joint accreditation of the American University in Cairo, to take place in the Spring of 2016. This will allow a first test of joint operations, which will hopefully speed up the process of integration.
Are there new types of activities? *	No
Are there changes in existing activities (e.g. changes to their methodology, criteria or procedures)? *	No
Have some or all existing activities been discontinued? *	No