

Decision of the FIBAA Accreditation and Certification Committee



5th Meeting on March 23, 2022

PROGRAMME ACCREDITATION

Project Number:	20/148
Higher Education Institution:	Universitas Kristen Indonesia
Location	Jakarta
Study Programme:	Law (Bachelor of Law)
Type of Accreditation	Initial accreditation

The FIBAA Accreditation and Certification Committee has taken the following decision:

According to § 7 (6) in conjunction with § 9 (1) of the FIBAA General Terms and Conditions within the framework of procedures for the award of the FIBAA Quality Seal for Programmes from January 1, 2021, the study programme is accredited under conditions.

Period of Accreditation: March 23, 2022, to March 22, 2027

Condition 1: The University

- a) integrates the MBKM internship and respective MBKM activities into the curriculum;
- b) sets out a module handbook where the learning outcomes of the MBKM activities are clearly labelled and defined (see chapter 3.2).

The FIBAA Accreditation and Certification Committee has specified in the panel's recommended condition 1b) (see Summary and chapter 3.2) that it refers to the learning outcomes of the MBKM activities.

Condition 2: The University implements in its evaluation form questions that collect student feedback on the workload for each course (see chapter 5.1).

Proof of meeting these conditions is to be supplied by December 22, 2022.

The conditions are fulfilled.

FIBAA Accreditation and Certification Committee on March 22, 2023.

The FIBAA Quality Seal is awarded.



Assessment Report

Higher Education Institution (HEI):

Universitas Kristen Indonesia (UKI)

Bachelor programme:

Law

Qualification awarded on completion:

Bachelor of Law

General Information on the Study Programme

Brief description of the study programme:

The Bachelor programme Law offers within 3.5 years (7 semesters) and with a workload of min. 233 ECTS credits a training aiming at mainly four professional occupations:

- (1) Professional legal practitioners: graduates must be able to analyse the concept of law in theory, principles, norms, regulations, and rationale in the field of law.
- (2) Researchers: graduates must be able to create innovations in research areas that focus on community service and legal development.
- (3) Managerial: graduates must be able to improve their abilities and be ready to work independently by applying their competencies in the field of law.
- (4) Leaders: graduates must have sensitivity in developing laws, where legal problems emerge.

Most courses are taught in the Indonesian language. There is a parallel “English class” with some parts taught in English. Graduates acquire the degree “Bachelor of Law”.

Type of study programme:

Bachelor programme

Projected study time and number of credits assigned to the study programme:

3.5 years / 7 semesters, 146 sks credits / 233 ECTS credits

Mode of study:

Full-time

Didactic approach:

Study programme with obligatory class attendance

Double/Joint Degree programme:

no

Enrolment capacity: 300 students

Programme cycle starts in:

Odd semester: September

Even semester: March

Initial start of the programme:

1958

Type of accreditation:

Initial accreditation

Procedure

A contract for the initial accreditation of the Bachelor programme Law was made between FIBAA and Universitas Kristen Indonesia on February 22, 2020. On July 15, 2021, the HEI submitted a self-evaluation report, which included a detailed description of the programme and further documents to prove that the criteria for programme accreditation were met.

At the same time, FIBAA appointed a review panel. The HEI agreed with the chosen experts. The panel consisted of:

Prof. Dr. Margit Bussmann

University of Greifswald, Germany
Professor of International Politics and Regional Studies

Prof. Dr. Vera de Hesselle

Hochschule Bremen, City University of Applied Sciences, Bremen, Germany
Professor of Business Law and Tax Law

Prof. Dr. Ilka Mindt

University of Paderborn, Germany
Professor of English Linguistics

Prof. Dr. Irwan Trinugroho

Universitas Sebelas Maret, Indonesia
Associate Professor of Finance and Banking

Dr. Rudolf Camerer

Director of elc – European Language Competence
Frankfurt a.M., Germany
(Foreign language requirements in international professional and other contexts)

Dr. Philipp Stiel

Bavarian State Chancellery Munich, Germany
Head of Budget and Internal Services Department
(Organisation, Public Management)

FIBAA project manager:

Dr. Birger Hendriks

The assessment is based on the self-evaluation report, amended by further documents, requested by the panel, and an online conference (because of the Covid-19 pandemic). The online conference took place on December 7, 8, and 9, 2021 with UKI representatives. The same cluster included an appraisal of the English Literature programme (Bachelor of Arts), the International Relations programme (Bachelor of Social Science (Int. relations)) and the English Language Education programme (Bachelor of Arts). At the end of the online conference the panel gave brief feedback on its first impressions to representatives of the HEI.

The assessment report based on this was delivered to the HEI for comment on February 16, 2022. The statement on the report was received on February 25, 2022, it has been taken into account in the report at hand.

Summary

The Bachelor programme Law offered by Universitas Kristen Indonesia (UKI) fulfils with few exceptions the FIBAA quality requirements for Bachelor programmes and can be accredited by the Foundation for International Business Administration Accreditation (FIBAA) for five years starting on March 23, 2022, and finishing on March 22, 2027, under condition. The programme is in accordance with the national and the European Qualification Frameworks and the European Standards and Guidelines in their applicable version valid at the time of opening of the procedure, and with the Bologna Declaration.

The panel members identified need for improvement regarding the integration of the MBKM activities and the analysis on student workload¹.

They recommend the accreditation on condition of meeting the following requirements:

Condition 1: The University

- a) integrates the MBKM internship and respective MBKM activities into the curriculum;
- b) sets out a module handbook where the learning outcomes are clearly labelled and defined (see chapter 3.2);

Condition 2 : The University implements in its evaluation form questions that collect student feedback on the workload for each course (see chapter 5.1).

Proof of meeting these conditions is to be supplied by December 22, 2022.

The panel members also identified several areas where the programme should be developed further:

- Better communicating the MBKM options to students, industry, and other stakeholders (see chapter 3.1);
- Organising the curriculum in modules which can bring courses of coherent context under a common roof (see chapter 3.2);
- Offering more opportunities to students for collaborative work; moreover, digital cooperation provided by UKI should be enhanced (see chapter 3.3);
- Updating the didactic teaching methods and learning activities in the syllabi (see chapter 3.3);
- Including lecturers from abroad as permanent staff which can further promote the acquisition of international competence and skills (see chapter 3.4);
- Offering courses to faculty members on digital skills and pedagogical teaching techniques in HEI which will be more and more important in the future apart from the Covid-19 pandemic (see chapter 4.1);
- Library services should go ahead as planned so that students and staff get full access to electronic library platforms such as the European Digital Library (see chapter 4.4).

The measures that the HEI takes in order to implement the recommendations of the panel members are to be considered during the re-accreditation.

For the overall assessment of the programme, please refer to the quality profile at the end of this report.

¹ These aspects are “asterisk criteria” which means that they are essential for the study programme.

Information

Information on the Institution

Universitas Kristen Indonesia (UKI) is a private University in Indonesia and was founded in 1953 by Indonesian Christian prominent figures. Up to now, UKI has produced more than 70,000 graduates who work in various sectors throughout Indonesia and abroad as well. Currently, UKI has about 6,000 students who come from various regions of Indonesia. The number of foreign students is rather low. At present less than 10 foreign students are joining UKI each year.

The Law programme started in 1958. Up to now, UKI has developed eight faculties and a school of postgraduate. The eight faculties include (1) Faculty of Teacher Training and Education, (2) Faculty of Letters and Languages, (3) Faculty of Economics and Business, (4) Faculty of Law, (5) Faculty of Medicine, (6) Faculty of Engineering, (7) Faculty of Social Sciences and Political Science, and (8) Faculty of Vocational Studies and a School of Postgraduate Training. Currently, it offers 24 undergraduate and eight postgraduate programmes (six Master and two Doctoral programmes). The 32 study programmes are supported by services for students, faculty, and staff. These include (1) Teaching Hospital, (2) Libraries (the main library is accredited with "A" rating by the National Library of Indonesia), (3) Laboratories, (4) Spiritual Services and Counselling Centre, (5) Sport and Health Centre, (6) Entrepreneurship Development Centre, (7) Language Service Centre, (8) Student Dormitory, and (9) Students and Alumni Centre. The Law programme belongs to the Faculty of Law.

Head of the University management is the Rector who is accompanied by four Vice-Rectors: (1) Vice-Rector Academic Affairs, (2) Vice-Rector Finance, Marketing, and General Administration, (3) Vice-Rector Student Affairs, Alumni, and Law, and (4) Vice-Rector Human Resources and Cooperation.

The support department, bureaus, and offices include: (1) Quality Assurance Body, (2) Institute for Research and Community Service, (3) Academic Administration Bureau, (4) Academic Development and Evaluation Bureau, (5) Learning Technology Development Bureau, (6) Bureau of Finance and Accounting, (7) Marketing Bureau, (8) Cooperation Bureau, and (9) International Affairs Office.

Further development of the programme and statistical data

The Law programme offers 250 study places per year. During the last years the number of applicants exceeded the number of study places by far. Over the years, the rate of female first year students was around 41 % on average. There are five foreign students studying in this programme. The average length of studies is more or less concurrent with the regular duration of the study programme (3.5 years). The Regulation of Indonesian Minister of Education and Culture No. 49/2014 stipulates that every undergraduate student in higher education in Indonesia should complete his study in 4-5 years (8-10 semesters). Thus, although Law students are encouraged to complete their programme in 3.5 years, some of

them need more time, others left the university or transferred to other study programmes. These are the plausible criteria for calculating the dropout rates of the cohorts.

		2020	2019	2018	2017
Study Places		250	250	200	200
Applicants	Total	626	405	476	387
	Female	472	202	230	190
	Male	473	203	246	197
Application rate		250%	162%	238%	194%
First Year Students (incl. transfer)	Total	283	216	242	215
	Female	124	83	101	92
	Male	159	133	141	123
Rate of Female Students		43.8%	38.4%	41.7%	42.7%
Foreign students	Total	-	5	-	-
	Female	-	5	-	-
	Male	-	-	-	-
Graduates	Total	153	128	117	134
	Female	78	70	41	57
	Male	75	58	76	77
Graduates Dropout Rate		15.7 %	20.4 %		
Average Duration of Study (years)		3.5	3.5	3.5	4
Average grade of final degree	Total	3.58	3.61	3.49	3.43

In 2020 / 2021 UKI changed the Law curriculum to fulfil the requirements of the new policy of the Ministry of Education and Culture (Mendikbud) and the respective ministerial decrees². This policy is called "Freedom to learn." For higher education it has been titled "Merdeka Belajar – Kampus Merdeka" (MBKM). This policy aims to give students the right to learn outside the home university and the study programme up to three semesters (with 20 sks credits per semester) with the following core elements: (1) Internship, (2) Project in a village, (3) Student exchange, (4) Research, (5) Entrepreneurial activities, (6) Independent study or project, (7) Humanitarian project, (8) Teaching in school. The list of activities can be taken from programmes determined by the government and/or from programmes that are approved by the Rector. Every selected activity must be guided by a University lecturer.

UKI confirmed that the curriculum presented to the panel is the new one from 2020 / 2021 which takes into account the MBKM requirements.

² Mendikbud Decrees, 2020 No. 3 – 7.

Programme Description and Appraisal in Detail

1. Objectives

1.1 Objectives of the study programme (Asterisk-Criterion)

Referring to the vision and mission of UKI, the Law programme has set the vision, mission, and objectives as follows:

Vision: To become a leading Law programme in the fields of education, research, and community service in Asia by 2034 which is sensitive and anticipatory to all changes in the globalization era in accordance with Christian values and Pancasila³.

The vision shall be achieved through four missions of the Law programme:

1. To prepare graduates who are sensitive and anticipatory to changes and legal and social problems in society.
2. To develop and implement a quality learning process with proficiency in science and technology that is interdisciplinary and transnational in accordance with the demands of the times and the needs of society, especially in Asia.
3. To conduct and develop problem solving-based research in various legal and social problems in society to be able to find and offer the best solutions.
4. To carry out community service to increase awareness of rights and legal awareness of community, and to improve the quality of life and welfare of the community.

The objectives of the programme are designed in compliance with vision and missions:

- Producing law graduates who are professional and have high integrity and are sensitive to social and legal problems in society.
- Producing law graduates who have reliable and quality conceptual and theoretical as well as practical mastery in the science of law, especially in Asia.
- Producing law graduates who are sensitive and anticipatory to social change through research activities and community service.
- Developing and enhancing a network of cooperation partners, both national, regional and international, also with private agencies and with the government.

Derived from this background the profile of UKI Law programme graduates is to create a professional legal practitioner, such as: prosecutors, judges, lawyers/advocates, legal consultants, legal corporations, curators, notaries, legal auditors, and arbitrators, and ambassadors. UKI strives to reach the following competencies for law graduates:

1. Professional legal practitioners: graduates must be able to analyse the concept of law in theory, principles, norms, regulations and rationale in the field of law.

³ Pancasila is the official, foundational philosophical theory of Indonesia. It is composed of five principles and contends that they are inseparable and interrelated: Belief in God, Humanity, Unity of Indonesia, Democracy and Social Justice.

- 2. Researcher: graduates must be able to create innovations in research areas that focus on community service and legal development.
- 3. Managerial: graduates must be able to improve their abilities and be ready to work independently by applying the highest competencies possessed in the field of law.
- 4. Leader: graduates must have sensitivity in developing laws in community, including where legal problems emerge.

The learning outcomes of the Law programme refer to the Bachelor's Degree (S1) qualification level 6 of the Indonesian Qualification Framework (IQF)⁴, a competency qualification framework that integrates the fields of education and job training in order to recognise work competence in accordance with the job structure in various sectors.

Graduates shall be able to work as a professional legal practitioner, namely prosecutors, judges, lawyers, legal consultants, arbitrators, notaries, curators, diplomats, legislators and various other legal professions. Other graduate abilities are leadership obtained through student obligations in taking Basic Level Student Management Leadership Training (LKMMTD), character building through the formation of the UKI Character Development Institute and the establishment of university compulsory courses, namely Christian Ethics, Anti-Corruption Education, including the entrepreneurship aspect through compulsory Entrepreneurship courses.

Appraisal:

The panel notes that the Law programme has a long tradition and proved itself for different legal professions such as prosecutors, judges, lawyers/advocates, legal consultants, and notaries. Against this background, the panel considers the qualification objectives of the programme to be explained and convincingly presented in relation to the target groups, targeted professional fields and societal context of the discipline. The objectives embrace academic proficiency, comprehensive employability, as well as the development of the individual student’s personality (e.g. with leadership and management training).

In the opinion of the panel the subject-specific and extra-curricular qualification objectives and skills to be acquired correspond to the aspired level at graduation. They take into account the requirements of the Indonesian Qualification Framework (IQF).

		Exceptional	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	n.r.
1.1*	Objectives of the study programme (Asterisk Criterion)			X		

⁴ Indonesian abbreviation: KKNI

1.2 International orientation of the study programme design (Asterisk Criterion)

In accordance with the vision of the Law programme to become a leading study programme in Asia by 2034, the international orientation has been started in the last few years, especially since the programme obtained Rank "A" as result of the national accreditation in 2015. The international orientation of the Law programme is found in learning subjects/courses, lecturer education, international conferences, international journals, student activities, the presence of foreign students and international cooperation, including the opening of English language classes. A number of internationally-oriented courses have been defined in the curriculum, such as International Law, International Civil and Public Law, International Business Law, International Conflict Theory, International Dispute Resolution Law, International Organization Law.

Moreover, lecturers are committed to international scientific activities, both as speakers and as participants. International seminars have been recorded, e.g. The 5th Friendly City International Conference 2019; the 1st International Conference on Law and Human Rights 2021 with the topic ASEAN Diversities and Its Principles of ASEAN Toward (Legal) Integration in Pandemic Era".

In addition, UKI has an International Center for Law and Human Rights Studies.

Students are encouraged to participate in internationally-oriented activities such as further studies at Penn State University (USA) or in English speech competitions. There are student achievements as First Place for Educational Debate Competition "2019 Educational Festival in DKI Jakarta in 2019, First Place in the National Level Legal Opinion Competition in Brawijaya, Law Fair Competition in 2020, quarter finalists in the National University Debating Championship (NUDC) in 2019, English Olympics (Binus International Level in Asia) in 2019.

Appraisal:

The panel welcomes that courses of the Law programme train students in intercultural and international content and communication. Thus, the programme design appropriately takes into account the required international aspects, with respect, too, to its graduates' employability.

	Exceptional	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	n.r.
1.2* International orientation of the study programme design (Asterisk Criterion)			X		

1.3 Positioning of the study programme

Even though in Indonesia there are many law study programmes held by private and public other universities, the number of new student admissions for the Law programme at UKI is increasing every year (see statistical data p. 9). Moreover, the strategic location of the campus in Cawang, East Jakarta and the number of alumni/alumnae of more than 6,000

people spread across various professions and occupations as well as the strengthening of entrepreneurship, speak in favour of the study programme, including the new alternative profile of graduates as a Professional Legal Practitioner⁵ that is unique in Indonesia because UKI is the only university in Indonesia offering this profile..

Geographically, 68 % of applicants come from the Jabodetabek (Djakarta and surrounding area), 15 % from other parts of Java, 10 % from Sumatra and 7 % from other regions, including Maluku, East Indonesia, Papua and Nusa Tenggara.

Graduates of the Law programme are skilled and aimed to compete in the job market in various sectors such as in government (executive), judiciary, legislature, embassies and various professional offices and multinational companies. This is consistent with a tracer study conducted in the last three years.⁶ The waiting period for graduates is not more than four months with an average graduate GPA above 3.25.

The Law programme as an integral part of UKI strategy, based on UKI's vision and mission to become a quality, independent and innovative university in the Three Pillars of Higher Education in Indonesia and Asia. Increasing resources for lecturers and students is a major concern. The Law Faculty also tries to improve research output, publication and development of international networks through teaching, international seminars and international journals, including the development of international cooperation with international institutions.

Appraisal:

The panel is convinced that in spite of a strong competition between the law programmes in Indonesia the UKI Law programme is well positioned in the educational market. The reasons given for this are plausible.

Also, the arguments in support of graduates' employability on the basis of the stated qualification objectives are convincingly presented. The future fields of employment for graduates are plausibly set forth.

Moreover, the Law programme is convincingly integrated into the UKI's overall strategic concept. Its qualification goals are in line with the HEI's mission and strategic planning.

⁵ See above chapter 1.1.

⁶ See SER p. 12.

		Exceptional	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	n.r.
1.3	Positioning of the study programme					
1.3.1	Positioning of the study programme in the educational market			X		
1.3.2	Positioning of the study programme on the job market for graduates („Employability“)			X		
1.3.3	Positioning of the study programme within the HEI's overall strategic concept			X		

2. Admission

University applicants have to undergo an admission process, which is based on the Law on Higher Education⁷ regulated by Rector's Decree number 80/SK.REK/10/2017 about New Students Admission Guidelines of Universitas Kristen Indonesia. The applicants are required to fulfil the prerequisites of admission: the registration and a test process that can be done online through the UKI website <https://pmb.uki.ac.id/home> or by offline application forms and test. This website is also used to track the updates of the admission announcements.

As part of the registration applicants have to deliver to UKI a copy of the Certificate of National Examination Results (Surat Keterangan Hasil Ujian Nasional=SKHUN) and a legalised high school/vocational diploma. Moreover, they must submit recent photographs and copies of their identity card, their birth certificate, and their family card. Then, for entering the university the prospective students will have to take an online test by passing the standard test score. This is an Academic Potential Test, that includes tests of verbal ability, analogy, numeric mathematic ability, and basic mathematics. The Faculty Leaders (Dean/Vice Dean/Head of Study Programme) determine who will be accepted according to the passing grade in each faculty/study programme.

There are three kinds of admission processes held by the Students Admission Centre, which can be followed by the student candidates:

1. The general admission process applies to all applicants except no. 2 and 3. It can be done by online registration through the link <https://pmb.uki.ac.id/home>.
2. The special admission process, which is the track for student candidates with scholarships (<https://pmb.uki.ac.id>). This includes Sibling Scholarships in the form of a discount for sons/daughters (biological) of active employees or UKI alumni/alumnae as well as siblings of active UKI students.
3. Transfer programme admission, which allows the student candidates to be accepted by having transfer credits from an 'A' accredited Law programme of another university.

Through the website <https://www.uki.ac.id/halaman/index/20171013-mahasiswa-jalur-umum> applicants can access all information related to registration procedures, online test schedule, test results and other announcements. The prospective students may also contact the admission team through WhatsApp or send an e-mail to pmb@uki.ac.id or may come to UKI main campus and ask direct questions to the admission teams in Rectorate Building, Cawang Campus.

The admission selection system for UKI new students starts from entrance tests and their results through the UKI admissions website (www.pmb.uki.ac.id). After that the Faculty Leaders (Dean/Vice Dean/Head of Study Program) will be based on the test grades determine the qualified students. The names of accepted new students will be uploaded on the UKI website (pmb.uki.ac.id).

The student recruitment process also provides opportunities for outstanding high school students to enter UKI through the achievement pathway and the invitation path. This provides convenience and discounts on first-year tuition fees of up to more than 50%. Prospective new students also can get athlete scholarships and scholarships from local governments and churches that are UKI partners.

⁷ No. 12, 2012, Section 73 f.

The Faculty of Law of UKI has English classes that use English as an introduction to lectures. Therefore, English language proficiency (TOEIC Score 550) is necessary to register in the English-speaking class.

The final decision on the admission process will be sent to the applicants' registered e-mail addresses as well as WhatsApp and messages. Moreover, UKI Admission Office will announce all information related to the admission process and updates in UKI social media, such as websites, Instagram, Twitter, Facebook. In this admission procedure, all personal data of prospective new students are guaranteed to be protected in privacy. After the decision, the prospective students can also make any suggestions, comments, and questions related to the admission process by contacting the student admissions committee via WhatsApp, telephone, and e-mail which will be responded. When the students are accepted, they need to make payments for the study, do the registration and receive a student ID Card.

Appraisal:

The panel notes that the admission requirements are regulated and defined through a Rector's decree in a comprehensible way. The national requirements are presented and taken into account.

Applicants can directly turn to the UKI Admission Office for getting information and counselling, directly and / or online, for clarification of specific questions, of personal aptitude, of career perspectives etc. Personal communication between applicants and UKI is provided by telephone, via e-mail or social media. An individual test of the applicants ensures that qualified students are admitted. The selection procedure is transparent.

UKI has described and documented the admission procedure that is also accessible for interested parties. The admission decision is based on transparent criteria and is communicated via email in writing.

The panel welcomes that students have to prove English language proficiency as far as they intend to register in the English-speaking classes of the Law programme.

		Exceptional	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	n.r.
2.1*	Admission requirements (Asterisk Criterion)			X		
2.2	Counselling for prospective students			X		
2.3*	Selection procedure (if relevant)			X		
2.4(*)	Professional experience (if relevant; Asterisk Criterion for master programmes that require professional experience)					X
2.5*	Ensuring foreign language proficiency (Asterisk Criterion)			X		
2.6*	Transparency and documentation of admission procedure and decision (Asterisk Criterion)			X		

3. Contents, structure and didactical concept of the programme

3.1 Contents

The Law programme has an obligatory workload of 146 sks credits consisting of 138 with compulsory courses and 8 credits through elective courses. It is divided into 7 semesters (a 3.5-year programme) and includes 79 courses. These courses are subdivided into 55 compulsory courses with 138 sks credits and 24 elective courses with 50 sks credits. Students have to enrol for at least three or four elective courses (with min. 8 sks credits). To reach a law degree, students also have to pass an English test with 550 TOEIC or corresponding to TOEFL ITP level 1.

All HEIs in Indonesia implement outcome-based education as regulated under the legal requirements of the Ministry of Education, Culture, Research and Technology (Mendikbud-Ristek). Outcome-based education is developed with four core aspects (attitudes, knowledge, general skills, and specialised skills). Attitude aspects have been set by the Indonesian Qualification Framework (KKNI), while general skills have been formulated by the Ministry Mendikbud-Ristek. Knowledge and specialised skills are determined by the University / study programme.

The new 2020-2025 curriculum structure has been implemented in the Odd Semester of the 2020/2021 Academic Year in September 2020 to February 2021⁸. Each subject has a Semester Learning Plan (RPS) which is prepared for one semester in order to meet the learning outcomes. This RPS is developed by lecturers independently or with a group of teachers in the Law programme.

Curriculum Law programme (compulsory courses)

Course number	Course name	Credit weight sks
Semester 1		
1	Christian Ethics	2
2	Indonesian Law	2
3	Legal English	2
4	Pancasila Education	2
5	Introduction to Legal Studies	3
6	Introduction to Indonesian Law	3
7	Law and Society	3
8	Human Rights	2
Total sks credits	per semester	19
Semester 2		
1	Religious Education	2
2	Civic Education	2
3	Anti-Corruption Education	2
4	Entrepreneurship	2

⁸ Based on the Dean's Decree No.10/UKI/F.4.D/HKP.3.5/2020 dated 21 June 2020 concerning recognition of updating the curriculum for the Law Study Program of UKI.

5	State Science	2
6	Civil Law	4
7	Criminal Law	4
8	Islamic Law	4
Total sks credits	per semester	22
Semester 3		
1	Environmental Law	2
2	Constitutional Law	3
3	International Law	3
4	Agrarian Law	3
5	State Administrative Law	3
6	Commercial Law	3
7	Intellectual Property Rights	2
8	Legal Agreement	2
9	Customary Law in its Development	2
Total sks credits	per semester	23
Semester 4		
1	Criminal Procedure Law	3
2	Employment Law	3
3	Legislative Science and Theory	2
4	Investment Law	3
5	Law of Transport	2
6	Telematics Law	2
7	Ethics and Professional Responsibilities	2
8	Trial, Inclusion and merger (Continued Criminal Law)	2
9	Insurance Law	2
10	Consumer Protection Law	2
Total sks credits	per semester	23
Semester 5		
1	Proficiency in Designing and Making Business Contracts	2
2	State Administrative Procedure Law	2
3	Civil Procedure Law	3
4	Banking Law and Guarantee	3
5	Alternative law & Negotiation Techniques	2
6	Tax Law and its Solutions	2
7	International Law of the Sea	2
8	International Criminal Law	2
9	Elections and Representative Institutions	2
10	Public Policy and Licensing Law	2
Total sks credits	per semester	22
Semester 6		
1	Legal Research Methods Legal Writing	3
2	Law-making Skills	2
3	Legal Proficiency Training Education (PLKH)	6
4	Constitutional Court Procedure law	2
5	Thesis Proposal Seminar	1
6	International Treaty Law	2
7	International Business Law	2

8	Capital Market Law	2
Total	sks	20
Semester 7		
1	Philosophy of Law	3
2	Thesis	6
Total	sks credits	9
per semester		
Totalsks	credits	138
for all semesters		

Elective courses of the Law programme

Course number	Course Name	Credit (sks)	weight
1	Introduction to Computer Science	2	
2	Comparative Civil Law	2	
3	Western Civil Inheritance Law	2	
4	Comparative Criminal Law	2	
5	State Institutions	2	
6	Special Crime	2	
7	Citizenship and Immigration Law	2	
8	Industrial Law	2	
9	Comparative Constitutional Law	2	
10	Criminology	2	
11	Bankruptcy Law and PKPU	3	
12	Company Law	2	
13	International Environmental Law	2	
14	International Dispute Resolution Law	2	
15	Law of Evidence	2	
16	Person and Family Law	2	
17	Sharia Economic Law	2	
18	Constitutional Law	2	
19	Social Security and Work Safety Law	2	
20	Health Law	2	
21	Competition Law	2	
22	Diplomatic and Consular Law	2	
23	Private International Law	2	
24	Special Judicial Law	3	
Total credits		50	

Based on the MBKM concept in UKI students can alternatively opt for studying abroad or inter alia for an internship with a workload up to 20 sks / 32 ECTS credits with a duration up to six months in partner organisations or in the industry. The MBKM internship is based on MoUs and collaboration between faculties and government institutions or the private sector. Therefore, MBKM Internships are usually more selective than regular ones because faculties and organizations actively select their own interns, such as through interviews. The regular internship which has been included in the curriculum as a compulsory element can be taken

in the 6th semester as part of the Legal Proficiency Training with 3 sks credits in professional offices such as lawyers, notaries, government and private agencies.

To achieve and realise graduate competence as a graduate profile, the study programme provides various facilities and infrastructure, especially learning materials, both general subjects, introductory and core courses in addition to general and specific skills (soft skills). Several courses are related to legal practitioners, namely: Civil Procedural Law, Criminal Procedure Law, State Administrative Procedure Law, Legal Proficiency Education and Training, Law-making Science and Skills, Contract Making Skills, Law Special Court Procedures, Constitutional Court Procedure Law, Proficiency in Business Practices, Arbitration Law and Alternative Dispute Resolution, International Dispute Resolution Law.

The name of a study programme in Indonesia is under the regulation of the Minister of Education, Culture, Research and Technology (Mendikbud-Ristek)⁹. In accordance with the Decree of the Director General of Learning and Student Affairs Number 46/B/HK/2019 dated February 22, 2019, concerning the List of Study Program Names in Higher Education, the Law programme with a graduate degree is a Bachelor of Law (S.H).

The curriculum of the Law programme was also prepared with special attention to integration of theory and practice to fulfill the competence of graduates who are needed in the business world and the industry. Teaching and learning or activities are conducted in the form of lectures, seminars, responses, work practices, field practices and community service. Lecturers use case studies for training students for solving legal problems.

Interdisciplinary and multidisciplinary thinking is trained in courses that are different from legal courses such as Pancasila Education¹⁰, Religious Education, Civic Education, and Anti-Corruption Education which are offered in the first and second semesters. Also, all the different areas of law have to do with situations of societal and economic life, be it family, company, bankruptcy, Sharia, criminology or competition. Working in these fields of law requires digging into varied materials, connections and relationships.

Ethical aspects in the Law programme cover a standard of attitude and values which is set by the government, whereas Christian values which are set by the university. The Christian values cover humility, sharing, and caring, professionalism, responsibility, discipline, and integrity. Also, there are courses that explicitly deal with ethics and law such as Ethics and Professional Responsibilities and Christian Ethics.

Scientific methods and practice are introduced and implemented especially in the experience of writing the final thesis. Students are trained to write scientific descriptions of his/her research through different assignments, including the internship report. In the process of writing the final project (thesis or translation), scientific methods and practice are also introduced and implemented through some courses, such as Legal Research Methods Legal Writing and a Thesis Proposal Seminar.

⁹ (1) Law NO. 12 OF 2012 Concerning Higher Education; (2) Permenristekdikti NO. 44 of 2015 SN Dikti; (3) Permenristekdikti No. 15 OF 2017 Concerning Naming of Study Programs; (4) Kepmenristekdikti No. 257 of 2017 Concerning Names of Study Programs in Education Education; and (5) Decree of the Director-General of Learning and Student Affairs Number 46/B/HK/2019 dated February 22, 2019, concerning the List of Study Program Names in Higher Education.

¹⁰ See above chapter 1.1.

Evaluation in the Law programme is conducted every semester according to the schedule in the academic calendar set by the rector, which are mid-semester evaluation and an end-semester evaluation. It can take various forms depending on each lecturer, can consist of (i) participation, (ii) performance, (iii) written tests, (iv) oral tests, questionnaires, (v) portfolio, (vi) design work.

Based on the Study and Exams Regulations the final evaluation to assess student success in each course usually includes a combined component of midterm evaluations, assignments, and final semester evaluations. Attendance with 75 % as a prerequisite for sitting this exam is based on the provisions in the academic guidelines of Universitas Kristen Indonesia for the Academic Year 2020/2021.

Quality grades and letter grades are obtained after converting the final grades, which are on a scale of 0-100.

Final Value Scale and Value Conversion

Final Grade (NA)	Letter Grades (NH)	Quality Value (NM)
80.0-100.0	A	4.0
75.0-79.9	A-	3,7
70.0-74.9	B +	3,3
65.0-69.9	B	3.0
60.0-64.9	B-	2.7
55.0-59.9	C +	2,3
50.0-54.9	C	2.0
45.0-49.9	D	1.0
<44.9	E	0

The final assessment (thesis) is carried out through a Thesis examination. Thesis examiners consist of three lecturers, two supervisors and one guest lecturer. Thesis exams are conducted openly, led by the Chief Examiner for a maximum of 60 minutes. Thesis assessment includes thesis material, thesis method, thesis presentation.

Appraisal:

The panel welcomes that the Law programme curriculum adequately reflects the qualification objectives. The contents of the courses are well-balanced, logically connected, and oriented towards the intended learning outcomes. The areas of elective courses enable students to acquire additional competences and skills. The panel also notes that the students can use the new MBKM options such as studying abroad or an internship without losing study time. However, during the online conference the panel gained the impression that the students have not become fully aware of the MBKM options. Therefore, it recommends UKI considering better communicating the MBKM options to students, industry, and other stakeholders.

The degree and programme name correspond to the contents of the curriculum and the programme objectives.

Theoretical questions are, where possible, explained by means of practical examples.

There is evidence that the programme qualifies for interdisciplinary thinking. Ethical implications are appropriately communicated.

Students acquire methodological competences and are enabled to do scientific work on the required level. They prove, especially in their thesis, their ability to do scientific work and the achievement of the study programme's qualification objectives.

All exams, as they are defined for the modules, are suited in format and content to ascertain the intended learning outcomes. The requirements are in accordance with the desired qualification level. The exams are characterised by a wide variety of test formats.

The final theses are evaluated based on previously published and coherently applied criteria, rules, and procedures.

	Exceptional	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	n.r.
3.1 Contents					
3.1.1* Logic and conceptual coherence (Asterisk Criterion)			X		
3.1.2* Rationale for degree and programme name (Asterisk Criterion)			X		
3.1.3* Integration of theory and practice (Asterisk Criterion)			X		
3.1.4 Interdisciplinary thinking			X		
3.1.5 Ethical aspects			X		
3.1.6* Methods and scientific practice (Asterisk Criterion)			X		
3.1.7* Examination and final thesis (Asterisk Criterion)			X		

3.2 Structure

Projected study time	3.5 years (7 semesters)
Number of Credit Points (CP)	146 sks credits = 233 ECTS credits
Workload per CP	1 sks = 39,7 h ; 1 ECTS credit= 25 h
Number of modules /courses	79
Time required for processing the final thesis and awarded CP	6 months
Number of contact hours	1,699 h

The Law programme comprises 3.5 study years with seven semesters. Students must take a minimum of 146 sks credits¹¹ and can enrol for more courses up to a maximum of 160 sks credits to be able to graduate from Law. 146 sks credits correspond to about 233 ECTS credits.

Sks is the Indonesian credit points system that could be converted into the European Credit Transfer System (ECTS). Sks are defined as "hours of activity" which include activities such

¹¹ See above chapter 3.1.

as classroom learning, internship, student-exchange, research, independent study, and village projects. According to UKI, one sks credit consists of 50 minutes of direct face-to-face lectures, 60 minutes of structured academic activities and 60 minutes of independent studies, with a total of 170 minutes per week (one semester has about 14 weeks). Whereas ETCS credits refer to the whole semester, sks are counted per week. Therefore: 1 sks credit = 170 mins X 14 weeks = 2380 minutes (39.7 hours per semester).

SKS credits minimum to graduate from Law	ECTS credits conversion	workload
146	233	146 X 39.7 = 5,796 hours of study activities

The courses in Law are – as already mentioned - classified into four parts, namely WKWK, National Compulsory Courses (stipulated by Indonesian government regulations), University Compulsory Courses, and Faculty Compulsory Courses (Law core courses). The Law compulsory courses mount up to 55 and the elective courses to 24 courses. Fieldwork practices, KKN (Community Service), research proposal seminars, and thesis belong to the compulsory part.

Students choose as many elective courses as they need for the minimum of 146 sks credits (236 ECTS) up to the maximum of 160 sks credits (256 ECTS). Among them are the Internship Work Lecture (KKM) course (3 credits)¹².

Thus, the Law programme offers to students two types of internships:

(1) The regular internship which has been included in the curriculum as a compulsory element;

(2) The MBKM (Freedom to learn Curriculum) internship that has been implemented in 2021 based on a Rector's Regulation which stipulates the procedures and implementation of an MBKM internship. The MBKM internship takes up to three semesters with a workload of up to 20 sks credits / 32 ECTS credits per semester. Instead of an internship students can opt for studying abroad or other MBKM alternatives. The MBKM internship and alternatives have not been mentioned and taken into account in the curriculum. But according to the SER, the Law programme fully supports the students to get their rights (freedom to learn) without burdening them with additional study periods. Converting workloads from other institutions into credits of the study programme is possible under the supervision of the head of the programme.

During the online conference UKI also explained that by now the number of students opting for an MBKM external activity (such as an MBKM internship) is low. Therefore, the programme departments are trying to find an individual solution for each student for balancing the substituted learning outcomes.

Students are accepted by having transfer credits from an 'A' accredited corresponding study programme of another Indonesian university. Graduates from foreign tertiary education institutions may attend higher education in Indonesia based on equivalence¹³. Converting

¹² See above chapter 3.1.

¹³ Indonesian Law No. 12 on Higher Education, Section 40.

workloads from other institutions into credits of the study programme is possible under the supervision of the head of the study programme.

The courses are explained in descriptions in terms of syllabi. These descriptions provide detailed information and contain elements, such as course content, name of the lecturer(s), teaching and learning methods, expected learning outcomes, mode of teaching, workload / the number of credits (in sks and ECTS), and a list of obligatory and additional literature in terms of recommended reading. Moreover, the language of instruction (Indonesian or bilingual Indonesian-English) is mentioned. In addition, the Academic Guidelines contain short content descriptions of each course at a generic level.

Gender equality is embedded in UKI's institutional culture and principles. At present, on average more than 40 % of students and almost 50 % of the lecturers are female.

Disabled students are given access with special pathways in the buildings as well as provided with different forms of affirmative action, for example, in the examination process and standards of markings and evaluation. UKI has guaranteed that its entrance test is non-discriminatory. It also provides scholarships for disadvantaged students.

The Law Faculty applies gender equality and non-discriminatory principles based on gender, marital status, economic class, religious affiliations, or disability. There are no different treatments between men and women both academically and non-academically, and they study in the same campus space and facilities. Students come from schools from various Indonesian regions with various economic situations and religions. These differences cause various levels of ability, understanding, and character, especially compared to schools in cities in Java. Therefore, students receive special attention from the Law programme and the Academic Advisors. Exceptional guidance is conducted on a case-by-case basis. In writing a thesis, guidance with special attention is carried out by a team of thesis supervisors. The result is that students with a strong desire to learn can be supported to complete their final assignments and return to work in their hometowns.

Appraisal:

The programme structure supports the smooth implementation of the curriculum and helps students to achieve the defined learning outcomes. The programme consists of courses and assigns credits per course on the basis of the calculated student workload. The syllabi provide detailed descriptions of intended learning outcomes and the information defined in the ECTS Users' Guide. However, as the Law programme has not been structured in modules but in courses the panel recommends UKI organising the curriculum in modules¹⁴ which can bring courses of coherent content under a common roof. This can intensify the collaboration of faculty and make studying easier for students: Modules aim at grouping related content into bigger units, allowing for a reduction of exams. Additionally, modules may help to point out more clearly how knowledge, skills and attitudes are organized and focused on in the respective study programme.

The panel notes that regular internships (with a duration of up to three months) are designed and integrated in such a way that credit points can be acquired. However, the panel has the view that by now the MBKM activities, in particular the long internship or respective other MBKM activities such as student exchange with up to 20 credits per semester have not been integrated into the curriculum. Open questions are: Which are the courses that a student can

¹⁴ See chapter 3.4 in ECTS User's Guide 2015

attend when taking the (long) internship /activity? Who will decide upon the selection of courses that appropriately could be omitted? How does UKI install the MBKM requirements if the numbers of students opting for this alternative increase? Those questions must be clarified by UKI and integrated into a clarified curriculum. UKI is asked to clearly define the learning outcomes for the internship or the activities that might be taken instead of an internship in such a way that they match for the intended programme learning outcomes. Therefore, the panel recommends the following **condition**:

- The University a) integrates the MBKM internship and respective MBKM activities into the curriculum; b) sets out a module handbook where the learning outcomes are clearly labelled and defined.

There are legally binding study and exam regulations which contain all necessary rules. The recognition of degrees and periods of study at other national or foreign HEIs is regulated by law in a way that can be seen as analogous to the European Recognition Convention. The final grade is supplied with a grading table.

The feasibility of the study programme's workload is ensured by a suitable curriculum design, by a plausible calculation of workload, by an adequate number and frequency of examinations, by appropriate support services as well as academic and general student counselling.

When reviewing the workload, UKI takes into account findings of evaluations and the programme's success rate, but not the students' feedback. Therefore, the panel takes the view that the students' feedback questionnaire should be complemented by (open) questions on how students cope with their course workload (see condition in chapter 5).

UKI ensures gender equality and non-discrimination. Students with disabilities are provided with affirmative actions concerning time and formal standards/requirements throughout the programme and examinations. Students in special circumstances, such as single parents, foreign students, students with a migration background and/or from so-called non-academic backgrounds, can find assistance /support.

	Exceptional	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	n.r.
3.2 Structure					
3.2.1* Modular structure of the study programme (Asterisk Criterion)				Condition	
3.2.2* Study and exam regulations (Asterisk Criterion)			X		
3.2.3* Feasibility of study workload (Asterisk Criterion)			X		
3.2.4 Equality of opportunity			X		

3.3 Didactical concept

According to UKI,¹⁵ each course uses one or a combination of learning methods and is accommodated in a form of learning. Learning methods used are group discussions, simulations, case studies, collaborative learning, cooperative pursuit of problem-based learning. The learning method chosen is adjusted to the learning outcomes of the course. It

¹⁵ See SER p. 35.

is aimed to run the learning process in an interactive, holistic, integrative, scientific, contextual, thematic, effective and collaborative manner. Teaching and learning activities are conducted in the form of lectures, seminars, responses, work practices, field practices and community service. However, the syllabi for the different courses stereotypically indicate for “Planned learning activities and teaching methods”: Lecture, Discussion and Presentation. They do not include other aforementioned didactic instruments and methods.

The teaching-learning activities follow the academic calendar. Before the Covid-19 pandemic, all courses were mostly offered in face-to-face mode, and some courses have implemented blended learning by utilizing Edmodo, Microsoft Teams, Google Classroom platforms, and other tools or software. However, since March 2020, the study programme uses a virtual learning mode, the majority of platforms used are Microsoft Teams, Zoom, and Edmodo, which provides the lecturers a digital platform to share information and teaching material, at the same time to communicate with students as required by the courses and to do the assessments. The information is recorded and documented either in the cloud or the computer system.

The learning material provided by the lecturer to students has to be formulated in the semester Learning Plan of the subject concerned. Study materials are related to the abilities to be achieved, to learning methods, learning time, and descriptions of tasks that must be done by students during one semester. They are also oriented at the weight of the assessment and the list of references in the syllabi. Included are textbooks, book chapters, scientific journals, online learning materials and supporting materials that can be accessed library or trusted websites. Learning materials are open to be updated every semester.

The involvement of guest lecturers to support the learning process in the Law programme is carried out regularly, whether integrated with certain courses, or invited as resource persons in several public lectures or knowledge sharing held by study programmes, faculties and universities. The Law programme invites lecturers from different professional backgrounds such as notaries, politicians and experts from companies and organisations (e.g., the Legal Director of the Indonesian Financial Services Authority or The Executive Director of the Deposit Insurance Corporation).

Appraisal:

The panel welcomes that the didactical concept of the study programme is described, plausible, and oriented towards the programme objectives. It allows for the application of different teaching and learning methods, such as, for instance, case studies or practical projects. Students are encouraged to take an active role in creating the learning process. However, the panel recommends offering more opportunities to students for collaborative work. Also, digital cooperation among them provided by UKI should be enhanced. The panel welcomes the use of a distance learning platform. It encourages UKI to use a professional learning management system.

Moreover, the panel notes that the syllabi contain very general information on planned learning activities and teaching methods such as “Lecture, Discussion and Presentation”. They do not describe the different methods and instruments which are actually used by the lecturers. Therefore, it recommends updating the didactic teaching methods and learning activities in the syllabi.

The accompanying course materials are oriented towards the intended learning outcomes and correspond to the required qualification level. They are up to date and digitally accessible for the students. They are user-friendly and encourage students to engage in further independent studies.

Guest lecturers are invited and contribute to the students' qualification process with their special experience, either from professional practice or scientific work, but also from politics.

	Exceptional	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	n.r.
3.3 Didactical concept					
3.3.1* Logic and plausibility of the didactical concept (Asterisk Criterion)			X		
3.3.2* Course materials (Asterisk Criterion)			X		
3.3.3 Guest lecturers			X		
3.3.4 Lecturing tutors					X

3.4 Internationality

The Law programme since the Odd Semester of the 2019/2020 Academic Year has gradually opened classes in English. The implementation of the English Class programme was held as a follow-up to the 2019 UKI Strategic Plan with the aim to improve digitization and internationalization. In addition, based on a curriculum reconstruction there are several courses that contain international content: International Law, Legal English, International trade law, international business law, international maritime law.

During the last years, the student body included five students from Korea, Ireland and Timor Leste. The other students came and still come from various regions in Indonesia. As already mentioned above¹⁶ students are encouraged to participate in internationally-oriented activities such as further studies at Penn State University (USA) or in English speech competitions.

Lecturers are also encouraged to meet the international orientation of learning both in the form of education and research and publication performance. There are several permanent lecturers with Master and Ph.D. degrees from abroad such as Malaysia, England, Netherlands, and Australia as well as an international cooperation with the Hanns Seidel Foundation (German NGO)¹⁷.

The language of instruction in the implementation of the teaching and learning process is Indonesian. In the first semester, students receive a course in Legal English which in the implementation uses English and Indonesian. As described above, an English certificate is used as a graduation requirement for students of Law programme¹⁸. Moreover, the Faculty of Law has installed English classes that use English as an introduction to lectures. Therefore,

¹⁶ See chapter 1.2.

¹⁷ See above chapter 1.2.

¹⁸ See chapter 3.1.

English language proficiency (TOEFL Score 550) is necessary to register in the English-speaking class.

Appraisal:

Up to a certain extent, international contents are an integral part of the curriculum. Students are thus prepared for the challenges in an international working environment. Through practical examples and participation in international conferences and other international events, students are enabled to act in an intercultural environment.

There are few foreign students studying Law. During the online conference UKI informed the panel that it tries to gain more international students, e.g. through international cooperation partners (see also chapter 4.3).

There is no staff at the faculty from abroad. But some faculty members have international academic and professional experience. Although the University tries to intensify the internationalisation the panel recommends including lecturers from abroad as permanent staff which can further promote the acquisition of international competence and skills.

The proportion of foreign language courses and required foreign language materials corresponds with the qualification objectives of the study programme.

	Exceptional	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	n.r.
3.4 Internationality					
3.4.1* International contents and intercultural aspects (Asterisk Criterion)			X		
3.4.2 Internationality of the student body			X		
3.4.3 Internationality of faculty			X		
3.4.4 Foreign language contents			X		

3.5 Multidisciplinary competences and skills (Asterisk Criterion)

Through discussion, students are trained in their communication and public speaking skills. Meanwhile, in the settlement of legal cases, students are trained to work together, handle conflicts and leadership skills.

This is done in several subjects, namely: Christian Ethics, Civil Procedural Law, Criminal Procedure Law, State Administrative Procedure Law, Procedural Law for the Religious Courts, Procedure Law of the Constitutional Court, Civil Law Skills, Criminal Procedure Skills, Contract Making Skills, Proficiency Making Laws, Apprenticeship College, Legal Proficiency Training Education (PLKH), Constitutional Court Procedure Law, Proficiency in Designing and Making Business Contracts, State Administrative Procedure Law, Civil Procedure Law, Special Judicial Procedure Law, Alternative Law of Dispute Resolution & Engineering Negotiation, as well as Tax Law and Its Settlement.

Appraisal:

The students acquire communication and public-speaking skills as well as cooperation and conflict handling skills in accordance with the course descriptions. This is supported by means of suitable didactical and methodological measures.

The acquisition of further multidisciplinary competences, such as leadership skills and broad contextual knowledge, is ensured.

	Exceptional	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	n.r.
3.5* Multidisciplinary competences and skills (Asterisk Criterion)			X		

3.6 Skills for employment / Employability (Asterisk Criterion)

To find out and ensure that students can achieve the skills and abilities needed for work positions required by the world of work, a tracer study is conducted asking graduates in law every year for the last two years of graduates, namely: tracer study conducted in 2020 for 2018 graduates, a tracer study was conducted in 2019 for graduates in 2017 etc. 2016. In the tracer studies graduates are surveyed related to Ethics, Teamwork, Skills, Mastery of Science and Technology, Discipline, Communication Skills, Foreign Language Skills (English), Leadership, Responsibility, Work Motivation, Innovation and Creativity, Introspection and Self-Development. The results are taken into account for improving the curriculum.

Appraisal:

The promotion of employability – for instance through the integration of theory and practice and through the promotion of multidisciplinary competences and skills – runs as a common thread of the study programme through all its courses.

	Exceptional	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	n.r.
3.6* Skills for employment / Employability (Asterisk Criterion)			X		

4. Academic environment and framework conditions

4.1 Faculty

The table below shows the faculty structure brought down into permanent teaching staff (lecturers) and honorary or non-permanent teaching staff:

	Bachelor of Law Programme	Rank Level				
		Professor	LK	L	AA	TP
Full-Time Lecturers						
Doctors	13	1	2	5	-	5
Masters	12	-	2	5	3	2
Total	25	1	4	10	3	7
Part-Time Lecturers	7	-	2	4	-	1
Retired former Lecturers and Professionals	2	-	-	1	-	1
Total full-time + part-time	34	1	6	15	6	9

Note: LK = Principal Lecturer, L = Lecturer, AA = Expert Assistant, TP = Lecturer¹⁹

According to UKI, members of academic staff must meet the following requirements:

- Professor²⁰

A Professor has earned a Master and Ph.D. degree from an accredited and recognized university. He/she shall have worked for not less than ten years in a Higher Education Institution as a lecturer and have published a valuable scientific achievement on a Scopus indexed journal.

- Associate Professor and Assistant Professor

An associate professor and an assistant professor have a Master or Ph.D. degree from an accredited and recognized university. He/she shall have worked for not less than two years in a Higher Education Institution as a lecturer and have published a valuable scientific achievement on a Scopus indexed journal.

- Lecturer

A lecturer has earned a Master or Ph.D. degree from an accredited and recognized university. He/she shall have worked for not less than two years in a Higher Education Institution

- Teaching Assistant

A Teaching Assistant has earned a Master or Ph.D. degree from an accredited and

¹⁹ See next footnote.

²⁰ The Higher Education Law only for professors requires (in Section 72 paragraph 3: "Lecturers who have 10 (ten) years of experience as permanent lecturers and have scientific publications and doctoral education or equivalent and meet qualifications may be recommended to the academic position of professor." This means that UKI can define the requirements for other positions and occupations by itself and faculties can have different grades.

recognized university. He/she shall have worked for not less than two years in a Higher Education Institution.

Non-permanent teachers (lecturers) come from various backgrounds, they are practitioners, ambassadors, executives, and researchers.

The recruitment process is based on the needs of the study programme's Man Power Planning which is tailored to the strategic plan of the Law programme. The minimum qualification for teaching staff is a Master degree. The selection process carried out at the University level includes administrative selection, Academic Potential Test, psychological test, and language proficiency test. Furthermore, the selection process is continued with a pedagogical ability test.

All permanent lecturers in the Law programme have received professional certifications as educators. They continue to improve their teaching skills by participating in PEKERTI activities (Indonesian handicraft) and Applied Approach and certification training such as Certified International Qualitative Researcher (CIQaR) and Certified International Quantitative Researcher (CIQnR).

In order to support the career development of lecturers, they have the opportunity to participate in conferences and workshops, as well in trainings or certifications. The support is provided in terms of financing, facilities and infrastructure. Lecturer competency development is also provided with the support of further study fees, especially for lecturers conducting doctoral studies.

The Law study programme has four study centers. In addition, it edits a Legal Journal that has been SINTA²¹ accredited. Study centers and editorial board of the Journal are managed by all permanent lecturers of the study programme. Both open opportunities for cooperation among institutions as well as for collaboration between educators. The potential for collaboration is also realised through publications containing writings from a number of lecturers who are practitioners and researchers.

Cooperation and collaboration among educators is also required with team teaching. In this context, lecturers are expected to work in teams in preparation, teaching implementation and evaluation. In addition, group work is also necessary for the community service as an important element in the Three Pillars of higher education. Research collaborations and community service also involve students.

A list of faculty members shows that all courses of the Law curriculum are covered.

At the end of the semester the lecturers will be evaluated by the Head of study programme. Related to didactical abilities, there are several instruments used for assessment and learning methods. Also, they are evaluated by students which is conducted online. The questionnaires are available in the Academic Information System.

Almost all of the 25 permanent lecturers are also legal practitioners, such as: advocates, consultants, curators, judges, notaries or mediators. In addition, some of them as journal

²¹ SINTA is a science and technology index, delivering citations and expertise in Indonesia.

administrators or have government positions. Moreover, to accommodate the faculty practical business experience, faculty members of the Law programme are invited as speakers in conferences or seminars which offers them the opportunity to contact business representatives and to learn more about their problems and thinking.

The Law programme also invites other practitioners as speakers. The experts or practitioners share their ideas in the forum based on the needs of graduates' learning outcomes.

Students receive support from faculty in diverse ways: In groups they are supervised by an academic advisor who is responsible for academic development conducted regularly (minimum of four times per semester) through monitoring and consultation in the academic field of students. Whenever students need more consultation, academic advisors will also consult students outside of the specified hours.

Appraisal:

The panel is convinced that even when their teaching load in other study programmes is taken into account, the structure and number of the staff correspond to the programme requirements and ensure that the students achieve the intended qualification objectives. The faculty's composition, consisting of full-time and part-time (visiting) lecturers, guarantees that both academic standards and requirements of professional practice are fully satisfied. As far as practical experience of faculty is concerned the lecturers did not gather practical experience in business or institutions. Therefore, the panel recommends including more practitioners who can augment practical experience for better combining theory and practice.

The academic qualification of faculty corresponds to the requirements and objectives of the study programme. UKI verifies the qualifications of the faculty members by means of an established procedure. Specific measures for further qualification of the faculty members are implemented.

The pedagogical and didactical qualification of staff correspond to the requirements and objectives of the study programme. UKI verifies the qualifications of the faculty members by means of an established procedure. The HEI ensures that assessors are familiar with existing testing and examination methods and receive support in developing their own skills in this field though this could be enhanced in a systematic way by the University. Specific measures for the further qualification of the faculty members are implemented. However, the panel recommends UKI offering courses to faculty members on digital skills and pedagogical teaching techniques in HEI which will be more and more important in the future apart from the Covid-19 pandemic.

As far as practical experience of faculty is concerned the permanent lecturers of the Law programme have practical experiences as legal practitioners or in political functions. Moreover, they are active as speakers in conferences and seminars of the business world and institutions only.

The faculty members cooperate with each other for the purpose of tuning the modules towards the overall qualification objectives. Meetings of all those teaching in the programme take place regularly.

Student support is an integral part of the services provided by the faculty. It is offered on a regular basis and serves to help students study successfully. The panel welcomes in particular that by law every student has an academic supervisor whom she /he can ask for advice and who will help her / him in case of difficulties. It became clear during the online conference that faculty members are available for the students outside the specified office hours as well.

	Exceptional	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	n.r.
4.1 Faculty					
4.1.1* Structure and quantity of faculty in relation to curricular requirements (Asterisk Criterion)			X		
4.1.2* Academic qualification of faculty (Asterisk Criterion)			X		
4.1.3* Pedagogical / didactical qualification of faculty (Asterisk Criterion)			X		
4.1.4 Practical business experience of faculty			X		
4.1.5* Internal cooperation (Asterisk Criterion)			X		
4.1.6* Student support by the faculty (Asterisk Criterion)			X		
4.1.7(*) Student support in distance learning (only relevant and an Asterisk Criterion for blended learning/distance learning programmes)					X

4.2 Programme management

The programme is managed and organised by the programme director, who is supported by academic staff and reports to the Dean. The programme director's functions and tasks are stipulated in the regulations and statutes of the UKI: Being the leader in organising educational and teaching activities, research, and community service as well as fostering educators, education staff, and students in the study programme according to the objectives of UKI as well as the provisions of the applicable laws and regulations.

Administratively, the Law programme is supported by nine members of the non-academic staff who are in charge of data processing, administration and finance as well as infrastructure. They provide information related to courses, elaborate lecture schedules and mid- and end-semester evaluations. They are responsible inter alia for thesis registration services, and thesis trial, graduation, filing documentation and financial reporting. Study programme services in terms of readiness and availability of facilities and infrastructure, Integrated student data processing through an academic information system (AIS), availability of scholarship information, are carried out centrally at the faculty level. All academic staff members have the opportunity to develop their competencies and to advance in their career paths. It is the Head of the study programme who is responsible for "Man Power Planning" as well as to compile and conduct training for teaching staff.

Appraisal:

The programme director coordinates the activities of everyone involved in the programme and ensures that the programme runs smoothly.

Administratively, faculty and students are supported by academic staff for organising the study programme. Sufficient staff is available. Decision-making processes, authority, and responsibilities are clearly defined. Teachers and students are included in the decision-making processes where their areas of work are involved.

The opportunities of electronic service-support are used and supplement personal one-to-one counselling. The HEI offers its administrative staff opportunities for continuous professional development.

	Exceptional	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	n.r.
4.2	Programme management				
4.2.1*	Programme Director (Asterisk Criterion)		X		
4.2.2	Process organisation and administrative support for students and faculty		X		

4.3 Cooperation and partnerships

To accelerate the internationalisation of its study programmes, UKI has established International partnerships with various foreign universities and related organisations, including Southeast Asia Minister of Education Organisation (SEAMEO), University of Wollongong, Australia, University of the Philippines Baguio, Kansai University of International Studies in Japan, Beijing Language and Culture University, Myongji University in South Korea, Auburn University in Alabama (USA), and the University of Santo Tomas in Manila (Philippines). The partnerships that are documented are implemented in various activities, including joint research, double-degree, international classes, student exchanges, and lecturer exchanges. These international activities are managed by the UKI International Affairs Office.

Also, at Faculty and programme level several cooperation agreements and MoUs with public institutions and corresponding study programmes of foreign and national universities have been concluded²². They are documented. The cooperation with these partner institutions develops benefits especially for students through public lectures and research collaboration integrated in the learning process.

The Law programme built up co-operations with about 25 local and national organisations at government or other public levels, with courts and foundations. The study programme collaborates with these organisations in providing guest or part-time lecturers to teach

²² Among others: Universitas Sebelas Maret (Indonesia), Penn State University, Law Faculty (USA), Universitas Prima Medan (Indonesia).

courses, give talks, or supervise projects related to their professional or practical skills and experiences, conducting internships at their offices, funding academic activities, and presenting scholarships. This also includes conducting community services, social works, and human rights activities.

Appraisal:

The scope and nature of cooperation with other universities and institutions, networks, and churches as well as with public organisations relevant for the programme are plausibly presented. The agreements forming the basis of the cooperation are documented. The cooperation is actively pursued and has a clear impact on the conception and implementation of the study programme. All such activities contribute to the development of the students' qualification and skills. Moreover, the panel welcomes that UKI collaborates with organisations to help students find internships and jobs after graduating from University.

	Exceptional	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	n.r.
4.3 Cooperation and partnerships					
4.3.1(*) Cooperation with HEIs and other academic institutions or networks (Asterisk Criterion for cooperation programmes)			X		
4.3.2(*) Cooperation with business enterprises and other organisations (Asterisk Criterion for educational and vocational programmes, franchise programmes)			X		

4.4 Facilities and equipment

As the on-site visit had to be replaced by an online conference because of the Covid-19 pandemic UKI made available to the panel numerous photos of its building, rooms, and the library as well as descriptions in the self-evaluation report thereof.

The types of facilities and infrastructure that allow the creation of academic interactions between the academic community are available giving disabled students barrier-free access:

1. Fifteen lecture rooms with a total area of 450 m² with AC facilities equipped with LCD, library, lecturer waiting room, section head room, lecturer meeting room, administration room, laboratory room, moot court room, student room, rooms for Student Fellowship, Student Scientific Discussion Forum (FDIM), Student Sports Activity Unit, research room, video conference room.
2. Graha Wiliam Soerjajaya UKI building with a capacity for 500 people, a Seminar Room with a capacity for 400 people and a Hall room with a capacity of 700 people.
3. Executive room with a capacity of 75 people that are used for Focus Group Discussion activities or panel discussions.
4. Special room for Study Center.
5. Sports field, (football, volleyball), Sport Center.

6. Canteen, garden and gazebo.
7. Clinics and hospitals.
8. Legal Laboratory Center and Legal Aid Center.
9. Laboratory with 35 computer units, scan copy printers and 6 laptops.
10. Two units of audio /video techniques.

In addition there are special facilities and infrastructure for the Law Laboratory, Language Laboratory and Computer Laboratory.

The use of the above facilities and infrastructure by students can be conducted freely during the agreed working hours/special time. Computer facilities are equipped with adequate Wi-fi/hotspot networks throughout the Faculty of Law campus environment.

UKI library area has a dimension of 3,233 square meters. Based on the records of the UKI library in 2019, it has served 6,142 individuals consisting of 5,581 students, 357 academic staff members and 204 non-academic staff members. UKI Library has a library head who is assisted by experienced librarians who are ready to assist the students' needs of borrowing or reading books who visit the library. The opening hour of the library starts from Monday to Friday at 08.00 am. to 06.00 pm. and on Saturdays at 08.00 am. to 02.00 pm. In addition, UKI library has received "A" accreditation status for two consecutive periods by the National Library. The UKI Library has a comfortable reading room, group workspace, a multimedia room, and an online book search room. At present, the collection of books owned by UKI Library comprises 26,368 titles, and 2,031 e-book-titles. There are 118 printed journals available. UKI Digilib actively subscribes from online journals such as Springer, JSTOR, Gale OneFile, National Library E-source, and other journals (www.perpustakaan.uki.ac.id).

In addition, the Law Faculty has its own library equipped with an adequate wi-fi network supported by 1,205 books and 2,007 copies in addition to collections of legal journals and theses, proceedings and other magazines. A number of social media can be accessed as learning media including the e-Journal tora (<http://ejournal.uki.ac.id/index.php/tora>), and UKI Library (<http://perpustakaa.uki.ac.id>).

Currently, there are five academic information systems that are integrated and utilise communication information technology, namely AIS (Academic Information System managed by BAA and UPSI, e-budgeting managed by the Finance Bureau, for submitting proposals and research budgets and to manage PKM by the UKI Research and PKM Institute (LPPM), and Digilib (Digital Library) managed by the UKI Library including the UKI Repository which contains publications from lecturers and students, and the UKI Career Center website which is managed by the UKI Alumni Bureau. Currently the UKI Learning Management System (LMS) is in the process of being developed and refined to be used as a management system that is integrated with all the academic needs of the study programme soon. In addition, UPSI UKI will continue to develop an integrated information system in the areas of HR, Quality Assurance, Classroom Management, Asset Data Collection, and Student Affairs.

Appraisal:

Since the online conference was conducted replacing an on-site visit, the panel did not have the opportunity to visit UKI's buildings. Instead, UKI provided several photos and descriptions of its premises and facilities. Based on the materials provided, the panel got the impression

that the study programme has existing capacities for teaching, research, studies, and administration.

The quantity, quality, media, and IT facilities of the teaching rooms meet the standards required for the programme, even taking into account the resource needs of other study programmes. The rooms are properly equipped for disabled students and give them barrier-free access. Access to the internet through laptops via wireless LAN is provided free of charge. A sufficient number of group rooms is available.

The opening hours of the library take students' needs sufficiently into account. The panel is convinced that access to literature and journals as well as to digital media (e.g. electronic media, databases) is ensured. The literature expressly required for the study programme is available in the library and also kept up-to-date. The panel recommends UKI installing the planned learning management system so that students and staff get full access to also electronic library platforms such as the European Digital Library. Additionally, library services should go ahead as planned so that students and staff get full access to several electronic library platforms such as the European Digital Library.

		Exceptional	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	n.r.
4.4	Facilities and equipment					
4.4.1*	Quantity, quality, media and IT equipment of teaching and group rooms (Asterisk Criterion)			X		
4.4.2*	Access to literature (Asterisk Criterion)			X		

4.5 Additional services

UKI has a Career Centre under the Vice Rector for Student, Alumni and Law Affairs. This career centre was established with the aim to assist graduates or final year students in finding jobs as well as promoting UKI graduates. Career Centre services include collaboration with companies in terms of employee recruitment or job search. Information on job vacancies and internship is provided by the Career Centre weekly and monthly through offline and online media. Other regular programmes are also offered as part of the preparation of graduates in facing the world of work for example seminars and workshops in collaboration with companies and others. Academic Advisors also play a role in relation to student counselling guidance.

Both the UKI Alumni Association and the UKI Faculty of Law Alumni Association (IKAFAH) are partners in organising the Law programme. Activities are carried out in collaboration with the Alumni Association including Scientific Activities, Research, and Community Service, grants are given both in-kind as well as scholarships.

Appraisal:

Career counselling and placement services are offered to the students and graduates to promote their employability. The HEI provides sufficient resources.

An Alumni organisation has been set up with the aim of developing an alumni/alumnae network.

	Exceptional	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	n.r.
4.5 Additional services					
4.5.1 Career counselling and placement service			X		
4.5.2 Alumni Activities			X		

4.6 Financing of the study programme (Asterisk Criterion)

UKI is mainly financed by student tuition fees. Other revenues come from grants as well as from sources financing research projects such as institutions and other organisations.

Funding also happens as special training such as by advocate professionals (PKPA), by tax law consultants or legal auditors Education, also by intellectual property consultants, and certified non-fiction book writers.

To ensure the adequacy and availability of funds as well as the sustainability of the programme, the UKI Foundation as the owner of the University is responsible for the adequacy and sustainability of the programme's implementation.

In ensuring the success and graduation of students, full or partial scholarships are available. Scholarships are obtained from the UKI Foundation, Alumni, Third Parties and the Government through the Ministry of Education and Culture.

Appraisal:

The panel is convinced that the study programme is funded for the entire accreditation period so that students will definitely be able to complete their studies.

	Exceptional	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	n.r.
4.6* Financing of the study programme (Asterisk Criterion)			X		

5. Quality assurance and documentation

As mandated in Article 53 of the “Law of the Republic of Indonesia Number 12 of 2012 concerning Higher Education”, the Higher Education Quality Assurance System (SPM Dikti) consists of the Internal Quality Assurance System (SPMI), developed by the University and the External Quality Assurance System (SPME) conducted through accreditation. To make this a reality UKI has adopted “Regulations of Quality Management” that are the basis for the University’s internal quality assurance system. By doing this UKI wants to improve the quality of its higher education in a planned and sustainable manner.

Quality assurance at UKI is centrally coordinated and monitored by the Quality Assurance Board (LPM) at the University level. Besides, Faculty Quality Assurance Group (GPMF) and Study Programme Quality Assurance Group implement the quality assurance at the level of faculty and study programme, respectively.

For the study programme the implementation of internal quality assurance is conducted based on SPMI standards stipulated by Rector Decrees in a cycle: stipulation, implementation, evaluation, control, and improvement of standards.

1. Standard Stipulation

The internal quality assurance standards were developed and implemented based on a SWOT analysis toward internal and external parties including staff, students, alumni/alumnae, and the professional field. Afterwards, it was submitted to the faculty senate for approval. When the approval was obtained, the quality standards for study programmes were stipulated by UKI Foundation Decree No. 12/YUKI/A.402/02.21.

2. Standard Implementation

The implementation of the standards of the Internal Quality Assurance System at programme level was conducted by the head of study programme and the Study Programme Quality Assurance Team (TPMPS) and documented. Educational standards regulate the graduation competence, content, process, assessment, facility and infrastructure, financing, and human resources. Through the implementation of the quality assurance system, both in UKI and in the study programme, feedback from faculty, students and graduates is obtained on how to improve the quality of the learning process.

3. Standard Evaluation

The Dean at faculty level as the management unit and the head of study programme are responsible for monitoring and evaluating the implementation of internal quality assurance standards. Monthly reviews are conducted at University level. Quarterly reviews based on Problem Identification and Corrective Action (PICA) format are conducted by Rectorate and related units, i.e. Academic Administration Bureau, Finance and Accounting Bureau, Quality Assurance Bureau, Institute of Research and Community Services.

4. Standard Control

The implementation of internal quality assurance standards in the study programme is controlled through an Internal Quality Audit (AMI) periodically. This is conducted by internal auditors and assessors. The AMI is followed by Corrective Action Review (PTK).

5. Standard Improvement

The standard improvement is done to achieve the vision, mission, and goals of the study programme. The standards are upgraded regularly and adjusted to the latest regulations every five years but opened to revisions when needed.

Audit reports, monitoring and evaluation reports, and regular review reports on study programme, faculty/units, and university are documented.

UKI provides sharing folders to facilitate all units and study programmes the availability of recordings and documents regarding to internal quality assurance, including the results of internal quality audit and the corrective action review. According to UKI,²³ the information of the quality documents can be accessed under <http://eed.uki.ac.id> including the satisfaction evaluations and feedbacks from stakeholders.

Due to the cyclic process of internal Quality Assurance System supported by all parties, including Rectorate, Quality Assurance Board, all units, faculty members, students, graduates, and graduate users, the Law programme has been accredited by the Indonesian Accreditation Institution BAN-PT on August 25, 2020, with Accreditation 'A' and afterwards adjusted to conversion ranking of accreditation. The result was 'Unggul' [Excellent] for the period of five years until August 2025.

The students' evaluation with regard to the internal quality assurance of Law are conducted once in the end of every semester. Since 2019, the questionnaire (ILQI) has to be filled in by the students in Academic Information System (AIS) to access the Student Achievement Index. However – as already mentioned above²⁴ – the students' questionnaires do not include questions on course workloads.

Each faculty member receives his/her individual reports or evaluation results for each of his/her course. Meanwhile, the head of the study programme and the Dean are provided with comprehensive summaries. The faculties' performances, which do not meet the required target are discussed by the head of the Law programme with the individual faculty for improvement. The performances of all faculty members are monitored by the head of the study programme through the AIS, which covers students' presence, minutes of teaching, and the assessment for every course.

The faculty members' evaluation of the study programme is done directly and indirectly. The direct ways are in the form of routine meetings, focus group discussions as well as direct communication with the head of the study programme. The indirect evaluation is done through programme evaluation report, letter/email, or text messages. The results of the meetings are documented and become the materials used while considering programmes or the improvement action plans of the study programme, developing the quality assurance standards, and making decisions.

External evaluation by alumni/alumnae, employers, and third parties including the feedback are collected through survey. The collected data are tabulated and analysed. The results, including the feedback and comments formed the basis for improving the programme.

²³ See SER p. 66 f.

²⁴ See chapter 3.2.

Regarding the evaluation from the employers (graduate users) and third parties, surveys were administered too, as the same as alumni/alumnae evaluation. The evaluation done by the employers provides an overview and input specifically toward the curriculum development tailored to the competencies or quality of graduates required by the graduate users. The evaluation also provides information about their satisfaction with the performances of the graduates.

The results of the evaluation are used as the input and consideration for improving the quality of the study programme, e.g. developing, and revising the curriculum, teaching, and learning processes, upgrading the quality assurance standards, planning activities, etc.

Regarding the activities or programmes conducted by the study programme for example community services at schools, competitions, events held or arranged by the students association, the study programme in collaboration with the Public Relation and Marketing Bureau publishes the news to the mass media or makes it live in the study programme official YouTube Channel.

The documents on the Internal Quality Assurance System of the study programme including the result of the Internal Quality Audit and the Corrective Action Review, are shared in the LPM Sharing folder for the digital version and assessable for all faculty/units and study programmes. The documents are updated every academic year.

In relation to detailed information about the activities, achievements, publications, research, and community services done by the study programmes, summaries are reported by the head of the study programme by the end of every academic year in the form of Annual Performance Report.

Appraisal:

The panel welcomes that UKI, based on the binding legal provisions, has set up a quality assurance and development procedure, which systematically and continuously monitors and develops the quality of the programme with respect to its contents, processes, and outcomes. It takes into account the evaluation results and the analysis of success rate, graduate employment as well as the profile of the student population. The panel notes that students have the possibility in each semester to comment on the quality of teaching, the quality of teaching materials, delivery methods and others to be critically evaluated so that changes may take effect in the following semester. However, when reviewing the workload, UKI does not take into account students' feedback. Questions – additionally some allowing for text comments – whether the actual workload of the whole course corresponds with, is lower or higher than the estimated workload (including teaching time, self-study time, and examination) should be added. Therefore, the panel recommends the following **condition**:

- The University implements in its evaluation form questions that collect student feedback on the workload for each course.

Quality control by students, by faculty as well as external evaluations by alumni and third parties – in particular tracer studies – are carried out on a regular basis and in accordance

with a documented procedure; the outcomes are communicated and provide input for the quality development process.

The study programme's content, curriculum and examination scheme are suitably documented and published (including exams regulations). UKI regularly publishes current news and information – both quantitative and qualitative – about the study programme.

		Exceptional	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	n.r.
5.1*	Quality assurance and quality development with respect to contents, processes, and outcomes (Asterisk Criterion)				Condition	
5.2	Instruments of quality assurance					
5.2.1	Evaluation by students			X		
5.2.2	Evaluation by faculty			X		
5.2.3	External evaluation by alumni, employers and third parties			X		
5.3	Programme documentation					
5.3.1*	Programme description (Asterisk Criterion)			X		
5.3.2	Information on activities during the academic year			X		

Quality profile

HEI: Universitas Kristen Indonesia

Bachelor programme: Bachelor of Law

		Exceptional	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	n.r.
1	Objectives					
1.1*	Objectives of the study programme (Asterisk Criterion)			X		
1.2*	International orientation of the study programme design (Asterisk Criterion)			X		
1.3	Positioning of the study programme					
1.3.1	Positioning of the study programme in the educational market			X		
1.3.2	Positioning of the study programme on the job market for graduates („Employability“)			X		
1.3.3	Positioning of the study programme within the HEI's overall strategic concept			X		
2	Admission					
2.1*	Admission requirements (Asterisk Criterion)			X		
2.2	Counselling for prospective students			X		
2.3*	Selection procedure (if relevant)			X		
2.4(*)	Professional experience (if relevant; Asterisk Criterion for master programmes that require professional experience)					X
2.5*	Ensuring foreign language proficiency (Asterisk Criterion)			X		
2.6*	Transparency and documentation of admission procedure and decision (Asterisk Criterion)			X		
3.	Contents, structure and didactical concept					
3.1	Contents					
3.1.1*	Logic and conceptual coherence (Asterisk Criterion)			X		
3.1.2*	Rationale for degree and programme name (Asterisk Criterion)			X		
3.1.3*	Integration of theory and practice (Asterisk Criterion)			X		
3.1.4	Interdisciplinary thinking			X		
3.1.5	Ethical aspects			X		
3.1.6*	Methods and scientific practice (Asterisk Criterion)			X		
3.1.7*	Examination and final thesis (Asterisk Criterion)			X		

		Exceptional	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	n.r.
	Criterion)					
3.2	Structure					
3.2.1*	Modular structure of the study programme (Asterisk Criterion)				Condition	
3.2.2*	Study and exam regulations (Asterisk Criterion)			X		
3.2.3*	Feasibility of study workload (Asterisk Criterion)			X		
3.2.4	Equality of opportunity			X		
3.3	Didactical concept					
3.3.1*	Logic and plausibility of the didactical concept (Asterisk Criterion)			X		
3.3.2*	Course materials (Asterisk Criterion)			X		
3.3.3	Guest lecturers			X		
3.3.4	Lecturing tutors					X
3.4	Internationality					
3.4.1*	International contents and intercultural aspects (Asterisk Criterion)			X		
3.4.2	Internationality of the student body			X		
3.4.3	Internationality of faculty			X		
3.4.4	Foreign language contents			X		
3.5*	Multidisciplinary competences and skills (Asterisk Criterion)			X		
3.6*	Skills for employment / Employability (Asterisk Criterion)			X		
4.	Academic environment and framework conditions					
4.1	Faculty					
4.1.1*	Structure and quantity of faculty in relation to curricular requirements (Asterisk Criterion)			X		
4.1.2*	Academic qualification of faculty (Asterisk Criterion)			X		
4.1.3*	Pedagogical / didactical qualification of faculty (Asterisk Criterion)			X		
4.1.4	Practical business experience of faculty			X		
4.1.5*	Internal cooperation (Asterisk Criterion)			X		
4.1.6*	Student support by the faculty (Asterisk Criterion)			X		
4.1.7(*)	Student support in distance learning (only relevant and an Asterisk Criterion for blended-learning/distance learning programmes)					X
4.2	Programme management					
4.2.1*	Programme Director (Asterisk Criterion)			X		
4.2.2	Process organisation and administrative support for students and			X		

		Exceptional	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	n.r.
	faculty					
4.3	Cooperation and partnerships					
4.3.1(*)	Cooperation with HEIs and other academic institutions or networks (Asterisk Criterion for cooperation programmes)			X		
4.3.2(*)	Cooperation with business enterprises and other organisations (Asterisk Criterion for educational and vocational programmes, franchise programmes)			X		
4.4	Facilities and equipment					
4.4.1*	Quantity, quality, media and IT equipment of teaching and group rooms (Asterisk Criterion)			X		
4.4.2*	Access to literature (Asterisk Criterion)			X		
4.5	Additional services					
4.5.1	Career counselling and placement service			X		
4.5.2	Alumni Activities			X		
4.6*	Financing of the study programme (Asterisk Criterion)			X		
5	Quality assurance and documentation					
5.1*	Quality assurance and quality development with respect to contents, processes and outcomes (Asterisk Criterion)				Condition	
5.2	Instruments of quality assurance					
5.2.1	Evaluation by students			X		
5.2.2	Evaluation by faculty			X		
5.2.3	External evaluation by alumni, employers and third parties			X		
5.3	Programme documentation					
5.3.1*	Programme description (Asterisk Criterion)			X		
5.3.2	Information on activities during the academic year			X		