

Substantive Change Report
by the Agency for Evaluation and Accreditation of Higher Education
(A3ES)

Register Committee

Ref. RC24/C36

Ver. 1.0

Date 2019-04-30

Page 1 / 2

Decision of:	20/05/2019
Report received on:	18/03/2019
Agency registered since:	29/11/2014
Last external review report:	01/06/2014
Registration until:	30/06/2019
Absented themselves from decision-making:	Izabela Kwiatowska Sujka
Attachments:	1. Substantive Change Report

1. The Register Committee considered the Substantive Change Report of 18/03/2019.
2. The Register Committee noted that A3ES introduced the new activity-institutional assessment.
3. The institutional assessment activity seems to have been launched in 2017 according to the Manual for the Process of Institutional Assessment in Higher Education and Self-Assessment Report (p.16). The Register Committee noted that A3ES should have reported this change in 2017.
4. The Manual describes the purposes of the institutional assessment. The Register Committee noticed that the Agency explained in the SAR a statutory mechanism for regular consultation of representatives of external stakeholders (ESG 2.2).
5. The institutional assessment is launched in compliance with the provisions of the framework Law for quality assurance (No. 38/2007) and it includes quality assessment parameters and principles.
6. The Institutional Assessment includes the usual phases and the Manual describes the duration, purpose, organization and handling of the site visits which are in compliance with the norms established in the Assessment Manual for the work and conduct of the external assessment team, but allowing any adjustments that may be justified by the specific nature of the institutional assessment exercise. During the period of six years the Agency will follow up the evolution of the

institution based on the set of indicators related to items for which the publications of updated information is required by law (ESG 2.3).

7. The Agency explained in Annex 1 of the Manual the composition of the external assessment panel. National members must participate in a training course and in the case of foreign experts Agency will provide the adequate information and organize a preparatory meeting prior to the visit (ESG 2.4.).
8. As described in the Manual the final report accompanied with the Management Board's decision are available on the Agency's website (2.6).
9. The process for complaints and suggestions is defined and Appeals Council is the body for appeals against the assessment decisions of the Management Board (ESG 2.7).
10. The Register Committee noted that collected data (quantitative and qualitative), together with formal and informal feedback from other stakeholders provides the basis for the improvement of procedures and preparation of publications and documents (3.4 &3.6).


Register Committee

Ref. RC24/C36

Ver. 1.0

Date 2019-04-30

Page 2 / 2

From: alberto.amaral at a3es.pt form_engine@fs22.formsite.com 
Subject: Substantive Change Report: A3ES - Agency for Evaluation and Accreditation of Higher Education
Date: 18 March 2019 at 12:05
To: substantive-changes@eqar.eu



Reference #	15402634
Status	Complete
Agency #1	A3ES - Agency for Evaluation and Accreditation of Higher Education
Expiry date #1	30/06/2019
Contact #1	Alberto Amaral
Phone #1	+351 213511690
Email #1	alberto.amaral@a3es.pt
Other organisations?	No
A. Has the organisational identity of the registered agency changed?	No
B. Has the organisational structure changed?	No
C.i. Are there new types of activities?	Yes
C.ii. Are there changes in existing activities?	No
C.iii. Have some or all existing activities been discontinued?	No
Description new/changed	<p>Following the assessment/accreditation cycle covering the whole degree awarding higher education provision in Portugal, a round up exercise of institutional assessment was developed applying to each higher education institution, with a view to providing a general and integrated overview of the Institution and each of its autonomous organisational units. This exercise is to be applied every six years, at the end of each regular cycle of assessment/accreditation of all study programmes in operation.</p> <p>The purpose, methodology, criteria and procedures for this process are fully presented in the MANUAL FOR THE PROCESS OF INSTITUTIONAL ASSESSMENT IN HIGHER EDUCATION, published in the agency's website and included as an annex.</p> <p>They are also extensively covered in the Self-Assessment Report presented in November 2018 in the scope of the ENQA coordinated external review of A3ES, also included as an annex.</p> <p>The ENQA coordinated Review Panel visited A3ES at the end of February and the</p>

External Review Report will be finished and published next June.

File #1	Manual for Institutional Assessment V1.0 EN Jan2017.pdf (518k)
File #2	A3ES Self-Assessment Report final.pdf (1406k)
Last Update	2019-03-18 12:05:28
Start Time	2019-03-18 11:30:53
Finish Time	2019-03-18 12:05:28
IP	144.64.124.140
Browser	IE
OS	Windows
Referrer	https://fs22.formsite.com/res/submit

This email was sent to substantive-changes@eqar.eu as a result of a form being completed.
[Click here](#) to report unwanted email.