

# Decision of the FIBAA Accreditation and Certification Committee

21<sup>st</sup> Meeting on March 27, 2026

## PROGRAMME ACCREDITATION



<b>Project Number:</b>	23/096
<b>Higher Education Institution:</b>	Universitas Andalas
<b>Location:</b>	Padang, Indonesia
<b>Study programme:</b>	Bachelor of Minangkabau Literature, Bachelor of Humanities (S.Hum.) Bachelor of English Literature, Bachelor of Humanities (S.Hum.)
<b>Type of accreditation:</b>	initial accreditation

The FIBAA Accreditation and Certification Committee has taken the following decision:

According to § 7 (6) in conjunction with § 9 (1) of the FIBAA General Terms and Conditions within the framework of procedures for the award of the FIBAA Quality Seal for Programmes from January 1, 2021, the study programmes are accredited with four conditions for the Bachelor of Minangkabau Literature and Bachelor of English Literature.

Conditions:

### Bachelor of Minangkabau Literature

- **Condition 1:** The University defines the ECTS–SKS conversion as a fixed number of hours per ECTS credit in an officially binding document and applies it consistently across all study programmes.
- **Condition 2:** The University ensures that all students receive an ECTS Grading Table along with a Grade Distribution Table, their degree certificate, transcript, and a complete Diploma Supplement in accordance with the ECTS User’s Guide 2015 upon graduation. This requirement must be stipulated in a binding document.
- **Condition 3:** The University
  - ensures that all course descriptions contain complete and coherent information about all courses of the programme;
  - updates the references in the course descriptions and includes more global resources.
- **Condition 4:** The University defines and implements a binding QA procedure that clarifies responsibilities, ensures systematic analysis and documented follow-up measures, includes student representation in QA committees, and monitors and addresses survey results.

### Bachelor of English Literature

- **Condition 1:** The University defines the ECTS–SKS conversion as a fixed number of hours per ECTS credit in an officially binding document and applies it consistently across all study programmes.

- **Condition 2:** The University ensures that all students receive an ECTS Grading Table along with a Grade Distribution Table, their degree certificate, transcript, and Diploma Supplement upon graduation. This requirement must be stipulated in a binding document.
- **Condition 3:** The University
  - ensures that all course descriptions contain complete and coherent information about all courses of the programme;
  - updates the references in the course descriptions and includes more global resources.
- **Condition 4:** The University defines and implements a binding QA procedure that clarifies responsibilities, ensures systematic analysis and documented follow-up measures, includes student representation in QA committees, and monitors and addresses survey results.

▶ Proof of meeting these conditions is requested until December 26, 2026.

Period of Accreditation: March 27, 2026 until March 26, 2031.

The FIBAA Quality Seal is awarded.



## Assessment Report

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**Higher Education Institution:**

Universitas Andalas, Indonesia

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**Bachelor:**

1. Bachelor of Minangkabau Literature
2. Bachelor of English Literature

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**Qualification awarded on completion:**

1. Bachelor of Minangkabau Literature, Bachelor of Humanities (S.Hum.)
2. Bachelor of English Literature, Bachelor of Humanities (S.Hum.)

# General information on the study programme

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## **Brief description of the study programme:**

The **Bachelor of Minangkabau Literature (MLSP)** is a four-year Bachelor programme that aims to educate graduates with strong competencies in Minangkabau language, literature (oral and written) and cultural studies. It is designed to prepare graduates to preserve, explain and develop Minangkabau cultural heritage and to address related societal issues through analytical and applied skills. The programme enables graduates to pursue careers in education (including teaching Minangkabau culture and traditions), research and cultural documentation/archiving, roles in public and private institutions with cultural or language-related tasks, cultural and creative industries, and entrepreneurship based on Minangkabau culture, as well as to continue their studies at a higher level.

The **Bachelor of English Literature (ELSP)** is a four-year Bachelor programme that aims to educate graduates with advanced competencies in English language, literary studies and cultural analysis, supported by strong academic and professional English communication skills. It is designed to develop graduates as analysts, creators and mediators in English-related fields through training in linguistics, literary and critical analysis, cultural interpretation and applied language skills. The programme enables graduates to pursue careers in areas such as education, translation and interpreting, tourism and cultural communication, media and journalism, and related roles in public and private organisations, as well as to continue their studies at a higher level.

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## **Type of study programme:**

Bachelor programme

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## **Projected study time and number of ECTS credits / national credits assigned to the study programme:**

MLSP: 144 SKS credits or 218 ECTS credits, 4 years / 8 semesters

ELSP: 144 SKS credits or 220 ECTS credits, 4 years / 8 semesters

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## **Mode of study:**

full-time

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## **Didactic approach:**

study programmes with obligatory class attendance

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## **Double/Joint Degree programme:**

no

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## **Scope (planned number of parallel classes) and enrolment capacity:**

MLSP: 60 students / 2 classes

ELSP: 150 students / 6 classes

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## **Programme cycle starts in:**

July (Fall Semester)

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**Initial start of the programme:**

MLSP: 1985

ELSP: 1982

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**Type of accreditation:**

initial accreditation

# Procedure

A contract for the initial accreditation of the Bachelor of Minangkabau Literature (S.Hum.) and Bachelor of English Literature (S.Hum.) was concluded between FIBAA and Universitas Andalas on Oktober 19, 2023. On January 15, 2025, the HEI submitted a self-evaluation report, which included a detailed description of the programmes and further documents in order to prove that the criteria for programme accreditation are met.

At the same time, FIBAA appointed a review panel<sup>1</sup>. The HEI has agreed with the chosen experts. The panel consisted of:

**Prof. Diah Ariani Arimbi**

Universitas Airlangga Indonesia  
Head of Language and Multicultural Center

**Prof. Manneke Budiman**

University of Indonesia  
Professor in Literary & Cultural Studies, Head of Literature Department at the Faculty of Humanities

**Dr. Ha Duy Mong Nguyen**

Vietnam National University of HCMC  
Senior Lecturer, Faculty of English Linguistics and Literature, Faculty of Education

**Elisa Knief**

Leibniz University Hannover  
Student: English-Speaking Cultures & Hispanistik (M.A.) Completed: Two-subject bachelor's degree with teacher training option: English-Speaking Cultures & Hispanic Studies (B.A.)

**Christoph Sodemann**

Constructify.media e.V.  
Managing Director and Co-Founder; Corporate Communication Manager

FIBAA project manager:  
Eva Seidel

The assessment is based on the self-evaluation report, amended by further documents, as requested by the panel, and an on-site visit. The on-site visit took place on August 27 and 28, 2025 at the UNAND's premises in Padang, Indonesia. At the end of the on-site visit, the panel has given short feedback on its first impressions to representatives of the HEI.

The assessment report based on this was delivered to the HEI for comment on March 16, 2026. The statement on the report was given up on [date]. It has been taken into account in the report at hand.

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<sup>1</sup> The panel is presented in alphabetical order.

# Summary

The **Bachelor of Minangkabau Literature** (S.Hum.) and **Bachelor of English Literature** (S.Hum.) offered by Universitas Andalas fulfils with few exceptions the FIBAA quality requirements for bachelor programmes and can be accredited by the Foundation for International Business Administration Accreditation (FIBAA) for five years starting on March 27, 2026 and finishing on March 26, 2031, under conditions. The programmes are in accordance with the national and the European Qualification Frameworks and the European Standards and Guidelines in their applicable version valid as of the time of the opening of the procedure, and in accordance with the Bologna Declaration.

The panel members identified the need for improvement regarding the following aspects:<sup>2</sup> Modular structure of the study programme, study and exam regulations, course materials. They recommend the accreditation on condition of meeting the following requirements:

- **Condition 1** (see chapter 3.2): The University defines the ECTS–SKS conversion as a fixed number of hours per ECTS credit in an officially binding document and applies it consistently across all study programmes.
- **Condition 2** (see chapter 3.2): The University ensures that all students receive an ECTS Grading Table along with a Grade Distribution Table, their degree certificate, transcript, and Diploma Supplement upon graduation. This requirement must be stipulated in a binding document.
- **Condition 3** (see chapter 3.3): The University
  - ensures that all course descriptions contain complete and coherent information about all courses of the programme;
  - updates the references in the course descriptions and includes more global resources.
- **Condition 4** (see chapter 5.1): The University defines and implements a binding QA procedure that clarifies responsibilities, ensures systematic analysis and documented follow-up measures, includes student representation in QA committees, and monitors and addresses survey results.

Proof of meeting these conditions is to be submitted by December 26, 2026.

Furthermore, the quality requirements that have not been fulfilled –

- Equality of opportunity
- Internationality of the student body
- Evaluation by students

And additionally for the **Bachelor of Minangkabau Literature**:

- Internationality of faculty

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<sup>2</sup> These aspects are asterisk criteria which means that they are essential for the study programme.

are not asterisk criteria and therefore do not lead to a condition. The measures the HEI takes to solve the identified problems are to be considered during the re-accreditation.

The panel members also identified several areas where the programmes could be further developed and **recommend**:

- Expanding cooperation on global issues, including women's and gender studies and ethnic studies, and embedding these links more explicitly in curriculum and academic activities (see chapter 1.2).
- Removing or revising stigmatising signage and communication to ensure that University communication does not stigmatise any group and remains consistent with principles of equal treatment and non-discrimination (see chapter 3.2).
- Setting up a system to attract international students (see chapter 3.4).
- Incorporating leadership and conflict-management skills, alongside communication and collaboration, into the assessment criteria (see chapter 3.5).
- Broadening and diversifying cooperation with additional companies and organisations (4.3).
- Providing more facilities for students with disabilities (like ramps, elevators, braille etc.) (see chapter 4.4).
- Arranging subscription to Scopus (or ensure reliable institutional access) and strengthen library staffing by employing more professional librarians across all levels, from operational services to senior management (see chapter 4.4).
- Systematically involving alumni in career counselling and job placement activities (see chapter 4.5).
- Assigning additional professional administrative staff to support quality assurance (survey administration, data analysis, reporting and follow-up) (see chapter 5.2).
- Proactively communicating when and where evaluation results are published and providing transparent information on the follow-up actions implemented on the basis of the results (see chapter 5.2).
- Providing more detailed curriculum information, clearly indicating for each course the recommended semester allocation and its status (compulsory or elective) (see chapter 5.3).

And additionally, for the **Bachelor of Minangkabau Literature**, the panel **recommends**:

- Benchmarking with Malay/Indonesian study programmes (regionally and beyond) (see chapter 1.2).
- Encouraging students more systematically to complete internships that match their individual interests and specialisations (e.g. journalism, tourism, teaching) (see chapter 3.1).
- Embedding additional international content within the curriculum (see chapter 3.4).
- Strengthening the programme's international profile by enabling more systematic international experience for all lecturers (e.g. research cooperation, visiting teaching, conferences, international publications) (see chapter 3.4).
- Expanding the number of international MoUs and following them up proactively through concrete joint activities (see chapter 4.3).
- Expanding and updating the literature resources in Minangkabau and Malay Studies, with particular emphasis on adding publications by international scholars (see chapter 4.3).

And additionally, for the **Bachelor of English Literature**, the panel **recommends**:

- Benchmarking with comparable programmes outside Asia (see chapter 1.2).
- For all students preparing and submitting their internship report in English (see chapter 3.1).
- Strengthening the development of international communication skills (see chapter 3.4).
- Enhancing students' competencies towards C1, for example, by expanding English skills provision, including additional speaking-focused courses (see chapter 3.4).
- Expanding the number of MoUs with English-speaking countries and following them up proactively through concrete joint activities (see chapter 4.3).

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# Information

## Information on the Institution

Universitas Andalas is a state university in Padang, West Sumatra. Established in 1956, it is described as the first state university on Sumatra Island. Beginning with the Faculties of Law and Medicine, it has expanded to 15 faculties and offers programmes in engineering, agriculture, animal husbandry, law, information and computer sciences, medicine, sciences and mathematics, economics, psychology, dentistry, pharmacy, nursing, social and political sciences, community health, and humanities. The university also offers master's and doctoral programmes, administered by the Postgraduate School for interdisciplinary studies and by individual faculties for monodisciplinary fields. Universitas Andalas reports a student population of more than 30,000 across diploma, undergraduate and postgraduate levels.

The **Faculty of Humanities** is led by a dean and supported by three Vice Deans responsible for Academic Affairs, General Affairs and Resources, and Student Affairs and Cooperation. It comprises three departments (Linguistics, History, Literature and Culture) and offers five undergraduate programmes (Indonesian Literature, Japanese Literature, History, Minangkabau Literature, English Literature) as well as four master's programmes (Linguistics, History, Literature, Cultural Studies). The faculty reports 119 academic staff and 32 administrative staff, with 2,246 undergraduate students and 71 master's students. Research and publication are supported through initiatives such as workshops in academic writing and research methods and participation in international conferences. International cooperation includes student and staff exchanges, joint research, guest lectures and virtual academic forums. Community engagement focuses on preserving and promoting local culture through activities such as language workshops, cultural preservation campaigns and historical documentation projects related to Minangkabau traditions.

The **Minangkabau Literature Study Programme (MLSP)** reports ongoing development through curriculum updates, expanded academic staffing, changes in student composition, and experience managing competitive development grants, including the Indonesian Grant from the Indonesian Ministry of Education and Culture in 2020. The programme has recently introduced practice-based learning and case-based education to strengthen student learning and support achievement of programme goals. From 2022, MLSP adopted an Outcome-Based Education (OBE) curriculum and has continued to implement improvements to strengthen the quality of educational delivery.

The **English Literature Study Programme (ELSP)**, within the Faculty of Humanities, was established in 1982. It reports 34 academic staff and 661 students, led by a Head of Programme supported by a secretary. The programme covers English literature, linguistics, cultural studies and English skills, aligned with the university's vision, mission and objectives, and links its profile to teaching and learning, educational activities, research and community service. Curriculum structure is reviewed regularly using feedback from academic staff, students, alumni and stakeholders, with monitoring by an internal quality assurance unit. Supporting facilities include a language laboratory, a Resource Centre, and classrooms for teaching and research.

## Further development of the programme, statistical data and evaluation results

Table 1: Statistical data Bachelor of Minangkabau Literature

	1. Cohort 2017	2. Cohort 2018	3. Cohort 2019	4. Cohort 2020	5. Cohort 2021	6. Cohort 2022
# Study Places offered by HEI	70	70	70	80	95	95
# Applicants	459	378	220	123	152	170
Application rate	65,71%	54,00%	31,29%	15,375%	16,00%	17,95%
# First-Year Students (accepted applicants)	62	64	51	56	74	70
Rate of female students	34	20	24	24	21	32
# Foreign Students	0	0	0	0	0	0
Rate of foreign students	0	0	0	0	0	0
Percentage of occupied study places	88,57%	91,43%	72,86%	70,00%	77,89%	73,68%
# Graduates	45	42	30	21	43	0
Success rate (students who finished their studies)	72,58%	76,56%	58,82%	37,50%	58,11%	0,00%
Dropout rate (students who dropped their studies)	27,42%	23,44%	21,57%	23,21%	21,62%	0,00%
Average duration of study	4 Years 11 Months	4 Years 4 Months	4 Years 3 Months	3 Years 11 Months	3 Years 11 Months	0
Average grade of final degree	3,52	3,54	3,66	3,64	0,00	0,00

	5. Cohort 2021	6. Cohort 2022	7. Cohort 2023	8. Cohort 2024	9. Cohort 2025
# Study Places offered by HEI	95	80	80	80	80
# Applicants	152	170	108	100	100
Application rate	160,00%	212,50%	135,00%	125,00%	125,00%
# First-Year Students (accepted applicants)	74	70	52	70	70
Rate of female students	21	32	9	31	9
# Foreign Students	0	0	0	0	0
Rate of foreign students	0	0	0	0	0
Percentage of occupied study places	77,89%	87,50%	65,00%	87,50%	87,50%
# Graduates	43	5	0	0	0
Success rate (students who finished their studies)	58,11%	0,00%	0,00%	0,00%	0,00%
Dropout rate (students who dropped their studies)	21,62%				
Average duration of study	3 Years 11 Months	0	0	0	0
Average grade of final degree	0,00	0,00	0,00	0,00	0,00

**Table 2: Statistical data Bachelor of English Literature**

	1. Cohort 2018	2. Cohort 2019	3. Cohort 2020	4. Cohort 2021	5. Cohort 2022	6. Cohort 2023
# Study Places offered by HEI	90	90	120	120	150	150
# Applicants	Σ 2252	1024	971	1064	929	755
	f					
	m					
Application rate	2502.22%	1137.78%	809.17%	886.67%	619.33%	503.33%
# First-Year Students (accepted applicants)	Σ 98	106	113	117	145	151
	f 65	63	77	72	99	98
	m 33	43	36	45	46	53
Rate of female students	0.6632653061	0.5943396226	0.6814159292	0.6153846154	0.6827586207	0.6490066225
# Foreign Students	Σ 0	2	0	0	0	1
	f	2				
	m 0	0				1
Rate of foreign students	0	0.01886792453	0	0	0	0.006622516556
Percentage of occupied study places	108.89%	117.78%	94.17%	97.50%	96.67%	100.67%
# Graduates	Σ					
	f					
	m					
Success rate (students who finished their studies)	92.85%	60.74%	26.50%	0.00%	0.00%	0.00%
Dropout rate (students who dropped their studies)	7.15%	12.00%	0.80%	0.00%	0.00%	0.00%
Average duration of study	4 years 8 month	4 years 10 month%	4 Years 3 month	0	0	0
Average grade of final degree	3.37	3.46	3.66	0	0	0

	1. Cohort 2019	2. Cohort 2020	3. Cohort 2021	4. Cohort 2022	5. Cohort 2023	6. Cohort 2024
# Study Places offered by HEI	90	120	120	150	150	150
# Applicants	Σ 1024	971	1064	929	755	785
	f					
	m					
Application rate	1137.78%	809.17%	886.67%	619.33%	503.33%	523.33%
# First-Year Students (accepted applicants)	Σ 106	113	117	145	151	146
	f 63	77	72	99	98	104
	m 43	36	45	46	53	42
Rate of female students	0.5943396226	0.6814159292	0.6153846154	0.6827586207	0.6490066225	0.7123287671
# Foreign Students	Σ 2	0	0	0	1	1
	f 2					1
	m 0				1	
Rate of foreign students	0.01886792453	0	0	0	0.006622516556	0.006849315068
Percentage of occupied study places	117.78%	94.17%	97.50%	96.67%	100.67%	97.33%
# Graduates	Σ 82	80	55			
	f					
	m					
Success rate (students who finished their studies)	77.36%	70.80%	47.41%	0.00%	0.00%	0.00%
Dropout rate (students who dropped their studies)	13.21%	7.08%	1.72%	0.00%	0.00%	0.00%
Average duration of study	4 years 10 month%	4 Years 3 month	0	0	0	0
Average grade of final degree	3.46	3.66	0	0	0	0

## Appraisal

The statistical data show stable application rates that by far exceed the number of study places available for both study programmes. Not all study places are taken in all cohorts, showing the high entry requirements of Universitas Andalas.

The average duration of the study programme is slightly higher than the regular study time of four years. Students tend to study up to one year longer in the programmes.

The drop-out rates presented cover cohorts from 2018 to 2023. While the drop-out rate for the 2018 cohorts can be confirmed, the rates for the 2019 to 2023 cohorts cannot yet be validated, as students in both study programmes are permitted up to seven years to complete their undergraduate degree. Consequently, both the success rates and the drop-out rates for these later cohorts remain subject to change.

There are drop-out rates between 0.8%-27.42% throughout the programmes and cohorts. UNAND evaluates these dropouts and explains that some students are not aware of the study demands and underestimate the work in the programme. Other reasons for dropping out of the programme include financial difficulties, as well as business opportunities. The study programmes offer counselling with their academic advisor to provide support for students and reduce the number of dropouts.

There are more female students in both study programmes. There are no foreign students in the Bachelor of Minangkabau Literature and 0-2 international students in the Bachelor of English Literature.

# Programme Description and Appraisal in Detail

## 1. Objectives

### 1.1 Objectives of the study programme (Asterisk Criterion)

#### Bachelor of Minangkabau Literature (MLSP)

To respond to Industry 4.0, MLSP has implemented a range of improvements, including developing an OBE curriculum. This curriculum is intended to prepare students for rapid advances in information and digital technology and to support the programme's vision: "To become a leading, dignified and internationally reputable study programme in the Southeast Asia region in implementing the *Tridharma* of Higher Education for the field of Minangkabau literature in 2028." MLSP evaluates its curriculum and educational implementation regularly, with the aim of improving and updating the teaching system and curriculum in line with societal needs and current developments. Based on these evaluations, the programme's educational objectives and intended learning outcomes have been aligned with national qualifications.

#### **Programme Educational Objectives (PEOs):**

1. Graduates demonstrate strong ability to explain, preserve and develop Minangkabau culture orally, in writing and through audiovisual media at national and international levels, supporting character development and cultural identity.
2. Graduates demonstrate a spirit of Minangkabau diplomacy, collaboration and leadership in organisations related to the cultural field.
3. Graduates are able to solve societal problems related to Minangkabau culture.
4. Graduates have strong skills in teaching Minangkabau traditions to local, national and international communities.
5. Graduates are able to create and innovate within the creative industries based on Minangkabau culture.

#### **Intended Learning Outcomes (ILOs)**

1. Students demonstrate accountability, responsiveness and responsibility, and are able to work in teams.
2. Students are able to identify, formulate and solve problems related to the Minangkabau language and literature.
3. Students apply relevant theories to analyse Minangkabau linguistic and literary heritage.
4. Students are competent in archiving Minangkabau manuscripts and oral traditions and publishing them for public access.
5. Students demonstrate strong oral communication skills in the Minangkabau language.
6. Students are able to create audiovisual documentation of Minangkabau cultural heritage and perform traditional Minangkabau arts.
7. Students are able to write and publish scientific papers, popular scientific texts and fiction in **English, Indonesian and Minangkabau**.
8. Students are able to develop entrepreneurship based on Minangkabau culture.

Graduates of the Bachelor of Minangkabau Literature (MLSP) are prepared for careers in education (teaching Minangkabau culture and traditions), cultural and language-related roles in public and private institutions, and research and cultural documentation/archiving (e.g.

manuscripts and oral traditions). The programme also supports entry into cultural/creative industries and culture-based entrepreneurship.

### Bachelor of English Literature (ELSP)

ELSP's educational objectives are designed to prepare graduates primarily for three related fields by developing them as analysts, creators, and communicators in English literature, language, and culture. Tracer study findings indicate diverse graduate employment across education, diplomatic and consular affairs, tourism, banking, NGOs, and self-owned businesses. Even where graduates work outside sectors where English is directly required, English competence is reported as beneficial. The EOs are as follows:

- EO-1: Graduates demonstrate critical thinking and analytical skills in relation to English-related linguistic, literary and cultural phenomena, or other fields.
- EO-2: Graduates create works, innovations, designs and media to solve problems related to language, literature and culture in English-related matters or other sectors.
- EO-3: Graduates take a leading and mediating role professionally and globally, supported by strong English communication skills.

The EOs are set upon taking into account feedback from stakeholders such as alumni and potential employers. The EOs align with the Indonesian Qualifications Framework, which places Bachelor graduates at Level 6, requiring occupational competence, mastery of knowledge, managerial skills, and appropriate work attitudes and values.

Intended Learning Outcomes (ILOs) are following:

- ILO-1: Demonstrate proficiency in spoken and written English in academic, professional and creative settings, at least CEFR B2, equivalent to 513–547 (paper-based TOEFL).
- ILO-2: Apply linguistic and literary concepts and theories, and cultural knowledge, to address English linguistic, literary and cultural issues.
- ILO-3: Work independently and in groups to produce creative work using English knowledge and skills.
- ILO-4: Conduct research related to the English language and/or literary phenomena.
- ILO-5: Use English competence and skills in translation, interpreting, teaching, tourism, creative writing and journalism.
- ILO-6: Apply entrepreneurial knowledge and English proficiency to contribute to existing business sectors or establish new ones.

In line with KKNi, the Bachelor-level objective is to equip graduates with theoretical and applied concepts in English linguistics, literature and culture, supporting the development of knowledge, publication and social engagement. KKNi also serves as a reference framework for establishing and developing cooperation with government, business and industry institutions domestically and internationally.

### Appraisal:

The qualification objectives of both study programmes are explained and convincingly presented in relation to the target group, targeted professional field and societal context of the discipline. They embrace academic proficiency, comprehensive employability, as well as the development of the individual student's personality. The subject-specific and extra-curricular

qualification objectives and skills to be acquired correspond with the aspired level at graduation. They take into account the requirements of the national qualification framework.

		Exceptional	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	n.r.
1.1*	Objectives of the study programme (Asterisk Criterion)			X		

## 1.2 International orientation of the study programme design (Asterisk Criterion)

### Bachelor of Minangkabau Literature (MLSP)

MLSP academics participated in the Endangered Archives Programme in cooperation with the British Library, helping preserve endangered cultural archives. In addition, MLSP academics collaborated with international scholars (e.g. from Russia) to publish Islamic manuscripts, extending the programme's international academic reach.

MLSP reports implementing an internationally benchmarked curriculum that trains students to discuss global issues within local contexts. For example, in Oral Literature, students study Minangkabau oral traditions such as Bagurau and Salawat Dulang, framed in relation to global challenges referenced in UNESCO's 2003 Convention on safeguarding intangible cultural heritage (including pressures linked to urbanisation, migration and industrialisation). Furthermore, in 2023 MLSP launched a Summer Course entitled "Minangkabau for the Global Community", aimed at introducing Minangkabau culture to an international audience. The first cohort included 11 students from the Indonesian Language Programme at Hokkaido University (Japan), accompanied by their supervising professor.

The Minangkabau Literature Study Programme (MLSP) promotes international orientation through academic collaboration, international academic events, research partnerships, and scholarly exchange involving international partners.

In 2022 MLSP organised a summer course in collaboration with Osaka University, focusing on cultural studies and the exploration of Minangkabau cultural heritage. The programme provided opportunities for academic exchange and cross-cultural dialogue between students and scholars from both institutions.

MLSP organised an International Public Lecture on Ethnography and Cultural Documentation (2025) featuring speakers including the CEO of Ethnomad and Editor-in-Chief of Fading Cultures Magazine, a member of University College Cork, Ireland / Fading Cultures Magazine, and a member of Universitas Andalas.

Several MLSP lecturers are involved in international collaborative research projects with the School of Oriental and African Studies (SOAS), University of London, including:

- Mapping Sumatra's Manuscript Cultures (2025)
- Surau's and Minangkabau Manuscripts (2024)

MLSP has also engaged in collaborative community based cultural documentation projects with international partners, including Osaka University (2022) and Universiti Malaya (2023). In addition, MLSP lecturers actively contribute to international, peer-reviewed journals, with publications increasing in recent years.

### Bachelor of English Literature (ELSP)

ELSP positions its teaching and learning in line with international standards in English language, literature and culture. While ELSP lecturers completed their bachelor's degrees in Indonesia, 44.1% are reported to have completed a master's and/or PhD in English-speaking countries such as the UK, Australia and the USA. Staff are also reported to have experience teaching and examining at foreign universities and participating in fellowships and research collaborations with international scholars.

All ELSP courses are delivered in English to strengthen students' English competence and international communication skills. Students are offered international student mobility programmes and activities in multicultural environments. Students are required to write essays, papers and the undergraduate thesis in English and to achieve an institutional TOEFL score of 513–547 for graduation, equivalent to CEFR B2.

To support international engagement, ELSP encourages staff and students to pursue international exposure. Staff are reported to have undertaken postgraduate study overseas and to have served as guest lecturers, external supervisors and keynote speakers at foreign universities (e.g. in Malaysia, Viet Nam and the Philippines). Some staff have also taught in South Korea and Poland, supported by competitive programmes of the Ministry of Education or through MoUs between University and partner universities.

### Appraisal:

The programme design appropriately takes into account the required international aspects, with respect, too, to its graduates' employability. The expert panel notes existing international activities; however, cooperation and benchmarking are not yet systematically used to guide programme development and remain largely focused within Asia. Therefore, for the **Bachelor of Minangkabau Literature** the panel **recommends benchmarking with Malay/Indonesian study programmes (regionally and beyond)**. For the **Bachelor of English Literature**, the panel **recommends benchmarking with comparable programmes outside Asia**.

For the **Bachelor of Minangkabau Literature**, the panel additionally **recommends expanding cooperation on global issues, including women's and gender studies and ethnic studies, and embedding these links more explicitly in the curriculum and academic activities**.

		Exceptional	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	n.r.
1.2*	International orientation of the study programme design (Asterisk Criterion)			X		

## 1.3 Positioning of the study programme

### 1.3.1 Positioning of the study programme on the educational market

#### Bachelor of Minangkabau Literature (MLSP)

MLSP is positioned as a unique programme in the educational market and is described as the only programme of its kind in Indonesia and internationally. This profile is intended to attract students and researchers interested in Minangkabau cultural heritage. The programme aims to prepare graduates who can preserve, explain and develop Minangkabau culture at national and international levels, supported by academic staff with specialist expertise in Minangkabau literature and culture.

The programme targets local, national and international participants. Special formats such as the Summer Course and participation in MBKM (Merdeka Belajar Kampus Merdeka) are reported to attract participants from abroad, including Japan, Malaysia and South Korea, contributing to an international learning environment and broader outreach. MLSP also engages with researchers and cultural observers and reports staff involvement in international and national scientific organisations, including participation in the Oral Tradition Association (OTA/ATL) and leadership roles in Manassa (Human Resources Development), thereby supporting its academic reputation and positioning as a hub for Minangkabau studies.

#### Bachelor of English Literature (ELSP)

ELSP is positioned as one of the pioneer English study programmes in Western Indonesia. It reports national accreditation by BAN-PT (Ministry of Education). In addition to English-related content, students are reported to engage with local Minangkabau culture, enabling comparison with other cultures, including those of English-speaking countries.

English is widely recognised as a major international language, and English study programmes are therefore offered by many universities across Indonesia. In Padang (West Sumatra), there are five English study programmes; two are hosted by state universities, including ELSP.

ELSP reports that student demand is supported by its status as a state-university programme, which is associated with strong public trust. Admission is described as competitive, with an acceptance ratio of approximately 1 in 5 applicants. ELSP is also described as the oldest English study programme in West Sumatra, with a long-standing role in the region and neighbouring provinces. The teaching staff are reported to be highly qualified, including postgraduate degrees from universities in Indonesia and abroad, and ELSP aims to strengthen its visibility and recruitment through outreach activities (roadshows) to senior high schools, particularly in West Sumatra.

ELSP is an active member of the English Studies Association in Indonesia (ESAI), which brings together English-related study programmes in linguistics, literature and language teaching and organises annual meetings. These forums are used to exchange information on curriculum development and academic practice. ELSP also reports using information technology to benchmark and compare its curriculum with other English study programmes in Indonesia and internationally.

### 1.3.2 Positioning of the study programme on the job market for graduates (“Employability”)

#### Bachelor of Minangkabau Literature (MLSP)

MLSP aims to prepare graduates with competencies applicable across sectors. According to the most recent tracer study conducted in 2025, which involved 75 graduates of the Minangkabau Literature Study Programme (MLSP), alumni employment is distributed across local, national and international levels.

The data indicate that the majority of graduates (51 alumni / 68%) are employed at the local level, mainly in private-sector roles, small or informal enterprises, or through continuation of study at postgraduate level. A further 20 alumni / 27% are employed at the national level, including positions in government institutions (civil servants) and national private companies. International or multinational engagement is reported for 4 alumni / 5%, with employment in sectors connected to international environments, including tourism, media and television.

Graduate competencies acquired during the programme, such as knowledge of Minangkabau culture, analytical skills, and practical abilities, are considered relevant to careers in education, research, and business. Employability in education is also influenced by policy developments, mandating Minangkabau cultural content in secondary school curricula. This is reported to increase demand for teachers with Minangkabau cultural expertise. As the only academic programme in Indonesia specialising in Minangkabau studies, MLSP is positioned to respond to this demand, and graduates are reported to work as local culture teachers across West Sumatra, with this trend expected to continue.

#### Bachelor of English Literature (ELSP)

The graduate survey for the 2015 cohorts provides information on employability and workplaces. It indicates that more than 64% of graduates secured employment within six months of graduation, predominantly in private companies. Further employment sectors include government, education, state-owned enterprises, and NGOs. Some graduates are reported to enter self-employment and to continue to Master’s studies.

Overall, the alumni survey results indicate that graduates of the English Literature Study Programme show employability across a range of sectors, including government institutions, private companies and educational organisations. In addition, some graduates pursue further studies, engage in entrepreneurship, or participate in internship programmes as part of their career development.

### 1.3.3 Positioning of the study programme within the HEI's overall strategic concept

#### Bachelor of Minangkabau (MLSP)

University sets the vision of becoming a prominent and dignified university and defines six mission statements, documented in its institutional strategic plan. The MLSP states that its vision, mission and strategy are aligned with Unand’s framework and are documented in a formal written strategic plan. The following mapping is provided to illustrate the alignment

between Unand's mission, MLSP's mission and MLSP's programme educational objectives (PEOs):

**Table 3: Alignment Unand's Vision with programme's mission and PEOs Bachelor of Minangkabau Literature**

<b>Unand Mission</b>	<b>MLSP Mission</b>	<b>PEO MLSP</b>
Conducting academic and professional education with concern to quality, character, and sustainability.	Organizing education in the field of Minangkabau literature to produce quality graduates devoted to God Almighty so that they can apply it within the framework of family, community, and state life.	Graduates have good abilities in explaining, preserving, and developing Minangkabau culture orally, in writing, and audiovisual at national and international levels to develop character and cultural identity.
Conducting innovative basic and applied research to support development of science and technology, and improving scientific publication and intellectual copyrights.	It conducts research in Minangkabau literature to produce graduates who are superior and professional in applying language and literature skills at the national and international levels.	Graduates have a spirit of Minangkabau diplomacy, collaboration, and leadership in an organization related to the cultural field.
Devoting science and technology for the interest of society.	Conducting community service and utilizing the research results to solve problems in people's lives.	Graduates are able to solve problems that arise in society related to Minangkabau culture.
Building a productive and continuous network with education institutions, government, and industry nationally and internationally.		Graduates have good skills to teach Minangkabau tradition to the local, national, and international community.
Improving the quality of good university governance in order to adapt with environment strategic change.		Graduates are able to create and innovate in the creative industry based on Minangkabau culture.
Develop business processes in the area of education, research, and community services, and other relevant areas to increase revenue.		

### Bachelor of English Literature (ELSP)

ELSP states that it contributes to Unand's vision of becoming a "leading and dignified" institution by preparing globally competent and culturally aware graduates with analytical, communicative and creative skills. In line with the University's mission, ELSP provides quality, character-based education combining critical text analysis with practical language skills, supporting diverse career pathways and entrepreneurship in global contexts. To support Unand's research goals, ELSP encourages staff and students to undertake research in English language, literature and cultural studies, with an emphasis on publication in international journals and participation in international academic conferences.

### Appraisal:

The reasons given for the positioning in the educational market of both study programmes are plausible.

The arguments in support of graduate employability on the basis of the stated qualification objectives are convincingly presented. The future fields of employment for graduates are plausibly set forth. The study programmes are convincingly integrated into UNAND's overall strategic concept. The study programmes' qualification goals are in line with the UNAND's mission and strategic planning.

		Exceptional	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	n.r.
1.3	Positioning of the study programme					
1.3.1	Positioning of the study programme in the educational market			X		
1.3.2	Positioning of the study programme on the job market for graduates ("Employability")			X		
1.3.3	Positioning of the study programme within the HEI's overall strategic concept			X		

## 2. Admission

### 2.1 Admission requirements (Asterisk Criterion)

#### Bachelor of Minangkabau Literature (MLSP)

Admission requirements for MLSP follow the regulations of the Indonesian Ministry of Education, Culture, Research, and Technology, as implemented through Rector Regulation No. 6/2020, which implements Ministry Regulation No. 126/2016. Applicants must have completed Senior High School (SMA), Vocational High School (SMK), Islamic Senior High School (MA), or an equivalent institution (nationally or internationally) within the last three years. Applicants with disabilities who meet the eligibility criteria are included.

#### Bachelor of English Literature Study Programme (ELSP)

Admission requirements for ELSP are administered by the university and relevant bodies and apply to graduates of Senior High School or equivalent (nationally or internationally) who completed their qualification within the last three years, allowing applicants to participate in the selection process up to three times. Applicants with special needs (disabilities) are eligible, provided they meet the requirements set out in Rector Regulation No. 7/2022 on Academic Regulations for the Undergraduate Programme and Ministry Regulation No. 126/2016.

After admission, ELSP students are required to take a university-coordinated TOEFL-Prediction test. The score is used for diagnostic purposes and does not affect admission status. The TOEFL-Prediction is particularly relevant because ELSP requires a score of 513–547 for graduation, as stated in the programme’s intended learning outcomes.

### 2.2 Counselling for prospective students

#### Bachelor of Minangkabau Literature (MLSP)

MLSP provides counselling for prospective students through online information and direct outreach. Online resources are available via the University website, the Faculty of Humanities website, and the MLSP website, covering admissions procedures, curriculum, staff profiles and student life. Additional information and interactive content are provided through official social media channels, including Instagram and YouTube, managed at the University, faculty and programme level.

Direct counselling is provided through outreach visits by programme leaders and academic staff to high schools, where information is presented on graduate profiles, curriculum design, campus facilities and staff expertise, with opportunities for questions. In addition, prospective students are invited to on-campus counselling through annual campus visit activities organised by the Faculty of Humanities, including visits to facilities such as the library, cultural archives, and student activity centres, and interactions with staff and current students.

#### Bachelor of English Literature (ELSP)

Unand provides prospective students with information about admissions through online and on-site channels, using websites and social media. Prospective students can submit enquiries via telephone/WhatsApp, Instagram, Facebook, or email using the contact details provided on the admissions websites at [www.pmb.unand.ac.id](http://www.pmb.unand.ac.id) or [www.ltmpt.ac.id](http://www.ltmpt.ac.id), as well as via mass media.

In addition, in 2024 the university has organised the UNAND EDU EXPO. The two-day event invites Year 12 students from West Sumatra and surrounding provinces to the main campus in Padang. During the Expo, ELSP presents information on the programme, admission, curriculum and student organisations. The university indicates that the UNAND EDU EXPO is intended to continue in future.

### 2.3 Selection procedure (if relevant)

Admissions to MLSP and ELSP are conducted through three main pathways: National Selection Based on Achievement (SNBP), National Selection Based on Test (SNBT), and Independent Selection (SIMA) organised by Universitas Andalas (UNAND). These pathways follow regulations of the Ministry of Education, Culture, Research, and Technology. Registration requirements, selection mechanisms and assessment criteria are published on the official UNAND PMB websites.

National Selection Based on Achievement (SNBP). SNBP takes place before the final school or national examinations. Selection is based on academic records and non-academic achievements (e.g. competition certificates) and targets students with strong performance throughout upper secondary education. At least 30% of programme capacity is allocated to SNBP.

National Selection Based on Test (SNBT). SNBT is conducted after final school examinations and uses the results of the Computer-Based Writing Examination (UTBK). Students are assessed on cognitive and academic competencies. SNBT accounts for at least 40% of the programme intake.

Independent Selection (SIMA). SIMA is administered by UNAND after the publication of SNBT results and includes several categories:

1. SIMA Academic (SMBKA): selection based on UTBK results for students with strong academic potential.
2. SIMA Achievement (SMBPU): for students with significant non-academic achievements (e.g. arts or sports), while also considering academic performance.
3. SIMA Collaboration (SMBK): for students from economically disadvantaged backgrounds or 3T regions (frontier, outermost, underdeveloped), with financial support from government or private agencies.
4. SIMA Disability (SMPD): for students with disabilities, based on UTBK results and an interview.
5. SIMA International (SMMI): for international applicants via embassy collaboration or independent application, assessed through interviews and administrative documentation.

UNAND also provides KIP Kuliah scholarships for students with strong academic potential and financial need, funded by the Ministry of Higher Education, Science, and Technology (Kemdiktisaintek) in collaboration with local governments. Monitoring and evaluation of the selection process are conducted by the Office of Academic Affairs and the Institute of Quality Assurance (LPM) to ensure compliance with established SOPs. The Institute of University Entrance Test (LTMP) oversees evaluation for SNBP and SNBT, while the Office of Academic

Affairs evaluates the independent pathway. Evaluations are conducted after admissions and are used for continuous improvement of admission procedures.

#### 2.4 Professional experience (if relevant; Asterisk Criterion for master programmes that require professional experience)

Not relevant

#### 2.5 Ensuring foreign language proficiency (Asterisk Criterion)

##### Bachelor of Minangkabau Literature (MLSP)

MLSP supports students' foreign-language competence through several measures. All new students take a TOEFL test as an entry-level diagnostic, and the test is repeated prior to graduation. Testing is administered by the Language Centre (UPT Pusat Bahasa) of Universitas Andalas to ensure standardised implementation. A minimum TOEFL score of 400 is required for graduation, indicating basic English competence for understanding simple academic texts, participating in basic conversations, and routine writing.

English is also embedded through curriculum courses such as English for Tourism and English Conversation. English for Tourism is intended to prepare students to interact with international tourists and introduce Minangkabau culture, while English Conversation focuses on developing speaking skills for discussion and clear articulation. Together with the Language Centre's TOEFL assessment, these measures are intended to support graduates' readiness for the global labour market and for promoting Minangkabau culture internationally.

##### Bachelor of English Literature (ELSP)

Most ELSP courses are delivered in English. The programme does not set a minimum English proficiency score (TOEFL/IELTS) as an admission requirement; however, incoming students are reported to achieve moderate TOEFL-Prediction results.

TOEFL-Prediction is also a graduation-related requirement: students must achieve 513–547 to graduate, as stated in one of ELSP's intended learning outcomes. In addition, ELSP offers elective courses in other foreign languages, including Dutch, Japanese, Korean and Arabic, providing basic language skills and cultural understanding. Students are assessed against competence standards defined by lecturers, in line with Universitas Andalas Academic Regulations.

#### 2.6 Transparency and documentation of admission procedure and decision (Asterisk Criterion)

##### Bachelor of Minangkabau Literature (MLSP)

The admission procedure is described as transparent and documented at each stage. For SNBP, selection results are determined by the Central Committee/Selection Team based on evaluations from local committees. For SNBT, results are decided by the Central Committee based on applicants' UTBK scores.

For SIMA, the process is managed centrally at the university level. A dedicated committee appointed by the Rector conducts and oversees the selection process. Admission decisions under this pathway are determined on the basis of academic and/or non-academic criteria, with final decisions formalised through a Rector's Decree.

The overall selection process is monitored and evaluated by the Quality Assurance Unit to support fairness and compliance with criteria. Decisions are formalised through the Rector's Decree and announced publicly. Applicants can access results online via the SPMB website (<https://snpmb.bppp.kemdikbud.go.id/>) or the Universitas Andalas PMB website (<https://pmb.unand.ac.id/>), depending on the admission pathway they followed.

#### Bachelor of English Literature (ELSP)

For SNBP and SNBT, admission data are managed by SNPMB in collaboration with BPPP of the Ministry of Education, Culture, Research and Technology. Admission through SIMA and SMMPTN Barat is managed by Universitas Andalas and a consortium of universities in western Indonesia. Applicants for SNBP are not charged, whereas applicants for SNBT pay a fee that is subsidised by the government.

Information on admission procedures and decisions is provided via [www.pmb.unand.ac.id](http://www.pmb.unand.ac.id), which serves as the central hub for all selection schemes (SNBP, SNBT, SIMA/SMMPTN). The website provides guidance on account creation, profile validation, programme selection, portfolio preparation and entry of achievements. Selection results are also published on the website and can be accessed through applicants' accounts. Written reports on the implementation of SNBP and SNBT are submitted to the Ministry of Education and Culture to support accountability in the admission process.

#### **Appraisal:**

The admission requirements are defined and comprehensible. The national requirements are presented and taken into account.

Applicants can directly turn to a student counselling service, or to whatever other helpdesk at UNAND, for clarification of specific questions, of personal aptitude, of career perspectives etc. Personal dialogue between applicants and the HEI is provided by defined office hours, by telephone and via e-mail.

The selection procedure is transparent and ensures that qualified students are admitted. Admission requirements (required language proficiency level or a required result on a concrete language test) or preparatory language courses ensure that students can successfully complete the study programme (courses, additional literature, utilisation of counselling services, and extracurricular activities).

The admission procedure is described, documented, and accessible for interested parties. The admission decision is based on transparent criteria and is communicated in writing.

		Exceptional	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	n.r.
2.1*	Admission requirements (Asterisk Criterion)			X		
2.2	Counselling for prospective students			X		
2.3*	Selection procedure (if relevant)			X		
2.4(*)	Professional experience (if relevant; Asterisk Criterion for master programmes that require professional experience)					X
2.5*	Ensuring foreign language proficiency (Asterisk Criterion)			X		
2.6*	Transparency and documentation of admission procedure and decision (Asterisk Criterion)			X		

### 3. Contents, structure and didactical concept of the programme

#### 3.1 Contents

##### 3.1.1 Logic and conceptual coherence (Asterisk Criterion)

##### Bachelor of Minangkabau Literature (MLSP)

In 2022, MLSP revised its curriculum to respond to global labour-market demands while maintaining alignment with programme educational objectives. The revision process involved internal and external stakeholders, including lecturers, students, alumni, employers and relevant experts. As part of the process, MLSP conducted a graduate-profession survey, and the results, together with stakeholder input, informed the formulation of Educational Objectives and Intended Learning Outcomes.

The curriculum comprises 144 SKS credits (218 ECTS credits), structured as:

- 14 SKS credits (21.14 ECTS credits) university compulsory courses
- 8 SKS credits (12.08 ECTS credits) faculty compulsory courses
- 102 SKS credits (154.02 ECTS credits) programme compulsory courses
- 20 SKS credits (30.2 ECTS credits) elective courses (free election)

**Table 4: Curriculum Bachelor of Minangkabau Literature**

1 <sup>st</sup> Semester					
Code	Course Module	Credit	ECTS*	Workload**	
				Hours in class	Hours Self-Study
MWU 60101	<i>Pendidikan Agama/</i> Religion Education	2	3.02	26.6 hours	64 hours
MWU 60103	<i>Pendidikan Kewarganegaraan/</i> Civic Education	2	3.02	26.6 hours	64 hours
MWU 60104	<i>Bahasa Indonesia/</i> Indonesian Language	2	3.02	26.6 hours	64 hours
MKB 61101	<i>Masyarakat Matrilineal Minangkabau/</i> Minangkabau Matrilineal Society	2	3.02	26.6 hours	64 hours
MKB 61102	<i>Pengantar Kesusastraan Minangkabau/</i> Introduction to Minangkabau Literature	2	3.02	26.6 hours	64 hours
MKB 61103	<i>Pengantar Linguistik Umum/</i> Introduction to General Linguistics	2	3.02	26.4 hours	64 hours
MKB 61104	<i>Dasar-Dasar Filsafat Minangkabau/</i> Fundamentals of Minangkabau Philosophy	3	4.53	40 hours	96 hours
MKB 61105	<i>Kajian Puisi/</i> Poetry Studies	3	4.53	40 hours	96 hours
FIB 60101	<i>Filsafat Ilmu/</i> Philosophy of Science	2	3.02	26.6 hours	64 hours
MKB 61106	<i>Pengantar Studi Minangkabau/</i> Introduction to Minangkabau Studies	2	3.02	26.6 hours	64 hours
MKB 61107	<i>Sastra Anak/</i> Children's Literature	2	3.02	26.6 hours	64 hours
Sub-Total		24	36.24	319.4 hours	768 hours

**2<sup>nd</sup> Semester**

Code	Course Module	Credit	ECTS*	Workload**	
				Hours in class	Hours Self-Study
AND 60102	<i>Kewirausahaan/</i> Entrepreneurship	2	3.02	26.6 hours	64 hours
MKB 62160	<i>Bahasa Inggris/</i> General English	2	3.02	26.6 hours	64 hours
MWU 60102	<i>Pendidikan Pancasila/</i> Pancasila Education	2	3.02	26.6 hours	64 hours
MKB 62108	<i>Folklor dan Pembuatan Arsip Budaya/</i> Folklore and the Practice of Making Cultural Archive	3	4.53	40 hours	96 hours
MKB 62109	<i>Fonologi/</i> Phonology	2	3.02	26.6 hours	64 hours
MKB 62110	<i>Pidato Adat dan Pasambahan Minangkabau/</i> Minangkabau Traditional Speech	3	4.53	40 hours	96 hours
MKB 62111	<i>Kajian Prosa/</i> Prose Studies	3	4.53	40 hours	96 hours
FIB 60104	<i>Masyarakat dan Kebudayaan Minangkabau/</i> Minangkabau Society and Culture	2	3.02	26.6 hours	64 hours
MKB 62112	<i>Filologi/</i> Philology	3	4.53	40 hours	96 hours
MKB 62113	<i>Ungkapan Tradisional Minangkabau/</i> Minangkabau Traditional Proverbs	2	3.02	26.6 hours	64 hours
Sub-Total		24	36.24	319.4 hours	768 hours

**3<sup>rd</sup> Semester**

Code	Course Module	Credit	ECTS*	Workload**	
				Hours in class	Hours Self-Study
MKB 61114	<i>Morfologi/</i> Morphology	2	3.02	26.6 hours	64 hours
MKB 61115	<i>Silek/</i> Minangkabau Silat	3	4.53	40 hours	96 hours

MKB 61116	<i>Teori Sastra/ Theory of Literature</i>	3	4.53	40 hours	96 hours
MKB 61117	<i>Kajian Drama/ Drama Studies</i>	3	4.53	40 hours	96 hours
MKB 61118	<i>Transliterasi dan Transkripsi/ Transliteration and Transcription</i>	3	4.53	40 hours	96 hours
MKB 61119	<i>Sastra Lisan Minangkabau/ Minangkabau Oral Literature</i>	3	4.53	40 hours	96 hours
MKB 61120	<i>Bahasa Minangkabau/ Minangkabau Language</i>	2	3.02	26.6 hours	64 hours
MKB 61121	<i>Seni Pertunjukan Minangkabau/ Minangkabau Performing Arts</i>	3	4.53	40 hours	96 hours
MKB 61222	<i>Psikologi Sastra/ Psychology of Literature (Elective)</i>	2	3.02	26.6 hours	64 hours
MKB 61223	<i>Bahasa Isyarat/ Sign Language (Elective)</i>	2	3.02	26.6 hours	64 hours
MKB 61224	<i>Psikolinguistik/ Psycholinguistics (Elective)</i>	2	3.02	26.6 hours	64 hours
MKB 61225	<i>Bahasa Belanda/ Dutch (Elective)</i>	2	3.02	26.6 hours	64 hours
Sub-Total		24	36.24	319.4 hours	768 hours

#### 4<sup>th</sup> Semester

Code	Course Module	Credit	ECTS*	Workload**	
				Hours in class	Hours Self-Study
MKB 62126	<i>Sintaksis/ Syntax</i>	2	3.02	26.6 hours	64 hours
MKB 62127	<i>Kritik Teks/ Text Criticism</i>	3	4.53	40 hours	96 hours
MKB 62128	<i>Randai/ Minangkabau Theatrical Performing Arts</i>	3	4.53	40 hours	96 hours
FIB 60101	<i>Digitalisasi Budaya/ Cultural Digitalization</i>	2	3.02	26.6 hours	64 hours
MKB 62129	<i>Badandang/ Minangkabau Traditional Chanting Arts)</i>	2	3.02	26.6 hours	64 hours

MKB 62130	<i>Menulis Karya Sastra Minangkabau/</i> Writing Minangkabau Literary Works	2	3.02	26.6 hours	64 hours
MKB 62131	<i>Sosiologi Sastra/</i> Sociology of Literature	2	3.02	26.6 hours	64 hours
FIB 60103	<i>Menulis Kreatif/</i> Creative Writing	2	3.02	26.6 hours	64 hours
MKB 62132	English Conversation	2	3.02	26.6 hours	64 hours
MKB 62133	<i>Transformasi Sastra/</i> Transformation of Literature	2	3.02	26.6 hours	64 hours
MKB 62234	<i>Apresiasi Sastra dan Film*/</i> Literature and Film Appreciation (Elective)	2	3.02	26.6 hours	64 hours
MKB 62235	<i>English For Tourism*</i> (Elective)	2	3.02	26.6 hours	64 hours
MKB 62236	<i>Linguistik Bandingan*/</i> Comparative Linguistics (Elective)	2	3.02	26.6 hours	64 hours
MKB 62237	<i>Sastra Bandingan*/</i> Comparative Literature (Elective)	2	3.02	26.6 hours	64 hours
Sub-Total		24	36.24	319.4 hours	768 hours

#### 5<sup>th</sup> Semester

Code	Course Module	Credit	ECTS*	Workload**	
				Hours in class	Hours Self- Study
MKB 61138	<i>Semantik/</i> Semantics	2	3.02	26.6 hours	64 hours
MKB 61139	<i>Kritik Sastra/</i> Literary Criticism	2	3.02	26.6 hours	64 hours
MKB 61140	<i>Ragam Hias Minangkabau/</i> Minangkabau Decorative Arts	2	3.02	26.6 hours	64 hours
MKB 61141	<i>Menulis Ilmiah/</i> Scientific Writing	2	3.02	26.6 hours	64 hours
MKB 61142	<i>Sastra dan Industri Kreatif/</i> Literature and Creative Industries	2	3.02	26.6 hours	64 hours
MKB 61143	<i>Prosesi Adat Perkawinan Minangkabau/</i> Minangkabau Traditional Wedding Procession	2	3.02	26.6 hours	64 hours
MKB 61144	<i>Antropologi Sastra/</i> Literary Anthropology	2	3.02	26.6 hours	64 hours
MKB 61145	<i>Metodologi Penelitian/</i> Research Methods (Research Methodology)	4	6.04	53.3 hours	128 hours
MKB 61246	<i>Bahasa Arab*/</i> Arabic (Elective)	2	3.02	26.6 hours	64 hours
MKB 61247	<i>Wawasan Wisata*/</i> Tourism (Elective)	2	3.02	26.6 hours	64 hours
MKB 61248	<i>Sosiolinguistik*/</i> Sociolinguistics (Elective)	2	3.02	26.6 hours	64 hours
MKB 61249	<i>Antropolinguistik*/</i> Anthropolinguistics (Elective)	2	3.02	26.6 hours	64 hours
Sub Total		24	36.24	319.4 hours	768 hours

**6<sup>th</sup> Semester**

Code	Course Module	Credit	ECTS*	Workload**	
				Hours in class	Hours Self-Study
MKB 60150	Seminar	4	6.04	53.3 hours	128 hours
MKB 62251	<i>Dialektika Minangkabau*/</i> Minangkabau Dialectics (Elective)	2	3.02	26.6 hours	64 hours
MKB 62252	<i>Dialektologi*/</i> Dialectology (Elective)	2	3.02	26.6 hours	64 hours
MKB 62253	<i>Leksikologi dan Leksikografi*/</i> Lexicology and Lexicography (Elective)	2	3.02	26.6 hours	64 hours
MKB 62254	<i>Etnomedisin Minangkabau*/</i> Minangkabau Ethnomedicine (Elective)	2	3.02	26.6 hours	64 hours
MKB 62259	<i>Permainan Rakyat Minangkabau/</i> Minangkabau Folk Games (Elective)	2	3.02	26.6 hours	64 hours
MKB 62260	<i>Pragmatik/</i> Pragmatics (Elective)	2	3.02	26.6 hours	64 hours
	MBKM Program (Elective)	20/21			
	Sub-Total	24	36.24	319.4 hours	768 hours

**7<sup>th</sup> Semester**

Code	Course Module	Credit	ECTS*	Workload**	
				Hours in class	Hours Self-Study
MKB 60150	<i>Seminar/Seminar</i>	4	6.04	53.3 hours	128 hours
AND 60101	<i>KKN/Community Service Program</i>	4	6.04	53.3 hours	128 hours
MKB 60159	<i>Skripsi/ Thesis</i>	6	9.06	80 hours	192 hours
MKB 61255	<i>Manajemen Seni*/</i> Management of Arts (Elective)	2	3.02	26.6 hours	64 hours
MKB 61256	<i>Keterampilan Tradisional Minangkabau*/</i> Minangkabau Traditional Skills (Elective)	2	3.02	26.6 hours	64 hours
MKB 61257	<i>Kajian Ekokritik Sastra*/</i> Literary Ecocritical Studies (Elective)	2	3.02	26.6 hours	64 hours
MKB 61258	<i>Jurnalistik*/</i> Journalism (Elective)	2	3.02	26.6 hours	64 hours
	MBKM Program (Elective)	20/21			
	Sub-Total	24	36.24	319.4 hours	768 hours

**8<sup>th</sup> Semester**

Code	Course Module	Credit	ECTS*	Workload**	
				Hours in class	Hours Self-Study
MKB 60159	<i>Skripsi/ Thesis</i>	6	9.06	80 hours	192 hours
	Sub-Total	6	9.06	80 hours	192 hours

**Total : 144 SKS = 218 ECTS**

**Notes:**

(1 SKS = 1.51 ECTS = 170 minutes = 16 weeks = 45.3 hours (50 minutes hours in class and 120 minutes hours self-study).

### Bachelor of English Literature (ELSP)

ELSP is designed to develop understanding and mastery of English and its literary expressions by aligning Educational Objectives (creating, analysing and mediating) with Intended Learning Outcomes. The curriculum is organised by levels, semesters, fields of study and conditional subjects and is intended to support achievement of the programme's learning outcomes, including:

- English proficiency;
- linguistic and literary theories and concepts;
- application and research;
- creative work and entrepreneurial knowledge; and
- competencies relevant to translation, teaching, tourism and journalism.

**Table 5: Curriculum Bachelor of English Literature**

#### **First Semester**

NO	CODE	Course Name	Credit	ECTS*	Study Load/Semester	
					Hours in Class	Hours of Self-Study
1	MWU60101	Islamic/Catholic/Protestant /Hindu/Buddhist Education*	2	3	26	64
2	MWU60103	Civics	2	3	26	64
3	MWU60104	Indonesian Language	2	3	26	64
4	ENG61101	Listening and Speaking for Communication	3	4,5	40	96
5	ENG61102	Comprehensive Reading and Communicative Writing	3	4,5	40	96
6	ENG61103	Introduction to Linguistics	3	4,5	40	96
7	ENG61104	Introduction to Literary Studies	3	4,5	40	96
8	ENG61105	Grammar in Use	2	3	26	64
		<b>Subtotal</b>	<b>20</b>	<b>30</b>	<b>264</b>	<b>640</b>

## Second Semester

NO	CODE	Course Name	Credit	ECTS*	Study Load/Semester	
					Hours in Class	Hours of Self-Study
1	MWU60102	Pancasila Education	2	3	26	64
2	ENG62106	Listening and Speaking in a Professional Context	3	4,5	40	96
3	ENG62107	Selective Reading and Essay Writing	3	4,5	40	96
4	ENG62108	English Phonology	3	4,5	40	96
5	ENG62109	English Courtesy	2	3	26	64
6	ENG62110	History of English Language	2	3	26	64
7	ENG62111	History of English Literature	2	3	26	64
8	ENG62112	English Prose Fiction	3	4,5	40	96
		<b>Subtotal</b>	20	30	264	640

## Third Semester

NO	CODE	Course Name	Credit	ECTS*	Study Load/Semester	
					Hours in Class	Hours of Self-Study
1	ENG61113	Specialized Listening and Speaking	3	4,5	40	96
2	ENG61114	Critical Reading and Argumentative Writing	3	4,5	35	96
3	ENG61115	English Morphology and Syntax	3	4,5	35	96
4	ENG61116	Introduction to British Culture	2	3	26	64
5	ENG61117	Introduction to American Culture	2	3	26	64
6	ENG61118	Introduction to Australian Culture	2	3	26	64
7	ENG61119	English Poetry	3	4,5	35	96
8	FIB60102	Culture Digitalisation	2	3	26	64
9	ENG61201	World Englishes*	2	3	26	64
10	ENG61202	World Literature in English*	2	3	26	64
11	ENG61203	Cross-Cultural Understanding*	2	3	26	64
12	ENG61204	Short Stories*	2	3	26	64
13	ENG61205	Korean Language*	2	3	26	64
14	ENG61206	Dutch Language*	2	3	26	64
		<b>Subtotal</b>	20 (12)	48	405	1024
<i>*students to select one</i>						

#### Fourth Semester

NO	CODE	Course Name	Credit	ECTS*	Study Load/Semester	
					Hours in Class	Hours of Self-Study
1	AND60102	Entrepreneurship	3	4,5	40	96
2	ENG62120	English for Academic Purposes	3	4,5	40	96
3	ENG62121	English Semantics and Pragmatics	3	4,5	40	96
4	ENG62122	The Fundamentals of Literary Theory and Criticism	3	4,5	40	96
5	ENG62123	Translation	3	4,5	40	96
6	ENG62124	English Drama: Text and Performance	3	4,5	40	96
7	FIB60104	Minangkabau Society and Culture	2	3	26	64
7	ENG62207	Introduction to Linguistic Landscape*	2	3	26	64
8	ENG62208	Contemporary Literature*	2	3	26	64
9	ENG62209	Introduction to Applied Linguistics*	2	3	26	64
10	ENG62210	Literature and Popular Culture*	2	3	26	64
11	ENG62211	Japanese Language*	2	3	26	64
12	ENG62212	Arabic Language*	2	3	26	64
		<b>Subtotal</b>	<b>20 (12)</b>	48	422	760

*\* students to select one*

#### Fifth Semester

NO	CODE	Course Name	Credit	ECTS*	Study Load/Semester	
					Hours in Class	Hours of Self-Study
1	ENG61125	Introduction to Discourse Analysis	3	4,5	40	96

2	ENG61126	Contemporary Literary Theory and Criticism	3	4,5	40	96
3	ENG61127	English Creative Writing	2	3	26	64
4	ENG61128	English for Professionals	2	3	26	64
5	ENG61129	Interpreting	2	3	26	64
6	ENG61130	Professional Ethics	2	3	26	64
7	ENG61131	Second Language Acquisition (SLA)	2	3	26	64
8	ENG61132	Local Culture and Digital Tourism	2	3	26	64
9	FIB60101	Introduction to Philosophy of Science	2	3	26	64
10	ENG61213	Twentieth Century Literature*	2	3	26	64
11	ENG61214	Sociology of Literature*	2	3	26	64
12	ENG61215	Introduction to Psycholinguistics*	2	3	26	64
13	ENG61216	Introduction to Schools of Linguistics*	2	3	26	64
14	ENG61217	Narrative and Video Games*	2	3	26	64
15	ENG61218	Literature and Film*	2	3	26	64
		Subtotal	20 (12)	48	418	1024

### Sixth Semester

NO	CODE	Course Name	Credit	ECTS*	Study Load/Semester	
					Hours in Class	Hours of Self-Study
1	AND60101	Community Service (KKN)	4	6	53	128
2	ENG62133	Statistics for Linguistics and Literary Studies	2	3	26	64
3	ENG62134	Research Methods	3	4,5	40	96
4	FIB60103	Creative Writing	2	3	26	64
5	ENG62219	Translation Project - Literary Texts*	2	3	26	64
6	ENG62220	Language Teaching Method*	2	3	26	64

7	ENG62221	English for Tourism*	2	3	26	64
8	ENG62222	Copywriting*	2	3	26	64
9	ENG62223	English for Business Correspondence*	2	3	26	64
10	ENG62224	Introduction to Semiotics*	2	3	26	64
10	ENG62225	Introduction to Stylistics*	2	3	26	64
11	ENG62226	Introduction to Sociolinguistics*	2	3	26	64
12	ENG62227	Conversation Analysis*	2	3	26	64
13	ENG62228	Language Testing*	2	3	26	64
14	ENG62229	Comparative Literature*	2	3	26	64
15	ENG62230	Shakespeare*	2	3	26	64
16	ENG62231	Children's Literature*	2	3	26	64
17	ENG62232	Digital Literature*	2	3	26	64
18	ENG62233	Language Teaching Management*	2	3	26	64
		Subtotal	11 (30)	61.5	535	1312

### Seventh Semester

NO	CODE	Course Name	Credit	ECTS*	Study Load/Semester	
					Hours in Class	Hours of Self-Study
1	AND60101	Community Service (KKN)	4	6	53	128
2	ENG61135	Seminar	3	4,5	40	96
3	ENG60136	Thesis	6	9	80	192
4	ENG61234	Translation Project - Specialized Materials*	2	3	26	64
5	ENG61235	Language Teaching Assessment*	2	3	26	64
6	ENG61236	English for Journalism*	2	3	26	64
7	ENG61237	Public Speaking*	2	3	26	64
8	ENG61238	Tour Design and Narrative*	2	3	26	64
9	ENG61239	Introduction to Anthropology*	2	3	26	64
10	ENG61240	Race, Class and Gender in Literature*	2	3	26	64
11	ENG61241	Introduction to Functional Linguistics*	2	3	26	64
		Subtotal	13 (16)	43,5	381	928

Students may begin thesis work in semester 7 and defend the thesis in semester 7 or 8, depending on readiness and academic progress.

**Total: 146 SKS (Semester Credit System) = 219 ECTS**

**1 SKS = 1.5 ECTS**

**Notes:**

**\* 1 ECTS = 25 hours**

**\*\* 1 SKS = 170 minutes = 2,833 hour (50 minutes hours in class and 120 minutes' self-study.**

### 3.1.2 Rationale for degree and programme name (Asterisk Criterion)

#### Bachelor of Minangkabau Literature (MLSP)

The programme name Sastra Minangkabau and the degree title *Sarjana Humaniora (S.Hum.)* / Bachelor of Humanities are based on regulations of the Indonesian Ministry of Education, Culture, Research, and Technology, specifically Decree No. 163/E/KPT/2022 on the naming of academic and professional study programmes. The programme name reflects its disciplinary focus on Minangkabau literature and culture.

#### Bachelor of English Literature (ELSP)

ELSP covers English literature, language and culture. The programme's subject area includes the English language and literature written in English. Linguistics focuses on the English language (e.g., grammar, phonology, morphology, syntax, and semantics), while literary studies address the history of English literature, literary and critical theory, prose, poetry, and drama. The curriculum also includes courses on the cultures of English-speaking countries. As all courses fall within the humanities, graduates receive the degree title *Sarjana Humaniora (S.Hum.)* / Bachelor of Humanities.

### 3.1.3 Integration of theory and practice (Asterisk Criterion)

#### Bachelor of Minangkabau Literature (MLSP)

MLSP integrates theoretical knowledge and practical application to achieve the intended learning outcomes. Courses are designed to combine academic theory with real-world cases and contemporary issues in Minangkabau literature and culture, such as Creative Writing, Children's Literature, Folklore and Creating Cultural Archive, Phonology, Minangkabau Oral Tradition, and Literature Criticism. Community service is used as a further mechanism to connect theory and practice, with students designing and implementing programmes relevant to their discipline. In addition, participation in MBKM provides opportunities to engage with communities, businesses or government institutions and to apply classroom learning in practice, supporting preparation for real-world challenges.

#### Bachelor of English Literature (ELSP)

The ELSP curriculum combines theoretical and practical components. Theoretical courses introduce major theories in linguistics and literary studies, while several courses integrate theory and practice. Integration of educational objectives and intended learning outcomes across theoretical and practical courses, including community service, internships and field courses, is supported through student-centred approaches such as Project-Based Learning (PjBL) and the Case-Based Method (CBM).

Curriculum distribution by theoretical and practical orientation is presented as follows:

Theoretical subjects	Practical subjects
Introduction to Literary Studies	English Prose Fiction
Introduction to General Linguistics	English Poetry
English Phonology	English Drama: Text and Performance
History of English Language	Listening and Speaking for Communication
History of English Literature	Comprehensive Reading and Communicative Writing
English Morphology and Syntax	Grammar in Use
Introduction to British Culture	Listening and Speaking in Professional Context
Introduction to American Culture	Selective Reading and Essay Writing
Introduction to Australian Culture	English Courtesy
World English	Specialised Listening and Speaking
World Literature in English	Critical Reading and Argumentative Writing
Cross-Cultural Understanding	Short Stories
The Fundamentals of Literary Theories and Criticism	English for Academic Purposes
Linguistic Landscape	Translation
Introduction to Applied Linguistics	Contemporary Literature
Introduction to Discourse Analysis	Literature and Popular Culture
Contemporary Literary Theory and Criticism	English Creative Writing
Professional Ethic	English for Professional
Introduction to Psycholinguistics	Interpreting
Introduction to Semiotics	Second Language Acquisition
Introduction to Stylistics	Local Culture and Digital Tourism
Introduction to Sociolinguistics	Narrative and Video Games
	Literature and Film
	Research Methods
	Translation Project Literary Text
	Copywriting
	English for Business Correspondence

### 3.1.3 Interdisciplinary thinking

#### Bachelor of Minangkabau Literature (MLSP)

MLSP promotes interdisciplinary thinking through a curriculum that integrates multiple fields of knowledge. Under Ministerial Decree No. 257/M/KPT/2017, MLSP is classified within the Humanities cluster, sub-discipline Literature. The curriculum, however, extends beyond literary studies by incorporating perspectives from culture, language, sociology, and digital technology.

Minangkabau literature is addressed in its cultural, historical and social contexts, requiring engagement with wider disciplinary approaches. Examples include Minangkabau Traditional Proverbs, which support analysis of the Minangkabau language within oral tradition, and Literary Transformation, which focuses on adapting literary studies to digital platforms in the context of Industry 4.0. Practical courses such as English Conversation and English for Tourism support international communication and link language competence with cultural diplomacy and tourism. Courses such as Creative Writing and Scientific Writing support creative expression and critical analysis, including the communication of cultural narratives across different media.

### Bachelor of English Literature (ELSP)

In ELSP, interdisciplinary thinking is defined as the integration of knowledge and methods from multiple disciplines to address complex issues in language, literature, and culture. It supports students' ability to analyse critically, conceptualise, synthesise knowledge and draw conclusions where information may be ambiguous. This approach is used to explore intersections between language, literature and culture and to strengthen teaching and learning within the programme, for example through courses such as Cross-Cultural Understanding, Linguistic Landscape, Local Culture and Digital Tourism, Literature and Film, Literature and Popular Culture, Narrative and Video Games, and applied language courses such as Translation and Interpreting.

#### 3.1.5 Ethical aspects

Ethical aspects are addressed as a core element of academic integrity, including research integrity and the protection of participants. Universitas Andalas applies the concept of Karakter Andalasian (Andalasian Characteristics) for students and academic staff, comprising four elements: spiritual, knowledge, duty and social, intended to guide behaviour during studies. Ethical conduct is regulated through, inter alia, Rector's Regulation No. 25/2022 on the Code of Ethics for Lecturers and Students and Rector's Regulation No. 24/2012 on the Code of Ethics for Civil Servant Administrative Staff, which aim to foster integrity, mutual respect and quality in academic and professional life. Ethical conduct in academic activities is further regulated under Rector Regulation No. 7/2022, emphasising integrity, discipline and professionalism, including adherence to deadlines, appropriate conduct and respect for academic processes. Originality and anti-plagiarism measures are supported through tools such as Turnitin, used to verify academic submissions and promote transparency, accountability and academic integrity in line with university regulations. Accordingly, the Bachelor of English Literature (ELSP) operates within this institutional framework and applies these ethical principles and regulations in its teaching, learning and assessment processes.

### Bachelor of Minangkabau Literature (MLSP)

Ethics are embedded within the University of Andalas' academic framework and apply to MLSP. At the programme level, ethics are integrated into the curriculum and teaching. Courses such as "Basic of Minangkabau Philosophy" and "Minangkabau Traditional Proverbs" are designed to develop ethical awareness and academic integrity, including values such as honesty, responsibility, and respect, and to link these to students' roles in preserving Minangkabau culture. Ethical competencies are also developed through soft-skill programmes, including emotional intelligence, teamwork and professional collaboration, supporting graduates' preparedness for professional contexts at local, national and international levels.

Examples include the Randai Training Programme organised by MLSP in 2024, where students engage with Randai as a traditional Minangkabau performing art and practise ethical values embedded in Minangkabau society, such as teamwork, discipline, leadership and respect for cultural values. In June 2024, MLSP also organised fieldwork in folklore documentation in Nagari Sijunjung (Folklore course), in which students conducted observation, interviews and documentation of oral traditions and cultural artefacts; this activity supports the development of research ethics and respectful engagement with local communities. In July 2025, students participated in a two-day workshop on traditional Minangkabau craft skills, led

by practitioners from local creative industries, which fostered creativity and teamwork as well as responsibility in cultural production and appreciation of sustainable cultural heritage.

### 3.1.6 Methods and scientific practice (Asterisk Criterion)

#### Bachelor of Minangkabau Literature (MLSP)

MLSP develops methodological and scientific competencies through curriculum components focused on research and academic writing, for examples such courses as Scientific Writing, Research Methods and Thesis. These courses (reported as 2–6 SKS credits) prepare students for academic research by developing competence in research design and methodology, as well as the ability to present and defend scientific work.

Further scientific practice is supported through courses including Folklore and Creating Cultural Archive, Minangkabau's Oral Tradition, which addresses methods for researching oral literature and their application in fieldwork, Dialectology, focusing on dialect studies and sociolinguistic analysis of language variation, and Lexicology and Lexicography, covering methods of dictionary-making and word-formation analysis. Selected students may also participate in joint research with lecturers.

#### **Bachelor of English Literature (ELSP)**

ELSP supports methodological training through research-related courses. Students are required to take Research Methods in semester 6 to gain knowledge and skills for conducting research, which are applied in the undergraduate thesis. Research Methods is supported by Statistics for Linguistics and Literary Studies and a seminar in semester 7, where students develop oral presentations of research plans. Selected students may also participate as research assistants in lecturer-led research projects.

### 3.1.7 Examination and final thesis (Asterisk Criterion)

#### Bachelor of Minangkabau Literature (MLSP)

Examinations and assessments are designed to evaluate each course's ILOs. The assessment methods align with the teaching methods and learning objectives and may include quizzes, presentations, scientific articles, and project reports. In line with Rector Regulation No. 7/2022, learning assessment may be conducted using techniques such as observation, participation, performance-based assessment, written tests, oral tests, and questionnaires. Assessment is carried out continuously throughout the learning process, and at the end of the course an outcome-based education (OBE) approach is employed.

Completion of the programme requires a thesis as the final project, with the following stages:

- Proposal seminar: Students present a research proposal in a seminar assessed by a panel of three lecturers, focusing on feasibility and academic rigour. Passing the proposal seminar is required to proceed.
- Thesis writing and examination: After the proposal seminar, students conduct research and write the thesis. The thesis examination is conducted by a panel of five examiners, including the two supervisors.

Assessment criteria for the final thesis are:

- Quality of the written thesis (40%) – clarity, academic standards, depth of analysis
- Argumentation and understanding (50%) – ability to present/defend arguments, understanding of theoretical and methodological aspects
- Professional attitude (10%) – demeanour and adherence to ethical standards during the defence

The panel decides the outcome: “pass without revisions”, “pass with required revisions”, or “retake the examination”.

### Bachelor of English Literature (ELSP)

Each semester includes two examinations: a mid-term in week 8 and a final in week 16. Examination formats may include papers, essays, multiple-choice tests, project reports, performances and other formats determined by the course lecturers.

The final thesis follows ELSP guidelines and begins with a research proposal prepared under the supervision of the proposed supervisor(s). The proposal is presented and defended before three examiners and the sole supervisor. If the proposal is passed, the student proceeds to write the thesis. Once approval for thesis examination is obtained, the student requests scheduling of the final examination. Outcomes are “pass”, “pass with revision”, or “fail”.

### Appraisal:

The curricula of **both study programmes** adequately reflect the qualification objectives. The contents of the courses are well-balanced, logically connected and oriented towards the intended learning outcomes. The areas of specialisation (compulsory electives) enable students to acquire additional competencies and skills.

For the **Bachelor of English Literature**, the panel strongly **recommends for all students preparing and submitting their internship report in English**.

The degree and programmes names correspond to the contents of the curriculum and the programme objectives.

Theoretical questions are, where possible, explained by means of practical examples. More targeted internship placement would strengthen the link between programme learning outcomes and professional practice and support students' employability by building relevant experience and sector-specific networks. Therefore, the panel **recommends encouraging students more systematically to complete internships that match their individual interests and specialisations (e.g. journalism, tourism, teaching)**.

There is evidence that the programmes qualify for interdisciplinary thinking.

Ethical implications (for example, those of economic or juridical ways of thinking and acting) are appropriately communicated. Students acquire methodological competencies and are enabled to do scientific work at the required level.

All exams in **both study programmes**, as they are defined for the courses, are suited in format and content to ascertain the intended learning outcomes. The requirements are in accordance with the desired qualification level. The exams are characterised by a wide variety of test formats. The final theses are evaluated based on previously published and coherently applied criteria, rules, and procedures. The students demonstrate, especially in their thesis, their ability to conduct scientific work and achieve the study programme's qualification objectives.

	Exceptional	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	n.r.
3.1 Contents					
3.1.1* Logic and conceptual coherence (Asterisk Criterion)			X		
3.1.2* Rationale for degree and programme name (Asterisk Criterion)			X		
3.1.3* Integration of theory and practice (Asterisk Criterion)			X		
3.1.4 Interdisciplinary thinking			X		
3.1.5 Ethical aspects			X		
3.1.6* Methods and scientific practice (Asterisk Criterion)			X		
3.1.7* Examination and final thesis (Asterisk Criterion)			X		

## 3.2 Structure

### 3.2.1 Modular structure of the study programme (Asterisk Criterion)

#### Bachelor of Minangkabau Literature (MLSP)

The OBE curriculum is designed to achieve the ILOs across all courses offered each semester, ensuring continuous competence development in line with programme objectives. The curriculum follows national requirements for undergraduate programmes (minimum 144 SKS credits, maximum 160 SKS credits). MLSP comprises 144 SKS credits, equivalent to 218 ECTS credits, structured as follows:

- University core courses: 14 SKS credits (21.14 ECTS credits) – foundational knowledge and skills for all Universitas Andalas students (e.g. general education, language proficiency, civic responsibility).
- Faculty core courses: 8 SKS credits (12.08 ECTS credits) – broader humanities context within the Faculty of Cultural Sciences, supporting interdisciplinary perspectives.
- Programme core courses: 102 SKS credits (154.02 ECTS credits) – compulsory courses in Minangkabau language, literature, culture and related areas, providing specialised knowledge and skills.
- Elective courses: 20 SKS credits (30.2 ECTS credits) – flexibility for additional interests, including advanced Minangkabau topics or interdisciplinary subjects.

In semesters 1 and 2, students complete 24 SKS (36.24 ECTS) per semester, covering foundational Minangkabau literature, language, cultural studies and general education. In semesters 3 to 8, the credit load varies depending on academic performance in the preceding semesters, allowing students to adjust their workload to their academic standing. From semester 6, students may participate in MBKM (Merdeka Belajar Kampus Merdeka) activities

or take courses outside the university, including internships, community service, student exchanges and other experiential learning formats. Students may begin thesis work in semester 7 and defend the thesis in semester 7 or 8, depending on readiness and academic progress.

Projected study time	7 - 8 semesters
Number of credits (national credits and ECTS credits)	144 credits to 218 ECTS credits
Workload per credit	1 SKS credit = 1,51 ECTS credit = 170 Minutes (50 minutes in class - 120 minutes self-study) = 45,3 hours
Number of courses	72 Required: 50 Elective: 22  Students are required to complete 20 credits of elective courses, corresponding to 10 elective courses (2 credits each).
Time required for processing the final thesis/project and awarded credits	6 months / 9,06 ECTS credits
Number of contact hours	1st semester = Max 36,24 ECTS credits (319,4 hours in class, 768 hours self-study) 2nd semester = Max 36,24 ECTS credits (319,4 hours in class, 768 hours self-study) 3rd semester = Max 36,24 ECTS credits (319,4 hours in class, 768 hours self-study) 4th semester = Max 36,24 ECTS credits (319,4 hours in class, 768 hours self-study) 5th semester = Max 36,24 ECTS credits (319,4 hours in class, 768 hours self-study) 6th semester = Max 36,24 ECTS credits (319,4 hours in class, 768 hours self-study) 7th semester = Max 36,24 ECTS credits (319,4 hours in class, 768 hours self-study) 8th semester = Max 36,24 ECTS credits (319,4 hours in class, 768 hours self-study)

### **Bachelor of English Literature (ELSP)**

Projected study time	7-8 Semesters
Number of credits (national credits and ECTS credits)	146 SKS credits / 220 ECTS credits
Workload per credit	1 SKS credit = 1,51 ECTS credits = 170 minutes = 16 weeks = 45,3 hour (50 minutes hours in class and 120 minutes hours self-study).
Number of courses	87 Required: 46 Elective: 41

Time required for processing the final thesis/project and awarded credits	1020 hours / 9 ECTS credits
Number of contact hours	1000 hours per semester

### 3.2.2 Study and exam regulations (Asterisk Criterion)

Both the Bachelor of Minangkabau Literature (MLSP) and the Bachelor of English Literature (ELSP) apply the same university-wide study and examination framework, primarily defined in Universitas Andalas Rector's Regulation No. 7/2022 on Educational Organisation and the corresponding university guideline documentation. The regulations cover the academic structure, enrolment procedures, study requirements, credit loads, examination rules, assessment mechanisms, academic results and graduation requirements. Students can access the relevant regulations via the Universitas Andalas and Faculty of Humanities websites (<https://fib.unand.ac.id/>).

Each year, the university issues an academic calendar covering re-registration, study periods, mid-term examinations (UTS), final examinations (UAS), assessment periods and publication of academic results. The calendar is disseminated via the university website as well as posters and banners on campus.

For both programmes, one semester comprises 16 weeks of teaching and includes two examinations: a mid-semester examination (week 8) and a final examination (week 16). Students are required to attend at least 75% of classes. Assessment is based on components such as attendance, weekly assignments, quizzes, essays and final papers (or other formats determined by the lecturer). Grading is regulated at university level, including the grading scale set out in Rector Regulation No. 14/2020.

**Range and Grade in Assessment**

Range	Grade
$g \geq 80$	A
$75 \leq g < 80$	A-
$70 \leq g < 75$	B+
$65 \leq g < 70$	B
$60 \leq g < 65$	B-
$55 \leq g < 60$	C+
$50 \leq g < 55$	C
$45 \leq g < 50$	D
$g < 45$	E

Upon graduation, students receive a diploma, an academic transcript, and a Diploma Supplement (SKPI). The SKPI documents student activities, national and international achievements and internship certificates completed during study, thereby evidencing competencies and non-academic achievements.

### 3.2.3 Feasibility of study workload (Asterisk Criterion)

#### Bachelor of Minangkabau Literature (MLSP)

MLSP supports timely completion through structured workload management and evaluation. Academic management at Universitas Andalas is regulated by Rector Regulation No. 7/2022 on Educational Implementation, which provides the framework for workload distribution and academic processes. Study load is determined by academic performance (previous semester GPA). Students with higher GPAs may take up to 24 SKS credits per semester (36.24 ECTS credits), while students with lower GPAs take reduced loads down to 12 SKS credits (18.24 ECTS credits), supporting flexible pacing:

GPA in Current Semester	Study Load in Next Semester
$g \geq 3.25$	24 Credit Max
$2.75 \leq g < 3.25$	21 Credit Max
$2.00 \leq g < 2.75$	18 Credit Max
$1.50 \leq g < 2.00$	15 Credit Max
$< 1.50$	12 Credit Max

To ensure feasibility, the Quality Control Unit conducts regular evaluations, including checks on alignment of course materials with the Semester Learning Plan (RPS), the fit between teaching methods and learning objectives, and a review of the learning process through student feedback surveys. Student workload surveys are also conducted periodically via an online student workload form, with results shared transparently through a dedicated student workload evaluation portal.

#### Bachelor of English Literature (ELSP)

ELSP is designed to be completed within four years and comprises 146 SKS credits. The programme offers 20–24 SKS per semester (approximately 30–36 ECTS), providing a standard pathway for completion within the nominal study period. The programme also allows for an extended study duration where needed (e.g., personal circumstances, academic challenges, extracurricular commitments), with students able to adjust their credit load to suit their pace and capabilities.

Course distribution is structured by progression level: the first year covers basic humanities and introductions to language and literary studies; the second year focuses on theoretical courses in English literature and language; the third year emphasises theoretical and practical courses, methods, analysis and competency development; and the fourth year includes field studies, clusters, professional courses and the final thesis.

Study load is also linked to GPA as follows:

**GPA and Study Load in Next Semester**

GPA in Current Semester	Study Load in Next Semester
$g \geq 3.25$	24 Credit Max
$2.75 \leq g < 3.25$	21 Credit Max
$2.00 \leq g < 2.75$	18 Credit Max
$1.50 \leq g < 2.00$	15 Credit Max
$g < 1.50$	12 Credit Max

### 3.2.4 Equality of opportunity

#### Both study programmes

MLSP and ELSP state that they uphold gender equality and provide equal opportunities for all students. Admission is open to all genders, and students are treated equally in services and support. All applicants have the same opportunity for admission through formal national or university entrance examinations (see Section 2.3: Selection Procedure).

Enrolment data for MLSP is presented as reflecting varying male/female intake by year, with a reported annual increase in the proportion of female students. For ELSP, female student numbers are higher than male student numbers, but admissions are not restricted by gender.

Students who pass the entrance examination may apply for financial aid or semester fee adjustments based on economic circumstances. In addition, students may access government-funded schemes such as Bidikmisi, KIP (Kartu Indonesia Pintar) and ADIK (Afirmasi Pendidikan) scholarships.

Support for students with disabilities includes collaboration with DPD GERKATIN Sumatera Barat, an organisation advocating for people with hearing impairments. An elective course, “Sign Language”, is included to develop sign-language communication and interpretation skills, supporting inclusivity and professional qualification development.

#### Appraisal:

The programmes structures support the smooth implementation of the curriculum and help students reach the defined learning outcomes. The programmes consist of courses and assign credits per course on the basis of the necessary student workload. Practical components, if existent, are designed and integrated in such a way that credits can be acquired. Some of the course descriptions provide detailed descriptions of intended learning outcomes and the information defined in the ECTS Users’ Guide.

The University has a binding regulation specifying the conversion between ECTS and SKS. However, it defines 1 ECTS as a range of 25 to 30 hours, rather than as a fixed number of hours. Therefore, the panel recommends the following **condition**:

- **The University defines the ECTS–SKS conversion as a fixed number of hours per ECTS credit in an officially binding document and applies it consistently across all study programmes.**

There are legally binding study and exam regulations that contain all necessary rules and procedures and, where applicable, take into account national requirements. The study programmes are designed so that students can study for a certain time at other HEIs or do internships without any extension of their overall study time. The recognition of degrees and periods of study at other HEIs is regulated in accordance analogous to the Lisbon Recognition Convention; the recognition of periods of practical work – insofar intended – is also clearly defined. The final grade is supplied without a grading table. In addition to a national grading scale with its explanation, Universitas Andalas should provide a Grade Distribution Table

showing the statistical distribution of passing grades in the respective programme or field of study. This table must reflect how the grading scale is actually applied in that programme showing the final programme-level ECTS Grade Distribution Table, not data per course or semester. The table should present the overall distribution of final graduation grades for graduates over a defined reference period of at least two years. Additionally the duration of the study programme in time and ECTS credits as well as the mode of study are missing in the diploma supplement.

For **both study programmes**, the panel recommends the following **condition**:

- **The University ensures that all students receive an ECTS Grading Table along with a Grade Distribution Table, their degree certificate, transcript, and a complete Diploma Supplement in accordance with the ECTS User’s Guide 2015 upon graduation. This requirement must be stipulated in a binding document.**

The feasibility of the study programmes’ workload is ensured by a suitable curriculum design, by a plausible calculation of workload, by an adequate number and frequency of examinations, by appropriate support services, as well as academic and general student counselling. When reviewing the workload, Universitas Andalas also takes into account evaluation findings, including student feedback and the programme’s success rate.

In general, Universitas Andalas presents policies and practices aimed at gender equality and non-discrimination. However, during the on-site visit, the panel observed a large campus sign stating (in Bahasa Indonesia): **“Say no to LGBT and drugs! UNAND Campus is a healthy and dignified zone.”** In interviews with administrative staff and students, no evidence was presented that the University applies disciplinary sanctions specifically on the basis of sexual orientation; interview partners referred instead to local socio-cultural norms and the proximity to Aceh as influencing attitudes towards LGBT behaviour.

As **drug use is prohibited** while LGBT identity is not prohibited under local law in Padang, the panel considers the public messaging problematic because it frames LGBT on a comparable level to drug-related misconduct and as “unhealthy” and “undignified”. The panel therefore **strongly recommends removing or revising stigmatising signage and communication to ensure that university communication does not stigmatise any group and remains consistent with principles of equal treatment and non-discrimination.**

The students with disabilities are provided with affirmative actions concerning time and formal standards/requirements throughout the programme and examinations. Students in special circumstances, such as single parents, foreign students, students with a migration background and/or from so-called non-academic backgrounds, are particularly assisted.

		Exceptional	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	n.r.
3.2	Structure					
3.2.1*	Modular structure of the study programme (Asterisk Criterion)			X		
3.2.2*	Study and exam regulations (Asterisk Criterion)				<b>Condition</b>	

	Exceptional	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	n.r.
3.2.3* Feasibility of study workload (Asterisk Criterion)			X		
3.2.4 Equality of opportunity				X	

### 3.3 Didactical concept

#### 3.3.1 Logic and plausibility of the didactical concept (Asterisk Criterion)

##### Bachelor of Minangkabau Literature (MLSP)

MLSP applies an OBE curriculum to ensure that each course contributes to the intended learning outcomes. Teaching is implemented using Project-Based Learning (PjBL) and Case-Based Learning (CBL), aimed at active student engagement and the development of critical and analytical thinking, including through case studies and projects (e.g. in Folklore and Oral Literature).

The programme also uses blended learning, supported through the iLearn platform (and other platforms) for discussions, assignment submission, examinations and access to learning materials, enabling independent learning. Teaching is supplemented with video media and Zoom sessions to support deeper engagement with course content. Teaching methods are evaluated through end-of-semester student surveys and reviews by the Quality Assurance Team (GKM) to maintain alignment with academic developments and student needs.

##### Bachelor of English Literature (ELSP)

ELSP aims to provide students with a comprehensive understanding of the English language, literary traditions and cultural contexts, and to develop competencies in linguistic analysis, literary criticism, cultural interpretation and English skills. Graduates are prepared for professional roles related to English linguistics, literature and culture, including as analysts, creators and mediators. Teaching approaches prioritise student-centred learning, using Project-Based Learning and Case-Based Learning, supported by the ILEARN platform (<https://hum.ilearn.unand.ac.id/>). Learning formats include group discussions, peer review and field courses. Assessment includes essays, written examinations, oral presentations and creative outputs, using formative and summative approaches. Students have access to learning resources in hardcopy and electronic formats, including textbooks, fiction and research articles.

#### 3.3.2 Course materials (Asterisk Criterion)

##### Bachelor of Minangkabau Literature (MLSP)

Learning materials are prepared and developed to support the predefined learning outcomes and draw on textbooks, digital media, and national and international research findings. A substantial body of materials on Minangkabau culture is derived from international scholarship (e.g. publications by Tsuyoshi Kato, Jeffrey Hadler, Kristin Pauka, and Nigel Phillips). Most teaching materials are available in Indonesian and Minangkabau; English-language sources are also used and have been translated into Indonesian.

Students access resources through the university library, faculty library, and the programme's reading room, with materials available in physical and digital formats. Access to e-books and e-journals is provided via the Andalas University Library, the Minangkabau Corner Library at Andalas University, the Faculty of Humanities Library, and the MLSP Reading Room (Minangkabau Library), with the stated aim of ensuring access to up-to-date materials.

Teaching materials are reviewed and updated periodically by lecturers through team meetings held at the beginning and end of each semester. At the start of each semester, teaching teams discuss updates in line with developments in Minangkabau social and cultural contexts and current trends in the discipline.

#### Bachelor of English Literature (ELSP)

ELSP course content is organised across English skills, literary studies, and linguistics, alongside university- and faculty-required courses. A sequence of skills-focused courses (speaking, writing, reading and listening) is placed in the early semesters, particularly in the first and second years, to build the language competence required for advanced literary and linguistic study in later semesters. An English grammar course is included in semester one to reinforce overall language competence.

In literary studies, students engage with classical and contemporary literary theories and critical perspectives, supported through analysis of scholarly essays and developed through presentations and discussion. The world literature component supports a comparative study of global literary traditions and aims to build an understanding of how literature reflects and shapes societal values.

In linguistics, course materials address the form, meaning and function of English across:

- Microlinguistics: phonology, morphology, syntax, semantics
- Macrolinguistics: sociolinguistics, psycholinguistics, discourse analysis, anthropolinguistics, etc.
- Applied linguistics: translation, interpreting, language teaching methods, etc.

### 3.3.3 Guest lecturers

#### Bachelor of Minangkabau Literature (MLSP)

MLSP regularly invites guest lecturers from domestic and international institutions to contribute to teaching and learning, particularly in literary theory and Minangkabau cultural studies. Guest lecturers are reported to contribute through public lectures by presenting current developments in literature and culture and sharing practices from their respective contexts, supporting students' understanding of the material in a broader global perspective. Reported examples of guest lecturers include contributors from the University of Malaya, Russia, Malaysia, and Nicolaus Copernicus University (Poland).

#### Bachelor of English Literature (ELSP)

ELSP reports cooperation with universities in Indonesia and abroad, including inviting recognised academics to deliver lectures in online, on-site and hybrid formats. Topics align with semester content and include a translation workshop, a workshop on writing for publication in a Scopus-indexed journal, and a public lecture on cultures. Lecturers and students attend these sessions and participate in discussions.

### 3.3.4 Lecturing tutors

#### Bachelor of Minangkabau Literature (MLSP)

Tutors support teaching and learning in courses that require practical skills, including randai (traditional Minangkabau theatre), academic writing, and journalism. Tutors are often alumni with relevant professional experience and expertise, and support lecturers in preparing and delivering course materials, as well as providing supplementary sessions for students. Tutors work with course lecturers to support effective delivery and skills development in line with learning objectives. Tutors may also be engaged from outside the programme, provided they have appropriate qualifications and expertise, particularly in Minangkabau traditions. Tutors provide practical examples, supervise practice sessions and give feedback to students, supporting the application of theoretical content in practical contexts.

#### Bachelor of English Literature Study Programme (ELSP)

ELSP provides student assistant activities, including support for practical courses such as drama. Senior students assist lecturers in supervising planned course activities, typically outside scheduled teaching hours. In addition, student association activities are supported by senior students who mentor junior students in organising English literature- and language-related activities, including drama performances, academic discussions, and literary festivals.

### Appraisal:

The didactical concept of the study programme is described, plausible, and oriented towards the programme objectives. It allows for the application of different teaching and learning methods, such as, for instance, case studies or practical projects. Students are encouraged to take an active role in creating the learning process.

The accompanying course materials are oriented towards the intended learning outcomes and correspond to the required qualification level. They are up to date and digitally accessible for the students through the Learning Management System. They are user-friendly and encourage students to engage in further independent studies.

Some of the course descriptions of both study programmes have not been provided in full English translation, and some are missing information, such as ECTS or workload. Also, the references in the course descriptions could include more recent publications and global resources. These should be available in the library. The panel also recommends improved access to international bibliographic databases by arranging subscription to Scopus (see chapter 4.4.2).

Therefore, for **both study programmes** panel recommends the following **condition**:

- **The University**
  - ensures that all course descriptions contain complete and coherent information about all courses in the programme;
  - updates the references in the course descriptions and includes more global resources.

Guest lecturers are invited to contribute to the students' qualification process with their specialised experience, whether from professional practice or scientific work, or, for example, from culture and politics. From other universities, guest lecturers are invited to some extent.

Lecturing tutors support the students in the learning process and help them develop competencies and skills.

	Exceptional	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	n.r.
3.3	Didactical concept				
3.3.1*	Logic and plausibility of the didactical concept (Asterisk Criterion)		X		
3.3.2*	Course materials (Asterisk Criterion)		<b>Condition</b>		
3.3.3	Guest lecturers		X		
3.3.4	Lecturing tutors		X		

## 3.4 International outlook

### 3.4.1 International contents and intercultural aspects (Asterisk Criterion)

#### Bachelor of Minangkabau Literature (MLSP)

MLSP integrates international content and intercultural aspects into its curriculum to prepare graduates for global opportunities. The curriculum includes foreign language courses such as Dutch, Arabic, English Basic, English Conversation, and English for Tourism, enabling students to communicate and represent Minangkabau culture in international contexts. These courses develop language competence, which is presented as an important asset in the global job market.

Beyond language instruction, other courses introduce global issues in relation to local contexts. For example, in the Minangkabau Oral Tradition, students study oral traditions such as Bagurau and Salawat Dulang within the framework of international challenges referenced in UNESCO's 2003 Convention on the Safeguarding of the Intangible Cultural Heritage. The Convention addresses risks to intangible cultural heritage associated with urbanisation, migration and industrialisation. These contexts support students' critical thinking and problem-solving.

#### Bachelor of English Literature (ELSP)

As an English Literature Study Programme, ELSP includes courses intended to strengthen students' awareness of other cultures. Students engage with cultural content through Introduction to American Culture, Introduction to British Culture, and Introduction to Australian Culture. In addition, Cross-Cultural Understanding focuses on situations in which students participate in cultural activities alongside international participants. These courses and related practical activities aim to develop awareness of cultural differences.

### 3.4.2 Internationality of the student body

#### Bachelor of Minangkabau Literature (MLSP)

MLSP aims to develop an international student body in line with its objective of promoting Minangkabau culture internationally. To date, the programme reports having enrolled one international student, who started in 2014 and completed the programme in 3 years and 11 months. MLSP indicates ongoing efforts to attract additional international students.

A key instrument is the Summer Course “Minangkabau for the Global Community”, intended as an entry point for international participants to engage with Minangkabau culture. The programme reports cooperation with Hokkaido University, through which 11 students participated in the Summer Course and engaged with Minangkabau traditions, language and cultural practices over a 15-day period. These initiatives are intended to strengthen international visibility and position MLSP as a destination for international students interested in cultural studies.

#### Bachelor of English Literature Study Programme (ELSP)

The English Student Association (ESA) maintains networking activities with student organisations abroad. ESA reports a meeting with student organisations from Universiti Kebangsaan Malaysia (UKM), Malaysia. In addition, students gain exposure to international student organisations and environments through participation in IISMA.

### 3.4.3 Internationality of faculty

#### Bachelor of Minangkabau Literature (MLSP)

The Faculty of Humanities, including MLSP, reports initiatives to strengthen internationalisation through staff participation in international activities. Lecturers are reported to hold international qualifications and to have experience as visiting lecturers, researchers and collaborators in international research projects. Staff are encouraged to participate in international conferences, publish in scientific journals and develop international networks. The faculty also supports student mobility through exchange programmes, enabling study abroad, intended to broaden perspectives and strengthen graduate competitiveness.

#### Bachelor of English Literature (ELSP)

ELSP reports regular internationalisation activities involving academic staff, including teaching Indonesian as a foreign language in countries such as Poland, South Korea and Russia, acting as external supervisors in Malaysia, and presenting at international conferences.

### 3.4.4 Foreign language contents

#### Bachelor of Minangkabau Literature (MLSP)

MLSP supports internationalisation by integrating foreign language components into the curriculum. Courses include Dutch, Arabic, and English Basic, with learning outcomes focused on students’ ability to communicate orally and in writing on Minangkabau-related content. Regular teaching is generally delivered in Indonesian. To strengthen English proficiency, students are encouraged to participate in additional English training provided by the Language Centre at Andalas University (UPT Bahasa Unand) and to take the TOEFL test at least twice a year.

#### Bachelor of English Literature (ELSP)

ELSP uses English as the medium of instruction and embeds English language development across the curriculum to support linguistic proficiency, literary reading and cultural

understanding. This includes English proficiency courses, specialised language courses such as translation and interpreting, and English for specific purposes, supported by English-language materials and multimedia resources. Students also engage with classic and contemporary English literature, as well as comparative literature, to develop global perspectives on the English language and literary expression. This approach, including in final projects, is intended to support robust language competence and a deep appreciation of cultural nuances.

## Appraisal:

International contents are an integral part of the curriculum. Students are thus prepared for the challenges in an international working environment. Through practical examples, students are enabled to act in an intercultural environment. For the **Bachelor of Minangkabau Literature**, the panel identifies scope to further strengthen the international dimension and **recommends embedding additional international content into the curriculum**. For the **Bachelor of English Literature**, the panel **recommends strengthening the development of international communication skills**.

There are currently no full-time international students in the study programmes. Therefore, the panel **recommends setting up a system to attract international students**. This could include for instance involving international agents to work with the university to help recruit international students.

For the **Bachelor of English Literature**, the international composition of the faculty (teachers from different countries, teachers with international academic and professional experience) promotes the acquisition of international competencies and skills. The measures taken are goal-oriented. For the **Bachelor of Minangkabau Literature**, while international activities exist, they appear concentrated among selected staff and are mostly in Indonesian formats. Given that the Minangkabau language and culture are also researched internationally, wider staff participation would support sustainable international networking, enhance curriculum relevance, and strengthen the programme's positioning beyond the regional context. The panel **recommends strengthening the programme's international profile by enabling more systematic international experience for all lecturers (e.g. research cooperation, visiting teaching, conferences, international publications)**.

The proportion of foreign language courses and required foreign language materials corresponds with the qualification objectives of the study programmes. For the **Bachelor of English Literature**, the panel considers that graduates should achieve C1-level English proficiency to strengthen the programme profile and graduates' competitiveness in the job market (e.g., for teaching, translation, and related fields). The panel therefore **recommends enhancing students' competencies towards C1 level, for example, by expanding English skills provision, including additional speaking-focused courses**.

	Exceptional	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	n.r.
3.4 Internationality					
3.4.1* International contents and intercultural aspects (Asterisk Criterion)			X		

	Exceptional	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	n.r.
3.4.2 Internationality of the student body				X	
3.4.3 Internationality of faculty			ELSP	MLSP	
3.4.4 Foreign language contents			X		

### 3.5 Multidisciplinary competences and skills (Asterisk Criterion)

#### Bachelor of Minangkabau Literature (MLSP)

MLSP applies pedagogical strategies and methodologies intended to support the development of interdisciplinary competencies and skills, including public speaking, teamwork, problem-solving and broad knowledge. The programme provides learning formats such as field practice, internships and community service. In addition, the Semester Learning Plan includes assessment components that require assignments designed to foster these competencies, such as academic writing, reports, and presentations.

#### **Bachelor of English Literature (ELSP)**

Most courses support the development of communication and public speaking skills in English. As part of the assessment, students are required to present topics or submit recorded presentations. Drama performances are also used to demonstrate competence and specific skills in English. In other courses, students work in groups, developing collaboration skills and learning to prioritise group objectives over individual interests.

#### Appraisal:

The students acquire communication and public-speaking skills as well as cooperation and conflict-handling skills in accordance with the course descriptions. This is supported by means of suitable didactical and methodological measures. Although the acquisition of further multidisciplinary competences, such as leadership skills and broad contextual knowledge, is ensured, the panel **recommends incorporating leadership and conflict-management skills, alongside communication and collaboration, into the assessment criteria.**

	Exceptional	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	n.r.
3.5* Multidisciplinary competences and skills (Asterisk Criterion)			X		

### 3.6 Skills for employment / Employability (Asterisk Criterion)

#### Bachelor of Minangkabau Literature (MLSP)

In the Minangkabau Literature Study Programme (MLSP), students acquire employability-relevant skills through a combination of disciplinary and transferable competencies. These include analytical and problem-solving skills for language, literature and cultural contexts; research and academic writing skills (including the ability to produce publishable texts); documentation and archiving competencies for manuscripts and oral traditions; and communication skills, including oral proficiency in Minangkabau and foreign-language training

(e.g. English for tourism and conversation). Practical elements such as community service and MBKM activities support the application of these competencies in professional settings, while entrepreneurship-related learning enables culture-based business development.

MLSP conducts tracer studies to monitor graduate outcomes and the alignment of graduate skills with labour-market needs. Tracer results indicate that most graduates enter the private sector, government institutions (PNS/BUMN) or entrepreneurship, with an average job-search waiting period of 1–3 months (26.6%). Approximately 48.4% of graduates work in fields not directly related to Minangkabau Literature, indicating a need for additional competencies to support competitiveness. The survey further indicates that 90.6% of graduates feel prepared to enter the labour market, while also identifying areas for further development in soft skills such as communication, management and leadership. In the context of Industry 4.0, information technology and foreign-language competence are also highlighted. Reference is made to World Economic Forum data identifying critical thinking, complex problem-solving and emotional intelligence as important future skills.

To support employability, MLSP refers to programmes that link theory and practice, participation in MBKM, and curriculum revisions intended to align learning with labour-market developments and professional requirements, with the aim of preparing graduates with relevant and competitive skills.

#### Bachelor of English Literature (ELSP)

ELSP supports graduate employability through a curriculum combining theoretical foundations with practical skills relevant to multiple professional fields. Courses in English skills, linguistics, translation and literary analysis develop critical thinking, communication and analytical competencies, delivered through student-centred approaches such as project- and case-based learning. Transferable skills emphasised include problem-solving, research methodology and cultural competence, relevant to employment in private companies, government/state-owned organisations, education and media.

Employability is further supported through practical experiences such as internships, work placements and capstone projects, enabling application in professional contexts. Career-oriented workshops and seminars, including contributions from industry professionals, address job application and interview preparation. Partnerships with organisations and an active alumni network support networking; alumni involvement includes public lectures, guest teaching and workshops linked to current professional roles, with the intention of motivating students and strengthening professional connections.

#### Appraisal:

The promotion of employability – for instance, through the integration of theory and practice and through the promotion of multidisciplinary competences and skills – runs as a common thread of the study programmes through all their courses, for example through the systematic use of project- and case-based learning and through practical components such as MBKM activities and community service/internships, which enable students to apply analytical, communication and teamwork skills in real-world contexts.

		Exceptional	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	n.r.
3.6*	Skills for employment / Employability (Asterisk Criterion)			X		

## 4. Academic environment and framework conditions

### 4.1 Faculty

#### 4.1.1 Structure and quantity of faculty in relation to curricular requirements (Asterisk Criterion)

##### Bachelor of Minangkabau Literature (MLSP)

MLSP has ten full-time lecturers registered in the Higher Education Database. In addition, three lecturers from the Faculty of Humanities teach specific courses, bringing the total to 13 active lecturers. The functional composition of full-time lecturers comprises one professor, six associate professors (with doctoral degrees/PhDs), and six assistant professors (with master's degrees/MAs); three are currently pursuing doctoral studies. Eleven lecturers hold educator certification in line with national higher education standards. The reported lecturer-to-student ratio is 1:35, below the national maximum standard of 1:45, and is presented as supporting delivery of the OBE curriculum and academic guidance.

##### Bachelor of English Literature (ELSP)

ELSP has 33 lecturers, comprising one professor, seven associate professors, 22 assistant professors, and three lecturers. Five of the 33 lecturers are currently pursuing doctoral degrees.

#### 4.1.2 Academic qualification of faculty (Asterisk Criterion)

##### Bachelor of Minangkabau Literature (MLSP)

All MLSP lecturers meet the national minimum qualification requirement of a master's degree. The current staff profile comprises seven lecturers (51%) with a doctoral (S3/PhD) qualification and six lecturers (49%) with a Master's (S2/MA) qualification; among the Master's-qualified lecturers, three are currently pursuing doctoral studies. Lecturer qualifications are periodically verified through the performance monitoring system on the SISTER website. Publication records are monitored via the SINTA platform, integrated with Google Scholar.

##### Bachelor of English Literature (ELSP)

ELSP has academic qualifications of 10 PhD holders and 23 master's degree holders.

#### 4.1.3 Pedagogical / didactical qualification of faculty (Asterisk Criterion)

##### Bachelor of Minangkabau Literature (MLSP)

MLSP lecturers are reported to develop pedagogical and didactical competence through training programmes such as the Applied Approach (AA) and PEKERTI (Instructional Techniques Training), which cover teaching techniques, curriculum development, and student-centred learning. In addition, faculty members hold professional educator certification issued by the Ministry of Higher Education, confirming compliance with national standards for university teaching. Universitas Andalas' Educational Development and Quality Assurance Institute provides regular workshops on advanced teaching methods, preparation of Semester Learning Plans and innovative learning tools. Training in writing skills is also provided to support lecturers' supervision of students' academic writing, research and creative projects.

#### Bachelor of English Literature (ELSP)

Lecturers are required to hold pedagogical and didactical qualifications provided by the university, mainly through the Applied Approach programme and PEKERTI (Training of Instructional Techniques). National regulations also require lecturers to obtain Lecturer Certification (Sertifikasi Dosen), verifying competence to teach at the tertiary level.

For ongoing professional development, lecturers are encouraged to participate in training and workshops on curriculum development and teaching methods, including opportunities offered by the Ministry of Education and Culture (e.g. workshops on teaching strategies and textbook development). Lecturer Certification is accompanied by a financial incentive equivalent to a monthly salary. Lecturers who undertake responsibilities beyond minimum performance requirements (e.g. additional teaching or service duties) may receive additional incentives, intended to support teaching quality and recognise professional development and commitment.

#### 4.1.4 Practical business experience of faculty

##### Bachelor of Minangkabau Literature (MLSP)

MLSP lecturers are reported to have practical experience that supports the integration of theory and practice in teaching. This includes involvement in oral tradition management, with some staff holding medium-level certification as Oral Tradition Managers focused on preserving cultural and traditional arts. Staff also serve as auditors in internal quality audits and hold certifications as Certified International Internal Qualified Auditors and Competency Assessors (BNSP). In forensic linguistics, lecturers serve as expert witnesses, contributing practical experience from legal processes to course content.

Further practical engagement is reported through the Rantak Minangkabau Foundation, including the development of arts- and tradition-based businesses, such as the management of dance studios and a Minangkabau wedding organisation, providing students with insights into entrepreneurship and cultural management. Staff are also involved in developing local curriculum content in West Sumatra and producing educational materials for the deaf community. In addition, lecturers participate in scientific professional associations as board members or active members. Several lecturers have received awards within and outside Universitas Andalas.

##### Bachelor of English Literature (ELSP)

Beyond teaching, research and community service, ELSP lecturers undertake professional activities linked to language and cultural expertise. Reported roles include work as interpreters and translators in sectors such as tourism, legal proceedings and government agencies, and as language consultants supporting tourism communication and court processes. Lecturers also act as professional editors for government publications, serve as consultants to cultural events (e.g., festivals and performances), and review for academic publications. These professional activities are reported to inform programme delivery by integrating applied perspectives on language and literary studies and supporting students' preparation for diverse career pathways.

#### 4.1.5 Internal cooperation (Asterisk Criterion)

##### Bachelor of Minangkabau Literature (MLSP)

Internal cooperation among MLSP lecturers is reported across academic and non-academic activities, including teaching, research and community service. In teaching, lecturers work in teams and meet periodically to discuss course planning and evaluation, teaching methods and student progress. Coordination takes place through formal programme meetings and informal collaborative discussions. Lecturers also collaborate in joint research and community service activities, combining different areas of expertise; resulting outputs are reported to inform teaching and learning. This cooperation is intended to support educational relevance and innovation, aligned with student needs and developments in the discipline.

#### Bachelor of English Literature (ELSP)

ELSP reports a collaborative culture based on teamwork, research cooperation and open communication. Lecturers are assigned to team-teaching arrangements, with two to three lecturers supervising classes according to their areas of expertise, supporting the integration of specialised perspectives across the curriculum. Lecturers also collaborate on research projects, leading to publications that contribute to the academic field and are reported to enrich the programme. Regular monthly meetings provide a forum for exchanging ideas, discussing approaches and addressing challenges collectively, supporting ongoing responsiveness to academic and student needs.

#### 4.1.6 Student support by the faculty (Asterisk Criterion)

##### Bachelor of Minangkabau Literature (MLSP)

MLSP provides student support inside and outside the classroom, aimed at academic progress and personal development. Each student is assigned an Academic Advisor (PA) who supports planning and monitoring of the learning process. Students completing the thesis receive intensive supervision from thesis supervisors.

To support interests and talent development, MLSP provides seven student organisations, including Lembaga Mahasiswa Jurusan (LMJ), Bengkel Seni Tradisional Minangkabau (BSTM), Theater Langkah, Labor Penulisan Kreatif, and others, enabling participation in cultural, artistic and leadership activities. Scholarship opportunities are available through government and private schemes, including Kartu Indonesia Pintar, the Rajawali Grant Scholarship, and BAZNAS Education Aid. Students also have access to health services at Klinik Medika Andalas and Unand Hospital, covered by health insurance.

##### Bachelor of English Literature (ELSP)

ELSP supports students through formal and informal mechanisms. Formally, each student is assigned an academic advisor, known as Pembimbing Akademik (PA), who supervises a group of 15–20 students per year and monitors academic progress. Students are also encouraged to consult their PA on non-academic matters that may affect academic performance, including personal challenges. Informally, ELSP supports open communication and enables students to seek guidance from any lecturer, particularly when expertise aligns with their academic interests. Communication is facilitated through face-to-face meetings, email and other digital platforms. This multi-layered support is reported to assist students academically and, where needed, through mental, emotional and material support, including in urgent personal situations, with the aim of enabling continued study without interruption.

#### 4.1.7 Student support in distance learning (only relevant and an Asterisk Criterion for blended-learning/distance learning programmes)

Not relevant.

#### Appraisal:

The structure and number of the faculty correspond to the programmes' requirements and ensure that the students reach the intended qualification objectives. The faculty's composition, consisting of full-time and part-time lecturers, guarantees that both the academic standards and the requirements of professional practice are fully satisfied.

The academic qualification of the faculty corresponds to the requirements and objectives of the study programme. Universitas Andalas verifies the qualifications of the faculty members by means of an established procedure. Specific measures for the further qualification of the faculty members are implemented.

The pedagogical and didactical qualification of the faculty corresponds to the requirements and objectives of the study programmes. Universitas Andalas verifies the qualifications of the faculty members by means of an established procedure. The HEI ensures that assessors are familiar with existing testing and examination methods and receive support in developing their own skills in this field. Specific measures for the further qualification of the faculty members are implemented.

The practical business experience of the faculty corresponds to the requirement of the programme to integrate theory and practice. The faculty members cooperate with each other for the purpose of tuning the courses towards the overall qualification objectives. Meetings of all those teaching in the programme take place regularly.

Student support is an integral part of the services provided by the faculty. It is offered on a regular basis and serves to help students study successfully.

		Exceptional	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	n.r.
4.1	Faculty					
4.1.1*	Structure and quantity of faculty in relation to curricular requirements (Asterisk Criterion)			X		
4.1.2*	Academic qualification of faculty (Asterisk Criterion)			X		
4.1.3*	Pedagogical / didactical qualification of faculty (Asterisk Criterion)			X		
4.1.4	Practical business experience of faculty			X		
4.1.5*	Internal cooperation (Asterisk Criterion)			X		
4.1.6*	Student support by the faculty (Asterisk Criterion)			X		
4.1.7(*)	Student support in distance learning (only relevant and an Asterisk Criterion for blended-learning/distance learning programmes)					X

## 4.2 Programme management

### 4.2.1 Programme Director (Asterisk Criterion)

#### Bachelor of Minangkabau Literature (MLSP)

The Head of MLSP at Universitas Andalas has 15 duties and responsibilities as defined in Rector's Regulation No. 8/2022. The Head is supported by the Programme Secretary and the Quality Assurance Group (GKM). Key responsibilities include implementing and evaluating learning activities, developing curriculum, and managing student-related activities. The Head also organises regular Management Review Meetings (RTM) with participation of the Secretary, GKM, administrative staff and relevant lecturers. RTMs are used to formulate activity plans, review the learning process, and ensure curriculum alignment with current developments and the achievement of quality standards.

#### Bachelor of English Literature (ELSP)

In ELSP, the programme director role is held by the Head of Study Programme, supported by a secretary, academic staff and a dedicated quality assurance team. The Head oversees academic and administrative functions, including the development and implementation of the programme's business plan, the coordination of course delivery (e.g., course offerings, staff allocation, and student advising), and internal coordination within the university. The role also includes establishing and maintaining external partnerships (academic, industry and community engagement) to support opportunities for students and staff.

Academic oversight covers monitoring teaching, research and community service within the programme, coordinating research activities and fulfilling community service obligations. The Head also supervises student extracurricular and co-curricular activities and oversees day-to-day administration, working with the quality assurance team to maintain quality standards.

### 4.2.2 Process organisation and administrative support for students and faculty

#### Bachelor of Minangkabau Literature (MLSP)

MLSP employs administrative staff to manage day-to-day academic processes, including preparation of learning activities, student admissions, thesis examinations and graduation ceremonies. Administrative staff support students with academic enquiries and manage student administrative documents and records. Academic administration is supported by integrated information systems, including i-Learn and the academic portal, which provide online services such as course registration, access to examination results, document requests, and access to learning courses. Students can also provide feedback on administrative services through surveys.

Administrative staff also support lecturers via dedicated portals ([portal.unand.ac.id](http://portal.unand.ac.id)), including management of teaching schedules, teaching hours, class lists and grading systems. MLSP provides training and workshops for administrative staff to develop professional skills in line with student and lecturer needs.

#### Bachelor of English Literature (ELSP)

The programme is supported by a dedicated academic staff member appointed by the Dean's Office, who is responsible for day-to-day administrative functions and for supporting smooth

programme operation. Responsibilities include coordination of administrative and educational processes, facilitating communication between students and lecturers, addressing logistical needs, and ensuring compliance with institutional policies and academic standards. The staff member also supports scheduling, assists in organising events/workshops, and serves as a primary contact point for students and academic staff.

For students, administrative support covers enrolment, course registration, academic records and graduation requirements, including guidance on documentation and university procedures. For academic staff, support includes managing administrative files, coordinating schedules, and handling processes such as course assignments, performance evaluations, and research documentation. The staff member also supports the organisation of regular programme meetings and internal communication. Administrative support is complemented through cooperation with administrative units at the Faculty of Humanities and Universitas Andalas level, ensuring alignment with university-wide processes and access to additional resources where required.

## Appraisal:

For both study programmes, the programme director coordinates the activities of everyone involved in the programme and ensures that the programme runs smoothly.

Faculty members and students are supported by the administration in the organisation of the study programme. Sufficient administrative staff is available. Decision-making processes, authority, and responsibilities are clearly defined. Teachers and students are included in the decision-making processes where their areas of work are involved. The opportunities of electronic service-support are used and supplement personal one-to-one counselling. The HEI offers the administrative staff opportunities for continuous professional development.

		Exceptional	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	n.r.
4.2	Programme management					
4.2.1*	Programme Director (Asterisk Criterion)			X		
4.2.2	Process organisation and administrative support for students and faculty			X		

## 4.3 Cooperation and partnerships

### 4.3.1 Cooperation with HEIs and other academic institutions or networks (Asterisk Criterion for cooperation programmes)

#### Bachelor of Minangkabau Literature (MLSP)

In the field of academic and programme development, MLSP reports cooperation through Implementation Agreements and MoUs with several institutions.

- Cooperation with **Osaka University (Japan)** was established in **2021** for a duration of **five years** and covers Tri Dharma activities, including academic and community service cooperation.

- Cooperation with the **Faculty of Oriental Studies, University of Social Sciences and Humanities** was established in **2024** for **three years** and includes a mobility and credit-earning programme, visiting lecturers, joint research, conference and publication activities, and common services.
- Cooperation with **Prince of Songkla University (Pattani)** was also established in **2024** for **one year** and includes guest lecturers and Tri Dharma-related activities.
- Cooperation with the **Faculty of Social Sciences and Humanities, Universiti Kebangsaan Malaysia** was established in **2024** for **three years** and comprises mobility and credit earning, visiting lecturers, joint research, conference and publication activities, and common services.
- Cooperation with the **Kelantan State Education Department** was established in **2024** for **four years** and includes international student-related cooperation, seminar collaboration, publishing collaboration, and an international community service programme.

### Bachelor of English Literature (ELSP)

ELSP has cooperation with academic institutions and networks through MoUs and Implementation Agreements to support academic development, curriculum enhancement, academic activities and student mobility, including opportunities for academic exchange and joint research.

A reported advantage of these partnerships is the increased opportunity for student mobility. ELSP students can participate in exchange programmes, joint degree initiatives and study-abroad opportunities, which provide cross-cultural experience and support academic development. These experiences are described as contributing to students' preparation for international contexts.

Current partnerships and collaborations include:

No	Name of Institution	Description
1	English Studies Association Indonesia	Association of English Studies department
2	Warsaw University, Poland	Academic cooperation
3	Cebu National University, Philippines	Academic cooperation
4	Universiti Kebangsaan Malaysia	Academic cooperation
5	Faculty of Humanities of Udayana University	Academic cooperation
6	Faculty of Humanities of Diponegoro University	Academic cooperation
7	Faculty of Humanities of Gadjah Mada University	Academic cooperation
8	Faculty of Humanities of Padjadjaran University	Academic cooperation
9	Faculty of Humanities of Hasanuddin University	Academic cooperation
10	Faculty of Humanities of Pasir Pangaraian University	Academic cooperation
11	Balai Pelestarian Nilai Budaya (Padang)	Research and Cultural Joint Programmes
12	Badan Pengembangan dan Pembinaan Bahasa (Jakarta)	Research and languages development

#### 4.3.2 Cooperation with business enterprises and other organisations (Asterisk Criterion for educational and vocational programmes, franchise programmes)

##### **Bachelor of Minangkabau Literature (MLSP)**

The Bachelor of Minangkabau Literature (MLSP) program collaborates with various institutions and external stakeholders to support the implementation of the *Tri Dharma of Higher Education*. Reported partners include the DPD GERKATIN of West Sumatra, the Class II A Padang Correctional Facility, and the Nagari Siguntur Regional Government. In addition, the program cooperates with the Faculty of Social Sciences and Humanities at Universiti Kebangsaan Malaysia, the Department of Education of South Solok Regency—including its divisions for Early Childhood Education, Non-Formal Education, Primary School Development, and Junior High School Development—and Tribune Padang Media Pers. These partnerships contribute to the program’s activities in education, research, and community engagement.

##### **Bachelor of English Literature (ELSP)**

ELSP reports cooperation with business enterprises and organisations to align programme objectives with professional practice and labour-market needs. Partnerships are described as supporting internships and industry placements, potential employment pathways, and external inputs through guest lectures, workshops and seminars. Cooperation is also described as informing curriculum development in sectors such as publishing, media, tourism, translation services and cultural institutions.

Reported partners include:

No	Name of Company/Institution	Description
1	PT Angkasa Pura (Padang)	State owned company
2	Antara News Service (Padang)	State owned company
3	Sekolah Kalam Kudus (Padang)	Private Organisation
4	Panti Asuhan Al Fath Tauhid (Padang)	Private Organisation (orphanage)

##### **Appraisal:**

The scope and nature of cooperation with HEI, other academic institutions and networks relevant for the programme are plausibly presented. The agreements forming the basis of the cooperation are documented. Cooperation is actively pursued and has a clear impact on the study programme's conception and implementation. All such activities contribute to the development of the students' qualifications and skills. In case other academic institutions or organisations conduct parts of the study programme, the HEI ensures that the quality standards are met. Although the **Bachelor of Minangkabau Literature** has an MoU with Osaka University, the panel **recommends expanding the number of international MoUs and following them up proactively through concrete joint activities**. For example, establishing partnerships not only with educational institutions but also with research centers and NGOs engaged in the preservation of local cultures will strengthen the study program and support the development of cross-program collaborations. The panel also suggests that the university could establish networks with agents that can help bring international students to UNAND to particularly do a degree-program in Minangkabau Literature. For the **Bachelor of the English**

**Literature** the panel **recommends** expanding the number of MoUs with English-speaking countries and following them up proactively through concrete joint activities.

The scope and nature of cooperation with business enterprises and other institutions relevant to the programme are plausibly presented. The agreements forming the basis of the cooperation are documented. The cooperation is actively pursued and has a clear impact on the conception and implementation of the study programme. All such activities contribute to the development of the students' qualifications and skills. As only a limited number of cooperation partners from business enterprises were presented, the panel **recommends broadening and diversifying cooperation with additional companies and organisations**. In addition, the panel encourages exploring partnerships with relevant cultural institutions (e.g., museums and art galleries) and with internationally oriented hospitality partners (e.g., well-established restaurants) that support the programmes' learning outcomes and employability objectives.

	Exceptional	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	n.r.
4.3 Cooperation and partnerships					
4.3.1(*) Cooperation with HEIs and other academic institutions or networks (Asterisk Criterion for cooperation programmes)			X		
4.3.2(*) Cooperation with business enterprises and other organisations (Asterisk Criterion for educational and vocational programmes, franchise programmes)			X		

## 4.4 Facilities and equipment

### 4.4.1 Quantity, quality, media and IT equipment of teaching and group rooms (Asterisk Criterion)

#### Bachelor of Minangkabau Literature (MLSP)

Universitas Andalas and the Faculty of Humanities provide academic facilities to support teaching and learning. Shared lecture halls are available for all programmes within the faculty. MLSP uses several classrooms, each with a capacity of up to 40 students. A seminar room is also available for larger meetings and academic discussions, accommodating up to 100 participants.

Classrooms are equipped with desks, chairs, whiteboards, LCD projectors, air conditioning or fans, and access to restrooms on each floor of the academic buildings. The faculty also provides a computer laboratory, reading room, library and IT facilities to support academic and research activities. Facilities are maintained regularly.

#### Bachelor of English Literature (ELSP)

ELSP provides facilities to support academic and extracurricular activities. At the programme level, ELSP operates a reading room for engagement with academic and non-academic texts and for writing and reflection. Students also access resources at programme, faculty and

university level, including the university and faculty libraries and the ELSP reading room, with holdings of books, journals and digital materials.

Students have access to a Microsoft email service and a multimedia room equipped with audio-visual tools for presentations, lectures and media projects.

Campus-wide facilities available to ELSP students include:

- Classrooms equipped with whiteboards, projectors and Wi-Fi, supporting large and small group teaching.
- Scientific meeting spaces, including a convention hall, auditorium and seminar rooms in the Faculty of Humanities, used for conferences, workshops and student presentations.
- A Language Centre supporting language learning and practice.
- Student activity centres, including rooms for student associations and activity units within the Faculty of Humanities.
- Sports and recreational facilities, including a futsal building, football field, basketball court, rock climbing walls, tennis courts and campsites.
- A cultural venue, the open-air theatre Medan Nan Bapaneh, for cultural performances and events.
- Health and wellness facilities, including hospitals and clinics on campus.
- Places of worship, including the Nurul Ilmi Mosque, the Al-Munir Mosque in the Faculty of Humanities, and other mosques and mushalla across campus.

Specialised facilities supporting language and media learning include the Faculty of Humanities language laboratory, the ELSP laboratory, and the Flash Studio, which are used for practical learning in areas such as linguistics, translation, and media production.

#### 4.4.2 Access to literature (Asterisk Criterion)

##### **Bachelor of Minangkabau Literature (MLSP)**

MLSP students and the wider academic community access literature through several facilities:

- Universitas Andalas Library: Minangkabau 1,155 collections; Literature 3,098 collections; Total 156,610 collections
- Minangkabau Corner Library: 1,196 collections
- Faculty of Humanities Library: 8,730 collections
- MLSP Reading Room (Minangkabau Library): 1,225 collections

In addition to print holdings, students have access to online literature through e-journals and e-books provided by Universitas Andalas, supporting access to international and specialised resources for research and academic assignments.

Online access to literature includes:

- MLSP library: <http://pustaka.sastraminang.fib.unand.ac.id/>
- Faculty of Humanities library: <http://pustaka.fib.unand.ac.id/>
- Universitas Andalas library: <http://katalog.pustaka.unand.ac.id/>
- Universitas Andalas e-journal: <https://ejournal.unand.ac.id/>

### Bachelor of English Literature (ELSP)

ELSP provides access to literature through a dedicated programme reading room/resource facility, as well as campus libraries. Students use the University Centre Library, which provides reference materials, books, journals and digital resources across disciplines, and the Faculty of Humanities Library, with holdings in arts, culture, history, philosophy and languages, supporting English studies and interdisciplinary work. ELSP students also access programme-level resources through the Resource Centre/ELSP reading room, described as extensive in both quantity and quality, and regularly updated with specialist literature in English studies, including foundational texts, current research publications, and supplementary materials.

Students access materials in physical format and through online resources, including academic journals, e-books and databases, with remote access supporting independent study and research. Study spaces and technology-enabled workstations are available, and library staff provide support in locating resources and navigating specialised materials. Collectively, the ELSP Resource Centre, Faculty of Humanities Library and University Centre Library provide a comprehensive resource base aligned with programme study and research needs.

Online access to literature includes:

- University Library: <http://katalog.pustaka.unand.ac.id/index.php>
- Faculty of Humanities Library: <http://pustaka.fib.unand.ac.id/>

### MLSP and ELSP

The opening hours to the libraries are:

#### **Central Library:**

8.00 AM-4.00 PM (working hours)

- Monday - Thursday: 7.30 AM – 6.00 PM
- Friday: 7.30 AM - 4.30 PM
- Saturday: 9.00 AM – 4.00 PM
- Closed on Saturdays, Sundays, and national holidays.

#### **Library of Faculty of Humanities:**

- Monday - Friday: 8.00 AM – 4.00 PM

### **Appraisal:**

The quantity, quality, media and IT facilities of the teaching rooms meet the standards required for the programmes, even taking into account the resource needs of other study programmes. Access to the internet via wireless LAN is provided free of charge. A sufficient number of group rooms is available. During the on-site visit, the panel saw only a few elevators and very few ramps, which makes it difficult for students with disabilities, such as those in wheelchairs, to move freely on the campus. Also, they do not provide literature or course materials in braille. Therefore, the panel strongly **recommends** providing more facilities for students with disabilities (like ramps, elevators, braille, etc.).

The library's opening hours adequately take students' needs into account. Access to the literature and journals as well as to digital media (e.g. electronic media, databases) is ensured. The literature expressly required for the study programme is available in the library and is also kept up to date. Additionally, improved access to international bibliographic databases and professionally staffed library services would enhance research capacity, the availability of literature, user support, and the quality assurance of academic resources. Thus, the panel **recommends** arranging subscription to Scopus (or ensuring reliable institutional access) and strengthening library staffing by employing more professional librarians across all levels, from operational services to senior management.

For the **Bachelor of Minangkabau Literature**, the available literature resources at Universitas Andalas are limited. Although the university already tried to update the literature, there is still room for improvement. The panel **recommends** expanding and updating the literature resources in Minangkabau and Malay Studies, with particular emphasis on adding publications by international scholars.

Additionally, improved access to international bibliographic databases and professionally staffed library services would enhance research capacity, literature availability, user support, and quality assurance of academic resources.

		Exceptional	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	n.r.
4.4	Facilities and equipment					
4.4.1*	Quantity, quality, media and IT equipment of teaching and group rooms (Asterisk Criterion)			X		
4.4.2*	Access to literature (Asterisk Criterion)			X		

## 4.5 Additional services

### 4.5.1 Career counselling and placement service

Career counselling and placement services for students and graduates of both programmes are provided centrally at Universitas Andalas through the Career and Alumni/Career and Counselling Centre. The centre supports career planning and preparation for professional life by providing access to job opportunities and internship prospects, as well as career development training, including CV preparation, interview techniques, and soft-skill development relevant to the workplace. Through the centre's services (including the ECD Andalas University platform), students and graduates can access employment information and participate in career workshops and seminars addressing labour-market requirements and job-search strategies. The centre also cooperates with industries and companies to facilitate professional networking and to support job opportunities aligned with students' competencies.

The centre's core functions include:

1. Employment information services: publishing and disseminating recruitment opportunities via its website and social media channels, covering jobs, internships and related opportunities.

2. Training and development: workshops, seminars and guest lectures (including industry inputs) focused on employability skills such as communication, teamwork, leadership and critical thinking.
3. Recruitment services: support throughout recruitment processes, including registration for applications, administrative procedures, written tests, psychological assessments and medical checks.
4. Career guidance and counselling: personalised advice on career pathways, job-search strategies, CV and application writing, and interview preparation.
5. Human resources development services: cooperation with employers to align graduate competencies with labour-market needs.
6. Study tracking services: support for monitoring academic progress and identifying areas for improvement, linked to career preparation.

#### 4.5.2 Alumni Activities

##### Bachelor of Minangkabau Literature (MLSP)

Through Rector's Regulation No. 21 of 2023, Universitas Andalas has established governance for the relationship between the university and its alumni. The regulation assigns responsibility for fostering and developing cooperation with alumni to the Rector, together with the Dean or the Director of Postgraduate Programmes. The recognised alumni organisation at the university level is IKA Unand (Ikatan Alumni Universitas Andalas), and at the faculty level, IKA FIB (Ikatan Alumni Faculty of Humanities).

##### Bachelor of English Literature (ELSP)

ELSP has an alumni organisation, IKA SASING, which supports networking and communication between graduates and the programme. IKA SASING uses social media platforms and chat forums to facilitate regular exchange and to keep alumni informed about programme developments and opportunities. The organisation is also part of the Faculty of Humanities alumni structure, supporting wider collaboration with graduates from other programmes.

IKA SASING organises activities to strengthen alumni connections, including regular alumni meetings and webinars. Webinars feature alumni sharing professional experience, career pathways and topics related to English literature and related fields. These activities are intended to support mentorship and networking for alumni and current students and to strengthen ongoing engagement with the programme.

### Appraisal:

Career counselling and placement services are offered to the students and graduates to promote their employability. Universitas Andalas provides sufficient resources.

Alumni organisations at the University and faculty levels have been set up to develop an alumni network, but alumni could be more involved in career counselling and job placement for future graduates. The panel **recommends systematically involving alumni in career counselling and job placement activities.**

		Exceptional	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	n.r.
4.5	Additional services					
4.5.1	Career counselling and placement service			X		
4.5.2	Alumni Activities			X		

## 4.6 Financing of the study programme (Asterisk Criterion)

### Bachelor of Minangkabau Literature (MLSP)

The Faculty of Humanities allocates funding to MLSP based on identified needs. The budget is negotiated between the Faculty of Humanities and MLSP and approved at the end of the year. Funding covers educational activities, research, community service and supporting measures, including investment in human resources, facilities and infrastructure. Funding sources include Non-Tax State Revenue (PNBP), consisting of tuition fees (90%) and other sources (10%). For research, MLSP academic staff may apply for funding through grants from the University, the faculty, the Ministry, companies, and local sources.

### Bachelor of English Literature (ELSP)

Financial management for ELSP follows Government Regulation No. 26/2015, providing a framework for funding and resource allocation and supporting transparent and accountable budgeting and financial planning.

The ELSP has three main sources of funding. The first source consists of government funds, which include allocations from the national budget that support educational activities. These funds cover grants, subsidies, and programme-specific budget lines. Additional financial support may also arise from partnerships and collaborations, particularly in relation to research and community service activities.

The second source is public funds, which primarily consist of tuition fees. These funds support the delivery of educational activities, including staff salaries, learning resources, and facility maintenance. Additional community-based funding may also be obtained through sponsorships or donations from local organisations and stakeholders.

The third source comprises funds provided by Andalas University, generated through services and employment contracts with external partners. This includes income from consultancy services, training programmes, and other academic or administrative services delivered to public and private sector organisations.

### Appraisal:

The income related to the programme ensures that each cohort of students starting within the accreditation period can complete the study programme.

	Exceptional	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	n.r.
4.6* Financing of the study programme (Asterisk Criterion)			X		

## 5. Quality assurance and documentation

### 5.1 Quality assurance and quality development with respect to contents, processes and outcomes (Asterisk Criterion)

#### Bachelor of Minangkabau Literature (MLSP)

MLSP applies a quality assurance and development framework based on internal and external evaluation. Internally, the Quality Assurance Institute (LPM) conducts annual evaluations at the University level. At the faculty level, quality assurance is overseen by BAPEM (Academic Development and Evaluation Body), while at the programme level it is managed by the Quality Control Unit (GKM).

GKM audits cover learning outcomes, teaching methods, student assessment, student services and facilities, with the aim of ensuring that academic and administrative processes meet defined quality standards and support programme objectives. Externally, MLSP conducts tracer studies with alumni and employers to assess labour-market relevance and uses the feedback to refine the curriculum. Findings from internal quality audits (AMI) are analysed and used to inform continuous improvement measures, including adjustments to teaching methods, enhancements to student support services, and upgrades to facilities. These processes are intended to support graduate competitiveness in local and international labour markets.

#### Bachelor of English Literature (ELSP)

At the University level, the LPM (Institute of Educational Development and Quality Assurance) coordinates the Internal Quality Assurance System (SPMI) annually, monitoring, evaluating and auditing academic activities. LPM also provides guidance for the Internal Quality Audit (AMI) to identify improvement needs.

At the faculty level, quality assurance is supported by the faculty's Quality Assurance Unit (GPM), which evaluates academic processes. At study programme level, GKM functions as the quality assurance unit/task force responsible for reviewing academic processes within the programme.

The AMI guidelines provide a framework for auditors and cover 17 evaluation criteria. These include programme identity, curriculum design, learning processes, assessment methods, and the academic atmosphere. The criteria also address student quality, graduate profiles, human resources, facilities, information systems and communication, financial management, and institutional management. In addition, they encompass research activities, community service, cooperation and partnerships, ethical standards, and the fostering of a positive academic environment.

Responsibility for conducting evaluations and submitting reports lies with the GKM and the Head of Study Programme. Reports are submitted to LPM, where auditors review them and issue recommendations. Following feedback, the study programme conducts revisions to the Educational Objectives (EO), Intended Learning Outcomes (ILO), and Programme Indicators (PI), involving faculty members and relevant stakeholders.

## 5.2 Instruments of quality assurance

### 5.2.1 Evaluation by students

#### Bachelor of Minangkabau Literature (MLSP)

Student evaluations are managed at the faculty and university levels. Surveys are distributed periodically via the academic portal and are accessible to all students. In addition, course evaluations are conducted by each course lecturer using Google Forms at mid-semester and at the end of the semester. These surveys include questions on teaching punctuality, course content and materials, assessment systems and teaching methods. Results are discussed in programme meetings and used to inform improvements to teaching in subsequent semesters.

#### Bachelor of English Literature (ELSP)

ELSP collects student feedback via the academic portal at the end of each semester to evaluate teaching and learning. These evaluations are overseen by the programme's quality assurance unit (GPM) and cover course content, planning, implementation, infrastructure, methodologies, facilities and academic support. Results are shared with the Head of Study Programme, faculty and university administration for review and improvement, and are submitted to the university's quality assurance institute (LPM) to support university-level evaluation and compliance with academic standards. Students also receive a guidance book listing compulsory and elective courses, which they bring to counselling sessions with academic advisers. These sessions allow students to raise concerns and seek advice; advisers escalate significant issues to the Head of the Study Programme.

### 5.2.2 Evaluation by faculty

#### Bachelor of Minangkabau Literature (MLSP)

MLSP conducts internal evaluations of teaching and learning at the end of each semester, involving academic staff. The focus is on implementing teaching activities and identifying improvements for the subsequent semester. Quality assurance is organised through a programme-level GPM (Quality Assurance Body) and a GKM (Quality Control Unit).

Quality assurance procedures are defined through standard operating procedures (SOPs) and are subject to monitoring and evaluation by internal and external teams. Prior to the start of each semester, the Dean convenes an evaluation meeting. During this process, lecturers evaluate teaching through a Google Form link available on the MLSP website. Results are analysed and used to inform improvements for the next semester.

#### Bachelor of English Literature (ELSP)

Academic staff evaluate the academic quality of the programme, including teaching and learning processes, course materials, and curricula. Teaching plans and syllabi are reviewed and updated, including the incorporation of relevant regulations issued by the Ministry, Universitas Andalas and the study programme.

Faculty meetings are held to discuss academic matters, research initiatives and other academic activities. At the end of each semester, lecturers submit reports on class progress, student grading, workload and performance through the Lecturer Performance Report (LKD) in SIMPEG (the university staffing system). These reports inform planning and distribution of

academic activities and support the identification of improvements and strategies to achieve programme objectives.

### 5.2.3 External evaluation by alumni, employers and third parties

#### Bachelor of Minangkabau Literature (MLSP)

MLSP collects alumni feedback through tracer studies conducted every two years. These are implemented by the programme's Quality Assurance Team (GKM) in cooperation with the university's Career and Counselling Centre. In addition, before curriculum revisions (reported to occur every four years), MLSP conducts focus group discussions (FGDs) with alumni and employers to support alignment of the curriculum with labour-market requirements.

#### Bachelor of English Literature (ELSP)

External evaluation with alumni is organised by the programme's Quality Assurance Unit (GKM) together with the university's Careers and Counselling Centre. Tracer studies are conducted through annual questionnaires to alumni. Since 2016, tracer studies have focused on alumni who graduated within the last 1–3 years. Results and related information are available at <http://karir.unand.ac.id>. Alumni feedback addresses their study experience in relation to current professional roles, with the primary purpose of assessing curriculum alignment with labour-market needs.

## 5.3 Programme documentation

### 5.3.1 Programme description (Asterisk Criterion)

#### Bachelor of Minangkabau Literature (MLSP)

Information on academic activities is available through the university's academic calendar, accessible on the Universitas Andalas and Faculty of Humanities websites. At the programme level, academic and non-academic information is available through the MLSP website, MLSP social media (including Instagram), and the MLSP YouTube channel. Information for lecturers and administrative staff is also disseminated via official letters and electronic communication, including WhatsApp groups at programme, department, and faculty levels. Programme information is available via the MLSP website.

#### Bachelor of English Literature (ELSP)

Documentation of academic activities is maintained in both printed and digital formats. Documents relating to regulations, guidelines, syllabi, curriculum and programme activities are stored in the programme office, on iLearn, on the study programme website, and on the academic portal. Documentation is publicly accessible via the study programme website (<http://englishdept.fib.unand.ac.id>); relevant information is also available on the Faculty of Humanities website (<http://fib.unand.ac.id>).

### 5.3.2 Information on activities during the academic year

#### Bachelor of Minangkabau Literature (MLSP)

Academic activities can be discussed with academic advisers through the academic portal and iLearn. Teaching and learning are organised with course lecturers and begin with the provision of the Planned Learning Activities (RPS), which is accessible via iLearn. Classroom activities

are documented by each lecturer, including attendance, teaching materials, assignments and assessments.

### **Bachelor of English Literature (ELSP)**

Academic activities are documented by the faculty and study programmes. Hard-copy documentation is stored in archives, while soft copies are maintained on iLearn and SIMPEG, accessible to lecturers, students and support staff. Course syllabi are archived by the faculty and study programmes and are also documented on the Universitas Andalas portal for curriculum and courses. Syllabi files are available on iLearn and can be accessed by students, lecturers and support staff via their respective accounts.

### **Appraisal:**

A quality assurance and development procedure, which systematically and continuously monitors and develops the quality of the programme with respect to its contents, processes, and outcomes, has been set up. It takes into account the evaluation results and the analysis on student workload, success rate, and graduate employment, as well as the profile of the student population. Faculty members participate in the respective committees to plan and assess the quality assurance and development procedures.

During the on-site visit, the panel saw that the quality assurance process is not yet fully clear and consistent. The QA staff could not explain why the survey results on administrative services had declined. In addition, it was not clear how the university analyses the evaluation results and how it documents and follows up with concrete improvement measures. The panel also did not see evidence that students take part in the relevant QA committees.

The panel recommends the following **condition**:

- **The University defines and implements a binding QA procedure that clarifies responsibilities, ensures systematic analysis and documented follow-up measures, includes student representation in QA committees, and monitors and addresses survey results.**

Since the QA responsibilities appear concentrated on lecturers, with unclear roles and the problems mentioned above, the panel **recommends assigning additional professional administrative staff to support quality assurance (survey administration, data analysis, reporting and follow-up).**

Evaluation by the students is carried out on a regular basis and in accordance with a prescribed procedure. The results are made available to students; however, awareness of where and how to access them appears to be limited. In addition, students do not receive systematic information on the improvement measures taken in response to the evaluation outcomes. The panel therefore **recommends proactively communicating when and where evaluation results are published and providing transparent information on the follow-up actions implemented on the basis of the results.**

Quality control by the faculty is carried out on a regular basis and in accordance with a prescribed procedure; the outcomes are communicated and used to inform the quality development process.

An external evaluation is carried out on a regular basis and in accordance with a prescribed procedure; the outcomes are communicated and used to inform the quality development process.

The study programmes' content, curriculum, and examination scheme have been suitably documented and published (e.g., course plans and exam regulations). The curriculum documentation does not always make it sufficiently clear in which semester courses are scheduled and whether they are compulsory or elective, thereby reducing transparency for students and stakeholders. Therefore, the panel **recommends providing more detailed curriculum information, clearly indicating for each course the recommended semester allocation and its status (compulsory or elective).**

Universitas Andalas regularly publishes current news and information – both quantitative and qualitative – about the study programme.

		Exceptional	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	n.r.
5.1*	Quality assurance and quality development with respect to contents, processes and outcomes (Asterisk Criterion)					<b>Condition</b>
5.2	Instruments of quality assurance					
5.2.1	Evaluation by students				X	
5.2.2	Evaluation by faculty			X		
5.2.3	External evaluation by alumni, employers and third parties			X		
5.3	Programme documentation					
5.3.1*	Programme description (Asterisk Criterion)			X		
5.3.2	Information on activities during the academic year			X		

# Quality profile

HEI: Universitas Andalas, Indonesia

## Bachelor programme:

Bachelor of Minangkabau Literature (MLSP)

Bachelor of English Literature (ELSP)

		Exceptional	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	n.r.
<b>1</b>	<b>Objectives</b>					
1.1*	Objectives of the study programme (Asterisk Criterion)			X		
1.2*	International orientation of the study programme design (Asterisk Criterion)			X		
1.3	Positioning of the study programme					
1.3.1	Positioning of the study programme in the educational market			X		
1.3.2	Positioning of the study programme on the job market for graduates ("Employability")			X		
1.3.3	Positioning of the study programme within the HEI's overall strategic concept			X		
<b>2</b>	<b>Admission</b>					
2.1*	Admission requirements (Asterisk Criterion)			X		
2.2	Counselling for prospective students			X		
2.3*	Selection procedure (if relevant)			X		
2.4(*)	Professional experience (if relevant; Asterisk Criterion for master programmes that require professional experience)					X
2.5*	Ensuring foreign language proficiency (Asterisk Criterion)			X		
2.6*	Transparency and documentation of admission procedure and decision (Asterisk Criterion)			X		
<b>3</b>	<b>Contents, structure and didactical concept</b>					
3.1	Contents					
3.1.1*	Logic and conceptual coherence (Asterisk Criterion)			X		
3.1.2*	Rationale for degree and programme name (Asterisk Criterion)			X		
3.1.3*	Integration of theory and practice (Asterisk Criterion)			X		
3.1.4	Interdisciplinary thinking			X		
3.1.5	Ethical aspects			X		
3.1.6*	Methods and scientific practice (Asterisk Criterion)			X		
3.1.7*	Examination and final thesis (Asterisk Criterion)			X		
3.2	Structure					
3.2.1*	Modular structure of the study programme (Asterisk Criterion)					Condition

		Exceptional	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	n.r.
3.2.2*	Study and exam regulations (Asterisk Criterion)				<b>Condition</b>	
3.2.3*	Feasibility of study workload (Asterisk Criterion)			X		
3.2.4	Equality of opportunity				X	
3.3	Didactical concept					
3.3.1*	Logic and plausibility of the didactical concept (Asterisk Criterion)			X		
3.3.2*	Course materials (Asterisk Criterion)				<b>Condition</b>	
3.3.3	Guest lecturers			X		
3.3.4	Lecturing tutors			X		
3.4	Internationality					
3.4.1*	International contents and intercultural aspects (Asterisk Criterion)			X		
3.4.2	Internationality of the student body				X	
3.4.3	Internationality of faculty			ELSP	MLSP	
3.4.4	Foreign language contents			X		
3.5*	Multidisciplinary competences and skills (Asterisk Criterion)			X		
3.6*	Skills for employment / Employability (Asterisk Criterion)			X		
<b>4.</b>	<b>Academic environment and framework conditions</b>					
4.1	Faculty					
4.1.1*	Structure and quantity of faculty in relation to curricular requirements (Asterisk Criterion)			X		
4.1.2*	Academic qualification of faculty (Asterisk Criterion)			X		
4.1.3*	Pedagogical / didactical qualification of faculty (Asterisk Criterion)			X		
4.1.4	Practical business experience of faculty			X		
4.1.5*	Internal cooperation (Asterisk Criterion)			X		
4.1.6*	Student support by the faculty (Asterisk Criterion)			X		
4.1.7(*)	Student support in distance learning (only relevant and an Asterisk Criterion for blended-learning/distance learning programmes)					X
4.2	Programme management					
4.2.1*	Programme Director (Asterisk Criterion)			X		
4.2.2	Process organisation and administrative support for students and faculty			X		
4.3	Cooperation and partnerships					
4.3.1(*)	Cooperation with HEIs and other academic institutions or networks			X		

		Exceptional	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	n.r.
	(Asterisk Criterion for cooperation programmes)					
4.3.2(*)	Cooperation with business enterprises and other organisations (Asterisk Criterion for educational and vocational programmes, franchise programmes)			X		
4.4	Facilities and equipment					
4.4.1*	Quantity, quality, media and IT equipment of teaching and group rooms (Asterisk Criterion)			X		
4.4.2*	Access to literature (Asterisk Criterion)			X		
4.5	Additional services					
4.5.1	Career counselling and placement service			X		
4.5.2	Alumni Activities			X		
4.6*	Financing of the study programme (Asterisk Criterion)			X		
<b>5</b>	<b>Quality assurance and documentation</b>					
5.1*	Quality assurance and quality development with respect to contents, processes and outcomes (Asterisk Criterion)				<b>Condition</b>	
5.2	Instruments of quality assurance					
5.2.1	Evaluation by students				X	
5.2.2	Evaluation by faculty			X		
5.2.3	External evaluation by alumni, employers and third parties			X		
5.3	Programme documentation					
5.3.1*	Programme description (Asterisk Criterion)			X		
5.3.2	Information on activities during the academic year			X		