

**Substantive Change Report**  
**by Quality Assurance Agency for the University System of Castilla y**  
**León (ACSUCYL)**

**Register Committee**

**Ref.** C30

**Ver.** 1.0

**Date** 2019-01-25

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<b>Decision of:</b>	25/01/2019
<b>Report received on:</b>	19/11/2018
<b>Agency registered since:</b>	18/11/2010
<b>Last external review report:</b>	December 2014
<b>Registration until:</b>	31/12/2019
<b>Absented themselves from decision-making:</b>	nobody
<b>Attachments:</b>	1. Substantive Change Report

1. The Register Committee considered the Substantive Change Report of 19/11/2018.
2. The Register Committee noted that ACSUCYL has developed and launched the ELENCHOS evaluations, based on the:
  - *evaluation of the IQAS for certification and*
  - *evaluation of the centre for institutional accreditation.*
3. The Committee noted that the evaluation procedure is based on the 'Protocol for the certification of internal quality assurance systems of university centres' adopted by ACSUCYL in April 2018 that is published on the agency's website.
4. The Register Committee took note of ACSUCYL'S mapping of how ESG 1.1-1.10 is reflected in the ELENCHOS combined evaluation processes (ESG 2.1).
5. With regards to the stakeholder involvement in the design of methodologies (ESG 2.2), the Committee took note of ACSUCYL establishment of a working group of experts and consultations carried out with representatives of the Technical Units for Quality at various regional universities and consultations involving the Advisory Board of ACSUCYL and the Student Board.
6. Considering the evaluation processes, ACUSCYL confirmed that the ELENCHOS evaluations include a preliminary assessment based on available evidence, followed by a site-visit, a review report resulting from the external assessment and a decision on certification. Follow-up may be carried out to gauge progress of IQAS implementation (ESG 2.3).

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7. Regarding the composition of peer review panels (ESG 2.4), ACSUCYL stated that such panel normally includes a president, two external experts in higher education systems, a student and an external expert from the labour sector.
8. During the training of experts, the agency explained that particular attention is given to the application of the standards so as to ensure consistency in the assessment carried out (ESG 2.5).
9. The Committee noted that once the final decision has been taken, reports are published on the agency's website (ESG 2.6).
10. In the event of an appeal (ESG 2.7), the Committee understood that ACSUCYL's Guarantee Committee reviews the appeal and sends a report to the Institutional Assessment Committee who will issue the final report.
11. The agency explained that thematic analysis are planned to be conducted when a large number of evaluations are available (ESG 3.4). The Committee found the agency's explanation reasonable as the evaluations are only at their initial phase.
12. The Committee further noted that the ELENCHOS programme are covered by ACSUCYL'S internal quality assurance system (ESG 3.6) and that the agency has set continuous improvement of its activities.
13. The Register Committee took note of these changes and that the ELENCHOS evaluations will be considered as part of the upcoming external review in 2019.

**Subject:** Substantive Change Report: ACSUCYL**From:** "marortsa at jcyl.es" <form\_engine@fs22.formsite.com>**Date:** 11/19/2018, 10:20 AM**To:** substantive-changes@eqar.eu

<b>Reference #</b>	14864525
<b>Status</b>	Complete
<b>Agency #1</b>	ACSUCYL
<b>Expiry date #1</b>	31/12/2019
<b>Contact #1</b>	SANDRA MARCOS
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<b>Other organisations?</b>	No
<b>A. Has the organisational identity of the registered agency changed?</b>	No
<b>B. Has the organisational structure changed?</b>	No
<b>C.i. Are there new types of activities?</b>	Yes
<b>C.ii. Are there changes in existing activities?</b>	No
<b>C.iii. Have some or all existing activities been discontinued?</b>	No
<b>Description new/changed</b>	<p>Please find attached the information asked under the report named: Substantive changes. Inst. Accred. and IQAS Cert.</p> <p>We will also attached the procedures used to develop these programmes:</p> <ul style="list-style-type: none"> <li>- ELENCHOS Programme: framework document. Standards, guidelines and assessment bodies.</li> <li>- ELENCHOS Programme: stage I: procedure for certifying the</li> </ul>

implementation of the internal quality assurance system in university centres

- ELENCHOS Programme: stage II: procedure for initial institutional accreditation of university centres.

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<b>File #1</b>	<a href="#">Substantive changes. Inst. Accred. and IQAS Cert.pdf (167k)</a>
<b>File #2</b>	<a href="#">ACSUCYL ELENCHOS 0. Framwork and bases W4se.pdf (1051k)</a>
<b>File #3</b>	<a href="#">ACSUCYL ELENCHOS Stage I. IQAS certification.pdf (699k)</a>
<b>File #4</b>	<a href="#">ACSUCYL ELENCHOS Stage II. Institutional accreditation.pdf (671k)</a>
<b>Last Update</b>	2018-11-19 10:20:37
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