

# Decision of the FIBAA Accreditation Committee for Programmes



**101<sup>th</sup> Meeting on 25. November 2016**

**Project Number:** 15/092  
**Higher Education Institution:** Beirut Arab University  
**Study Programme:** PhD of Law (PhD of Law)

The FIBAA Accreditation Committee for Programmes has taken the following decisions:

According to § 7 (2) in conjunction with § 10 (1) of the “Special Conditions for awarding the FIBAA Quality Seal for Programmes”, the study programme is accredited.

Period of Accreditation: November 25<sup>th</sup>, 2016 and finishing on the end of winter term 2021/22

## Assessment Report

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**Higher Education Institution (HEI):**

Beirut Arab University  
Campus Beirut

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**Doctoral study programme:**

PhD of Law

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**Qualification awarded on completion:**

PhD of Law

# General Information on the study programme

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**Brief description of the study programme:**

The PhD programme's central learning objective is the ability of the students to do independent research work on a particular question in order to create new knowledge and a deeper understanding of the respective law discipline. Besides the usability in the regular legal profession in various areas of the economy in Lebanon and the Arabic region (e.g. judges, lawyers and legal consultants) the programme should prepare for careers in Higher Education Institutions. Hence, the curriculum of the programme is designed to equip students with the necessary skills and knowledge to compete in the national and regional job market as well as specific research projects.

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**Type of study programme:**

Doctoral programme

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**Projected study time and number of ECTS points assigned to the study programme:**

3 years, 60 US credit hours

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**Mode of study:**

Part-time

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**Didactic approach:**

Study programme with obligatory class attendance

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**Double/Joint Degree programme:**

no

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**Scope (planned number of parallel classes) and enrolment capacity:**

One at a time, about 10 students

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**Programme cycle starts in:**

both Fall and Spring term

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**Initial start of the programme:**

2005

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**Type of accreditation:**

Initial accreditation

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## Procedure

A contract for the initial accreditation of the programme “PhD of Law” was made between FIBAA and Beirut Arab University on October 13<sup>th</sup>, 2015. On January 26<sup>th</sup>, 2016, the HEI submitted a self-evaluation report, which included a detailed description of the programme and further documents in order to prove that the criteria for programme accreditation were met.

At the same time, FIBAA appointed a review panel. The HEI agreed with the chosen experts. The panel consisted of:

**Prof. Dr. Christian Joerges**

University of Bremen / Hertie School of Governance, Berlin  
Professor for German and European Private and Economic Law as well as International Private Law

**Prof. Dr. Axel Benning**

University of Applied Sciences Bielefeld  
Professor for Economic Law

**Prof. Ghaleb Khalil Farhat**

Lebanese University, Beirut  
Professor of Private Law

**Dr. jur. Gisela Nagel**

Groth & Pakutz - Lawyers  
Lawyer

**Sarae El-Mourabit**

Ruprecht-Karls-University Heidelberg  
Law Student

FIBAA project manager:  
Ass.jur. Lars Weber

The assessment is based on the self-evaluation report, amended by further documents, requested by the panel, and a site visit. The site visit took place on October 5<sup>th</sup>/6<sup>th</sup>, 2015 at the HEI's premises in Beirut, Lebanon. The same cluster included an appraisal of the programme “Bachelor of Law” and “Master of Law”. On end of the on-site visit, the panel gave a short feedback on its first impressions to representatives of the HEI.

The assessment report based on this was delivered to the HEI for comment on November 7<sup>th</sup>, 2016. The statement on the report was given up on November 10<sup>th</sup>, 2016; it has been taken into account in the report on hand.

# Summary

The PhD of Law offered by Beirut Arab University fulfils the FIBAA quality requirements for master programmes and can be accredited by the Foundation for International Business Administration Accreditation (FIBAA) for five years starting on November 25<sup>th</sup>, 2016 and finishing on and finishing on the end of winter term 2021/22. The programme is in accordance with the national and the European Qualification Frameworks and the European Standards and Guidelines in their applicable version valid at the time of opening of the procedure, and with the Bologna declaration.

The panel members identified areas where the programme could be further developed:

- Structure (see chapter 3.2);
- Quality assurance (see chapter 5).

The measures that the HEI takes in order to implement the recommendations of the panel members are to be considered during the re-accreditation.

There is a criterion in which the programme exceeds the quality requirements:

- Equality of opportunity (see chapter 3.2).

For the overall assessment of the programme, please refer to the quality profile at the end of this report.

## Institutions Details

Beirut Arab University (BAU) was established in 1960 by the decree 17 of the Lebanese Higher Education Law. The Faculty of Law and Political Sciences (FLPS) established in 1960, is one of the ten existing faculties of BAU which are all fully recognised by the Directorate General of Higher Education in the Ministry of Education and Higher Education in Lebanon. In addition to FLPS, the faculties of BAU include Business Administration, Pharmacy, Medicine, Dentistry, Health Sciences, Architectural Engineering, Engineering, Science, and Arts.

BAU's history is rooted in the history of education of the region. It counts over 100,000 graduates over the last 50 years. BAU has currently over 9,000 students studying across 10 disciplines and has 1117 faculty members including full-time, part-time, and teaching assistants.

The eleven academic departments of FLPS are Department of Civil Law, Civil Procedure Law, Commercial Law, Penal law, Islamic Law, Public Law, Public International Law, Private International Law, History and Philosophy of Law, Economic and Public Finance and Political Science. In 2007, FLPS adopted the credit hour system of the United States of America, thereby offering students much needed flexibility and simplicity in designing their own academic programmes in terms of course selection and schedules. FLPS offers the following programmes/degrees:

- Bachelor degree in Law;
- Bachelor degree in Political Science;
- Master degree in Law in the following specialisations:
  - Law (Public Law/ Private Law/ International and Diplomatic Relations/ International Trade/ Administrative and Financial Law/ Alternative disputes resolution techniques/ Intellectual Property Rights/ Criminal science/ Procedural science),
  - Political Science;
- PhD degree in Law (the programme at hand);
- PhD degree in Political Science.

# Description and appraisal in Detail

## 1. Goals and Strategy

### 1.1 Objectives of the Doctoral Programme

The PhD programme's central learning objective is the ability of the students to do independent research work on a particular question in order to create new knowledge and a deeper understanding of the respective law discipline. Besides the usability in the regular legal profession in various areas of the economy in Lebanon and the Arabic region (e.g. judges, lawyers and legal consultants) the programme should prepare for careers in Higher Education Institutions. Hence, the curriculum of the programme is designed to equip students with the necessary skills and knowledge to compete in the national and regional job market as well as specific research projects.

The PhD programme is designed to bring its primary emphasis on the thesis. The programme is divided into two main components:

- Major Courses (12 credit hours.): this includes 4 courses that are meant to enhance the student's knowledge and prepare him/her for the thesis;
- Thesis (48 credit hours): the thesis is a piece of research that must show clearly an original contribution to the field and should be written in a minimum of 2 years.

The programme is taught in Arabic. Arabic is the teaching language because it allows to better achieve the learning outcomes of the courses and as such respond to the market needs since Arabic is the formal language of the law and of the courts in Lebanon.

### Appraisal:

The doctoral programme and the pursued qualification and competency goals are matched with each other. The programme takes into account the students' ability to do independent scientific work and also contain key competences in order to ensure graduate employability. In addition, on-site, the students seemed to have a clear understanding of what they are able to do on completion of their studies. Hence, the learning outcomes of the doctoral programme correspond with Level 8 of the European Qualifications Framework.

Quality Ratings		Excellent	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	not relevant
1.	<b>STRATEGY AND OBJECTIVES</b>					
1.1	Objectives of the Doctoral Programme			X		

### 1.2 Positioning of the Doctoral Programme in the education market

On a historical scale, BAU is perceived as a well-established University, similar to the American University of Beirut (AUB), the Lebanese American University (LAU), the University Saint-Joseph (USJ), and the Lebanese University (LU). Until 2000, BAU was among the very few universities operating in Lebanon. Since 2000, the number of universities has substantially increased and many existing universities have diversified.

However, on a tuition fees scale – contrary to Universities like AUB – BAU and FLPS are positioned to offer education to the middle and lower middle class in Lebanon and the region.

From that perspective, the unique selling proposition of BAU and the PhD programme is to provide quality education by a reputable and long-established university at affordable tuition fees for the middle class in Lebanon. For instance, offering education to the middle and lower middle class has always been an integral part of the university's mission since its establishment.

Furthermore, FLPS has the following strengths:

- FPLS was established and fully recognised in 1960 when only very few universities were operating at both the national and regional level.
- FLPS is perceived as a leading university at the national and regional level. The FLPS has several thousands graduates.
- FLPS has established over the years strong connections with the legal community in Lebanon, the region and on the international level.
- FLPS is among very few faculties of law in Lebanon that rely on a large number of full-time faculties that are PhD holders. In addition, FLPS relies on part-time lecturers from the legal community in order to highlight the practical dimension.
- FLPS is among few faculties of law that have an Advisory Committee composed of members from the legal community and policy makers in Lebanon. This Advisory Committee has a strong influence on the FLPS's decisions when it comes to recommendations about news courses, curriculum update, job opportunities, and strategic direction.

## Appraisal:

The HEI analysed its competition in the education market and explained the situation of programmes in the field of law in Lebanon in an intelligible manner. The panel came to the conclusion that the programme can compete on the Lebanese educational market because of BAU's self-imposed quality standards (e.g. the amount of PhD holding staff or close relations to the legal community). The panel appreciates very much the intention of offering high quality education for the Lebanese middle and lower middle class. The quality standards and the affordable tuition fees appear as the reason why students choose to study the PhD programme of FLPS. This was confirmed by both students and alumni during an interview on-site.

Quality Ratings		Excellent	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	not relevant
<b>1.</b>	<b>STRATEGY AND OBJECTIVES</b>					
1.2	Positioning of the Doctoral Programme in the educational market			X		

### 1.3 Positioning of the Doctoral Programme in the Job Market for Graduates

FLPS offers the PhD programme to respond to the market needs in the academic field of research. These fields of research are in line with the background of the faculty members and the main topic of research of the publications of FLPS. A Faculty Council, in collaboration with the Advisory Committee, discusses periodically the emerging employment needs in the market and the necessary amendments to the programme curriculum.

Besides careers at Higher Education institutions as professors Graduates and lecturers the PhD graduates have the following job opportunities:

- Magistrates;



- Consultants for legal affairs in banks;
- Consultants for corporations;
- Public officials at ministries and public services;
- Diplomatic and consular representatives;
- Members for civil society;
- Notary;
- Private sector.

## Appraisal:

Regarding the competitiveness of the programme's graduates on the job market – especially in the field of higher education – the panel has no doubt that they can compete successfully on the job market in Lebanon as well as in other Arabic countries. The future fields of employment for graduates are described plausibly for the programme. The graduate' profiles correspond to the foreseeable demand inside and outside the research field.

Quality Ratings		Excellent	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	not relevant
1.3	Positioning of the Doctoral Programme in the Job Market for Graduates					
1.3.1	in the research fields			X		
1.3.2	outside the research fields			X		

## 1.4 Positioning of the Doctoral Programme in the Strategic Concept of the Higher Education Institution

As already mentioned FLPS offers the PhD programme at hand as well as a Bachelor and a Master programme of law. Postgraduate courses were established in 1993 in form of diplomas. The programme at hand was officially recognised by the ministry as a PhD programme in 2005. It was constantly offered until today. Over the years the HEI developed the programme according to changing (legal) conditions of the education and the job market.

## Appraisal:

The PhD programme is the logical continuation with regard to the long-time establishes Bachelor programme and the subsequent Master programme in law. The PhD offers students the possibility to deepen their knowledge according to individual interests and to prepare for research and teaching activities at Higher Education Institutions. It pursues qualification goals which correspond to the HEI's concept and strategic planning.

Quality Ratings		Excellent	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	not relevant
1.4	The Positioning of the Doctoral Programme in the Strategic Concept of the Higher Education Institution			X		

## 1.5 Gender equality and equality of opportunity

According to its own statement, BAU is committed to eliminating all forms of discrimination in all of its activities, and in respect of all students, staff and relationships with the wider community.

The age distribution of students in the programme is varied. In addition, FLPS does not discriminate on the basis of marital status, economic class, or religious affiliations. The programmes are open to all students whether national or international, female or male, lower middle or upper classes, young or old, and whether married or single. The selection of students that participate in FLPS's regular councils are based on their GPA (Grade Point Average). Furthermore, every year, BAU provides direct financial support to students experiencing hardship in the form of tuition fees reductions.

FLPS allows students with disability as well as students with some specific health conditions for extra time during assessments and allocate some people to write on behalf of students who have writing problems.

The following table shows the statistical data from the years 2012 until 2015:

Year	Semester	% Female	% Foreign	Nationalities
2012-2013	Fall	22%	70%	5
	Spring	21%	46%	9
2013-2014	Fall	15%	31%	5
	Spring	35%	42%	6
2014-2015	Fall	26%	56%	6
	Spring	22%	25%	5

### Appraisal:

The panel members came to the conclusion that gender equality and the implementation of general bans on discrimination are promoted by the BAU. The aim is to create a learning and working environment that ensures equal opportunities for all students and employees of the Faculty. Students with disabilities are provided with affirmative actions concerning time and formal standards/requirements throughout the programme and examinations. Students in special circumstances, such as foreign students, are particularly assisted. The panel members appreciate very much the efforts of BAU to enrol and involve students from Syria in the University's programmes and the extracurricular activities. According to the current situation in Syria and due to the large number of refugees in Lebanon the panel likes to pay its respect to BAU's work in offering young Syrians higher education.

Quality Ratings		Excellent	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	not relevant
1.5	Gender Equality and Equal Opportunities		X			

## 2. ADMISSION (Requirements and Procedure)

To be accepted in the PhD programme, applicants must hold the Lebanese Secondary School Certificate or its equivalent (non-Lebanese Secondary Certificate), a Bachelor degree and a Master degree in law from a Lebanese University or a Higher Education Institute abroad (if recognised) with a minimum cumulative Grade Point Average of “2.33”. Required documents for admission are:

- photocopy of the Lebanese Secondary School Certificate (or its equivalent) or a certificate of registration in Grade 12. They should submit equivalence for their certificate issued from the Equivalence Committee at the Lebanese Ministry of Education & Higher Education;
- a certified photocopy of the Bachelor degree and the Master degree along with transcripts of the studied courses and the corresponding grades.
- photocopy of the Single Civil Status Record (for Lebanese applicants only);
- photocopy of the identity card or photocopy of the passport (for non-Lebanese applicants only); and
- two recent passport-size photos endorsed by the relevant authorities.

The teaching language is Arabic. Therefore, the applicants must successfully pass an Arabic language exam and an exam in a foreign language (English or French). In the Arabic test the applicants must reach 50 out of 100 possible points.

Applicants who did not pass the BAU English or French Language Admission Exam will be asked to take remedial courses at the Language Centre of BAU.

The admission process is described the “Postgraduate Studies Bylaws” of BAU and the Status Report (see chapter 3.1). Prospective students can access the information available the FLPS’s website to know more about the programme and the admission. The website contains contact details of FLPS and the admissions and is regularly updated. Prospective students can also call the university and get brochures (e.g. “Why BAU”) and catalogues with information on the study programme. The information about the students who are accepted in the PhD programme is published on the University’s Website as well.

### Appraisal:

The panel considers the admission requirements as reasonable for a postgraduate PhD programme. They are in line with the Lebanese national requirements. Applicants can directly turn to FLPS or staff of BAU admissions for clarification of specific questions, of personal aptitude, of career perspectives etc. Hence, a personal dialogue and information via telephone and e-mail is available. The admission procedure is described and documented in binding regulations and accessible on the University’s website and in information brochures. The admission decision is based on transparent criteria and is published on the website.

Quality Ratings		Excellent	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	not relevant
<b>2.</b>	<b>ADMISSION</b>					
2.1	Admission conditions and procedures			X		
2.2	Selection Procedure			X		
2.3	Transparency of the Decision on Admission			X		

### 3. Programme Design

#### 3.1 Content

The PhD courses of the first semester and the specialisation possibilities of the study programme are shown in the following table:

PLAW 701	Legal Methodology	3
PLAW 702	Practical Aspects of Legal Methodology	3
PLAW 703	In Depth Philosophy of Law	3
PLAW 704	Specialized Course in Depth	3
*		<b>Total</b>
		<b>12</b>

\*Student has to choose one of these specialized courses according to his specialized major:

PLAW	704 A	In Depth International Public Law	3
PLAW	704 B	In Depth International Private Law	3
PLAW	704C	In Depth Constitutional Judicature	3
PLAW	704 D	In Depth Administrative Judicature	3
PLAW	704 E	In Depth Commercial Law	3
PLAW	704 F	In Depth Penal Law	3
PLAW	704 G	In Depth International Criminal Law	3
PLAW	704H	In Depth Civil Law	3
PLAW	704I	In Depth Civil Procedural	3
PLAW	704J	Intellectual Properties	3
PLAW	704K	Arbitration	3

The second to sixth semester are designated for research and the preparation of the Master thesis (48 credit hours).

The curriculum of the PhD programme is composed of three mandatory courses and one specialised course according to the individual interests of the student. The student must finish the courses before registering for the thesis. Among the courses, the student must study a course in methodology and two other courses that are crucial for any discipline of PhD in Law. The methodology course shall enhance the student's ability to undertake research on the acquired doctoral level. Regarding technical offers FLPS organises with the department of Libraries at BAU, workshops on the available databases at the university and the how to search in these databases.

Although the PhD programme is designed to focus primarily on research and in-depth knowledge in an area of specialisation, it aims also to widen the scope of the student in terms of research methodology. Moreover, the topic of research often itself is interdisciplinary by nature and drives the student to investigate and acquire knowledge in different areas.

The courses of the curriculum are updated frequently upon the recommendation of the Advisory Committee and the market needs.

Because of the content of law and legislation and the strong research focus the programme description and the awarded degree are “PhD of Law”.

Within the courses, the students are expected to gain communication skills by participating in class or by making presentations. This is reflected in the programme through oral assessments. In addition, the PhD students benefit from the activities of BAU’s Human Rights Center. The Center cooperates closely with FLPS and is one of the most dynamic centers of the field in Lebanon and the region. The initiatives and projects assist students and accordingly their communities to better understanding their rights through raising awareness in the course of formal and non-formal methods. The Center offers activities such as summer courses on human rights, NGO fairs, training courses and workshops that focus on various human rights related topics, researches, conferences, researches and country mappings. It strives to partner with other national and international institutions and NGOs and works on achieving its objectives through empowerment skills, access to data, and communal interaction. The Center is currently cooperating with international and national parties. The international cooperation includes, but is not limited to the Arab Academic Human Rights Network, the Raoul Wallenberg Institute for Human Rights and Humanitarian Law (Sweden), the Council of Europe (France) and the Protection Project at Johns Hopkins University (United States). The national cooperation includes among others the Association Libanaise pour l'Education et la Formation, The Lebanese Women Democratic Gathering, and the American Bar Association.

## Appraisal:

In the view of the panel the concept of the doctoral programme and the concrete implementation of the learning objective are matched with each other. The competency concerning enhanced participation in the research field is the main issue in the implementation of the programme.

The methodology course and the various applied research methods are at the current status of scientific knowledge in accordance with the programme objectives. The three courses (including the elective according to individual interests) are aimed at the qualification and competency development of the doctoral students. Technical offers cover the relevant requirements of the discipline of law to achieve the pursued research competency of the students.

Multidisciplinary qualifications in the doctoral programme are communicated in a target appropriate manner. In the view of the panel communication skills and public-speaking skills as well as cooperation and conflict handling skills are important elements of the study programme’s profile and in accordance with the course descriptions. This is supported by means of suitable didactical and methodological measures as well as various activities like the the impressive projects of the University’s Human Rights Center. These extracurricular activities are highly appreciated by the students and exceptional for the Arabic region. The acquired skills enable the doctoral students to discuss the knowledge gained in the specialised field with their colleagues, to present it in front of an academic audience and to communicate it to laymen.

Quality Ratings		Excellent	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	not relevant
<b>3.</b>	<b>PROGRAMME DESIGN</b>					
3.1	Content					
3.1.1	Logic and Conceptual Consistency			X		
3.1.2	Science and Research Based Teaching			X		
3.1.3	Focus of the Curriculum on Qualification and Competency Development			X		
3.1.4	Technical Offers			X		
3.1.5	Multidisciplinary Qualifications			X		

## 3.2 Structure

HEI in Lebanon are free to implement the American credit hour system or the European credit point system. The part-time PhD programme follows the credit-hour system of the United States. For instance, the implementation of the credits, workload, grading and other educational characteristics are all in accordance with the American credit-hour system. The PhD programme offers a two years education with a total of 60 credit hours. The first semester consist of 12 credit hours. The second to sixth semester are designated for research and the writing of the PhD thesis. The thesis is credited with 48 credit hours.

One credit hour is based on one hour of contact hours (lectures) and two hours of guided self-study per week. Each semester (spring and fall) are structured into 15 weeks. For example, a 3 credit hour course is based on 3 hours of class and six hours of self-studying (homework, studying notes, supplementary readings, preparation of examinations) per week. In normal circumstances, for the part-time PhD programme, the workload per week is 12 credit hours (= 36 academic hours and 27 time hours per week). The part-time students have the flexibility to study the programme over a longer period of time by taking less than 12 credit hours, but a minimum of two courses per semester.

The PhD programme's "Status Report" (one "Status Report for the Bachelor, Master and the PhD programme of Law from BAU) includes a detailed description of the structure of the programme including (among others): information about FLPS (mission, vision, strategic goals, departments), the curriculum, the objectives and learning outcomes, information on the degree, information about the courses, information about the involved faculty members, their specialisations and research activities.

The Status Report also contains course specifications of every course which include (among others): course title, credit hours, academic level and term, objectives and learning outcomes, teaching and learning methods, literature recommendations, and information on examinations.

The "Postgraduate Studies Bylaws" of BAU contain information about the credit-hour-system, the admission, the semester schedules, the prerequisites for graduation, the tuition fees, the evaluation and grading, as well as course transfer. The "BAU Guidelines for Effective Student Assessment" contain detailed information about the examination system. A relative

grading according to the graduates Grade Point Average is possible but not obligatory part of the diploma supplements.

Regarding course transfer in postgraduate programmes BAU has the following regulations:

- the transferred courses should be equivalent to the courses of the relevant programme and gained at another recognised university ;
- the student has already passed these courses with a minimum of “C+” or its percentage equivalent in the yearly system;
- the total number of credit hours of the transferred courses should not exceed 30% of the total credit hours for courses needed to obtain the degree;
- it is not allowed to transfer courses that the student has studied more than 5 years ago.

PhD students are regular students of BAU with the same rights and obligations like undergraduate and Master students. The PhD student’s attendance must be at least 80%. The standard week for the PhD programme includes 5 days from 4 pm to 7 pm every day.

As to office hours, each faculty member is expected to allocate a minimum of 6 office hours per week. In terms of general student support, the administrative staff of FLPS as well as those of BAU (for common multi-faculty student services) are available during regular office hours.

## Appraisal:

The structure of the programme follows the credit system of the United States. Hence, the amount of contact hours in class and of self-study hours that are necessary to achieve the goals of the courses are reflected in the amount of credit hours of each course. The regular size of three credit hours per course, which represent courses with a total workload of nine hours per week, corresponds to the American system. In the view of the panel the structure of courses and workload in the programme is comprehensible and appears reasonable to enable the students to achieve the intended objectives of the programme in the designated time. Altogether, in the view of the panel the structure corresponds with the objectives of the doctoral programme and it properly connects the range of courses with the research tasks of the doctoral students. Due to the fact that there are no courses with a duration over two semesters, the student’s mobility is warranted. Furthermore, the programme’s structure is in line with the requirements of the Ministry of Education and Higher Education in Lebanon.

Regarding the diploma supplements the panel learned a relative grading is not an obligatory part of the supplements but is set in it if students ask for it. The panel recommends implementing an obligatory relative grading, which allows HEI to ensure fair transfer and recognition of grades of its students who want to study abroad.

In terms of law and of fact the status of the doctoral students at BAU is regulated properly.

The Status Report contains general information about the programme and detailed information for all courses (like content, learning outcomes, credit hours and examinations). Examination regulations exist and regulate the structural requirements for the programme. Furthermore, the panel learned that BAU was one of a few HEI in Lebanon that was involved in the process of establishing the national requirements which were officially implemented by the Ministry. Lebanon has not ratified the Lisbon Convention. But BAU has formulated detailed regulations regarding the recognition of course achievements and credit transfer from other HEI.

Quality Ratings		Excellent	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	not relevant
<b>3.</b>	<b>PROGRAMME DESIGN</b>					
3.2	Structure					
3.2.1	Structural Setup of the Doctoral Programme			X		
3.2.2	Doctoral Degree Regulations			X		
3.2.3	Status of the Doctoral Students			X		
3.2.4	Module Description			X		

### 3.3 Examination Procedures

Examination forms in the PhD programme are: written exams, oral exams, case studies, projects, presentations, and essays. Regarding the assessment requirements, the following table shows the appropriate number, frequency of examinations as well as grading percentages.

Week	Assessment	Assessment percentage
1-7	Seventh week assessment	30%
8-12	Twelfth week assessment	20%
13-15	Assessment of weeks 13-15	10%
16	Final exam	40%
<b>Total</b>		<b>100%</b>

In the PhD thesis students are expected to formulate a research problem, formulate hypotheses, propose a research design, analyse the problem, and give possible recommendations. Students are highly encouraged to select research topics that are related to the community in Lebanon and the region.

As mentioned above, all information on the assessment in the PhD programme is available in the Status Report.

#### Appraisal:

The panel has seen a variety of examinations and examples of theses and discussed the system of continuous assessment of the students progress during the studies. The examinations are composed in such a manner that the achieved qualifications and competencies can be determined and assessed. The theses check on the systematic understanding of the research discipline and the control of the research methods by the doctoral student. The level of performance in examinations are aligned with the learning outcomes of the courses. The requirements are in line with the PhD level.



Furthermore, the examinations are properly organised in terms of number, distribution and process. This was confirmed by PhD students during the site visit. The disadvantage compensation is regulated.

Quality Ratings		Excellent	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	not relevant
<b>3.</b>	<b>PROGRAMME DESIGN</b>					
3.3	Examination Procedures					
3.3.1	Examinations			X		
3.3.2	Organisation of the Examination Procedure			X		

### 3.4 Didactic Concept

BAU encourages the lecturers to use many different teaching methods, to enable a choice for the most effective methods and to connect to different teaching and learning methods. Because of the possibility to build up on competences and skills the students achieved in their Bachelor and Master programme, the teaching and learning methods in the doctoral programme at hand rely more on the problem-based learning approach, case analysis, and essays writing where students are stimulated to analyse and evaluate. The teaching and learning methods are described in the Status Report so students can understand the logic of the programme and position themselves as active and affective learners. The courses comprise a combination of:

- lectures with direct reading;
- practical training;
- data shows;
- analysis and evaluation;
- case studies;
- project work;
- essays;
- presentations; and
- group discussions.

The lectures can use white boards, overhead projectors, PowerPoint and personal computers for data shows.

The responsible lecturers for the courses have developed descriptions of the courses which contain its aim, the basic literature and applied teaching methods. The students receive this information with the Status Report. Additional materials like lecture notes, textbooks and other materials for preparing the student's self-study time are presented by the lecturers during their courses or online via the student's portal "iConnect".

The networking of the doctoral students take place through:

- courses with group work and discussions;
- PhD upgrading seminars when the students are highly encouraged to attend and see the comment given to their fellow colleagues;
- Theses defenses that students attend and learn from the comments given to their fellow colleagues;
- workshops and conferences organizes by FLPS or other Higher Education Institutions.

The Faculty Council, based upon the recommendation of the relevant department council, nominates a professor or an associate professor to supervise the PhD theses of the students. The supervisor is in charge of all the academic and the administrative affairs during the registration period as well as the periodic progress reports and the thesis submission form. The main supervisor is to submit a biannual progress report to the concerned department council on the student's progress in his/her research, which is then presented to the Faculty Council. If the report is twice negative, the Faculty Council is entitled to cancel the student's registration based on the recommendation of the respective department and Faculty councils.

## Appraisal:

The logic of the teaching methodology of the PhD programme is adequate to lead students to the final qualifications. The didactic concept is particularly aimed at enabling doctoral students to be able to carry out critical analyses, evaluations and syntheses of new and complex ideas. The methodology is described and explained in a logical and transparent manner. It takes into account the previous knowledge of the students from their former Bachelor and Master studies. A diverse range of methods is used on the programme and tailored to the specific courses in the field of law. Besides forms of written examinations case studies, projects, essays and presentations are used as part of the curriculum and are aimed at developing the students' skills regarding the demand of the lawyers profession.

In accordance with the objectives, the programme promotes the exchange of experiences and research results among the doctoral students and it contributes towards the broadening of the research based knowledge. Being allocated to two supervisors (one professor and one associate professor of law) secure a continual and intensive professional, methodological and scientific supervision of the doctoral students.

Quality Ratings		Excellent	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	not relevant
<b>3.</b>	<b>PROGRAMME DESIGN</b>					
3.4	Didactic Concept					
3.4.1	Logic and Comprehensibility of the Didactic Concept			X		
3.4.2	Diversity of the Teaching Methods			X		
3.4.3	Networking of the Doctoral Students			X		
3.4.4	Scientific Supervision			X		

## 3.5 Professional Competencies/Employability

Students come to the PhD programme as Master graduates and often have a certain practical experience from work. To study the PhD programme gives the students the possibility to specialise in a specific area of law and to gain further insight according to their individual interests. The PhD degree can enable them to reach further job opportunities and take another step in their careers. Very important is the possibility to become associate professor and start a career in Higher Education Institutions.

The curriculum of the programme is constantly monitored by an Advisory Committee whose members are from the legal community of Lebanon. Their role among others is to provide the dean with advice on the emerging needs of the job market for lawyers in Lebanon and the Arabic region (see also chapter 4.2).

## Appraisal:

Most students in the PhD programme already work as lawyers and have shown their employability. The programme's aim is to increase the student's skills of their respective professional field. The achieved research abilities and the awarded PhD degree help the graduates of the programme to broaden their professional competences and enhance their employability – especially in Higher Education. The employability also benefits from the influence of the Advisory Committee on the development of the programme.

Quality Ratings		Excellent	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	not relevant
<b>3.</b>	<b>PROGRAMME DESIGN</b>					
3.5	Professional Competencies / Employability			X		

## 4. Scientific Environment and Framework conditions

### 4.1 Teaching Staff

The following table shows the structure and number of the faculty of FLPS which is involved in the teaching of the programme:

	Fall 2014-2015	Spring 2014-2015
<b><u>Full-time faculty</u></b>		
Number of academic staff members	11	11
% holding a doctoral degree	100%	100%
% non-nationals	36.36%	36.36%
Number of Nationalities	4	4
% faculty with foreign professional or study experience	100%	100%
<b><u>Part-time Faculty</u></b>		
Number of academic staff members	15	15
Number of Nationalities	1	1

The procedure of appointing a new faculty member to a position is performed considering FLPS's professional requirements in collaboration with the Human Resources Department. However, the final decision on whether to take the applicant on board is made by the dean of FLPS. The HR Department is responsible of verifying the authenticity of the documents submitted by candidates and implement the whole recruitment procedure.

Applicants applying for "Professor" and for Associate Professor" must have a Master and PhD degree and have spent at least 5 years outside higher education after attaining their PhD. Furthermore they have to submit 3-5 (for Associate Professor) or 5-8 (for Professor)

academic works, of which at least 1 (Ass. Prof.) or 2 (Prof) must be single authored works. Supervisors of PhD theses must be PhD holders.

The minimum requirement for part-time lecturers is to hold a Master degree in their respective field of teaching. However, most of the part-time faculty members hold a PhD degree from international universities.

FLPS pays attention to the development of junior instructors that start as teaching assistant and eventually can get a part-time or full-time position. The teaching assistants are current or previous students that have strong academic credentials.

The teaching staff actively participates in national and international conferences and workshops. At the same time, FLPS hosts and organises conferences at national and international levels. The most recent was a conference in "The Legal and Practical Frameworks towards Combating Corruption" which was organised in December 2014. Moreover, every year the university organises teaching skills workshops where new teaching techniques and technologies are discussed. All faculty members of the university are encouraged to attend. At the beginning of each academic year, a workshop is organised and delivered by an external expert and participating faculty members attended and receive a certificate of attendance.

Teaching staff in the programme represent four nationalities: Lebanese, Egyptian, Jordanian and Syrian. In addition, many lecturers have an international experience. Many graduated from Universities abroad, e.g. HEI in Egypt, France, United States, Great Britain, and Germany. The experience from their studies brings an international dimension to the content and delivery of the course. In addition, most of the teaching staff have a practical experience at an international level and participate almost every year in international conferences and workshops in Lebanon and abroad.

FLPS holds regular formal and informal meetings to discuss problems related to the programmes and make decisions. As to the formal meetings, FLPS holds a Faculty Council twice a month. Prior to the Council, an agenda is prepared. This agenda can include topics related to student affairs and other academic and administrative issues. All full-time faculty members must attend the Faculty Council. The decisions made are then approved by all faculty members. In addition, FLPS organises some informal meetings in order to discuss pressing issues that can't wait for the next Faculty Council. The part-time faculty is invited to participate in the Council and is informed about the results and decisions that have been made. In general, the dean is in close contact with the part-time faculty and ensures that they are involved in the internal cooperation in the programme.

## Appraisal:

The structure and number of teaching staff correspond with the programme requirements. A list of all involved lecturers shows the availability of the required capacity to implement the programme. According to the CVs the academic ability and qualification of the teaching staff is in line with the requirements of the programme for teaching. The research activities correspond with the orientation of the doctoral programme and they support the scientific education of the doctoral students. The staff's pedagogical/didactical qualifications are in line with their tasks and have been verified. Altogether, FLPS follows a very clear strategy when appointing new lecturers. A special focus is given to the academic qualifications which results in the high amount of PhD holding teaching staff. The panel learned that this fact is a clear advantage in the regional educational market. The personal development of the lectures is ensured via regular workshops (e.g. regarding new teaching methods) and via possibilities of attending conferences in Lebanon and abroad. The international composition of the faculty (teachers from different countries, teachers with international academic and professional experience) also promotes the acquisition of international competences and skills.

Internal collaboration and coordination is ensured by the dean and the assistant dean and can be seen clearly in the meetings of the teaching staff. The panel appreciates especially the Faculty Councils in which the HEI's teaching staff participates on a regular basis.

Quality Ratings		Excellent	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	not relevant
<b>4.</b>	<b>ACADEMIC ENVIRONMENT AND FRAMEWORK CONDITIONS</b>					
4.1	Teaching Staff					
4.1.1	Structure and Number of Teaching Staff			X		
4.1.2	Scientific Qualification of the Teaching Staff			X		
4.1.3	Pedagogical Qualification of the Teaching Staff			X		
4.1.4	Internationality of the Teaching Staff			X		
4.1.5	Internal Cooperation within the Faculty			X		

## 4.2 Cooperation and Partnership

FLPS has several cooperation agreements with international academic institutions in the fields of educational activities as well as student and staff exchanges for networking of FLPS with other universities. BAU and FLPS are members in the international student mobility programme ELEMENT funded by the EU and the mobility programme PEACE. BAU is also participating in the exchange possibilities of Erasmus. The cooperation with universities includes the supervision and examination of PhD theses by lecturers of the Lebanese University, Beirut as well as the organisation of workshops and conferences. The network includes universities like the Philadelphia University (Jordan), Johns Hopkins University School of Advanced International Studies (United States, partner of FLPS regarding the legal clinics), American University in Cairo, Cairo University, Alexandria University (all Egypt), University of Kuwait, and Qatar University as well as organisations like the Beirut Bar Association, the UN and Ministries Council in Lebanon, and the Lebanese Parliament.

The Advisory Committee of FLPS consists of representatives from the legal community. The responsibilities of the Advisory Committee that meets once every term, is to raise issues from the legal environment that are relevant to education in the field of law. From that perspective, they provide suggestions in terms of curriculum development of the programmes, employability, and quality assurance.

### Appraisal:

Cooperation with Higher Education Institutions and other organisations as well as the legal community (e.g. Beirut Bar Association) are described and actively pursued. Results are, among others, activities such as mutual projects, lecturer and student exchanges and the supervision of PhD theses by lecturers from the Lebanese University. Overall, the cooperation have an impact on the programme and promote the development of the students' skills. In addition, an Advisory Committee has been established by FLPS and its recommendations are used with regard to the programmes objectives and content. The scientific networking has a recognisable benefit for doctoral students (see chapter 3.4).

Quality Ratings		Excellent	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	not relevant
<b>4.</b>	<b>ACADEMIC ENVIRONMENT AND FRAMEWORK CONDITIONS</b>					
4.2	Cooperation and Partnership					
4.2.1	Scientific Integration of the Doctoral Students			X		
4.2.2	Networking the Scientists			X		

### 4.3 Programme Management

The PhD programme is managed by the FLPS's administration, in particular the FLPS Post-graduate Programme Coordinator.

The coordinator runs the programme on the day-to-day basis, takes actions if necessary, and controls the quality of education. The coordinator is also responsible of interviewing and selecting the staff of the programme and monitors the progress and performance of the involved part-time instructors. The coordinator is supported by the heads of the departments and the faculty members.

Teachers and students take part in the decision-making process which affects their area of activity as well. Faculty members can freely discuss with the programme director and the dean different issues related to their courses and activities. Students at the undergraduate and postgraduate levels are involved in the decision-making process by attending and participating in the regular Faculty Councils. For instance, two student's representatives participate in the faculty's councils. This allows students to raise issues related to their own interests and ensures more transparency. Students are also encouraged to join the activities groups that established and managed by the university's student activities department.

FLPS provides advising to students during their studies. The questions can be subject specific questions or general questions about the overall academic progress of the student. Besides contact possibilities via phone and e-mail the administration is available during regular office hours from 8:00 am till 4:00 pm. Hence, individual meetings can be arranged, too.

The administrative staff has regular possibilities of further education/development, such as IT-courses (Computer Driving License), workshops for time management, communication skills, leadership skills or regarding budgeting matters.

Information on the objectives and content of the programme, its structure and the admission requirements are published and available for online access on the website of the BAU. The main source of information about the University, the programme and the courses is the Status Report which are provided to the students at the beginning of every academic year. The programme and examination regulations are published in the student handbook which is available to students on the portal "iConnect". The handbook includes all necessary information on the credit-hour system including semester registration, academic advising, grading system, general rules, requirements of the programme etc.

## Appraisal:

The programme coordinator coordinates the activities of everyone involved in the programme and ensure that the PhD programme runs smoothly. The process organisation, administrative support as well as decision-making processes, skills and responsibilities are determined transparently. The lecturers and students are involved in the decision-making processes, which affect their areas of responsibility. In terms of both quality and quantity sufficient staff is available taking account of their involvement on other programmes so that the processes described can be implemented appropriately. In addition, the core procedures and responsibilities of the programme administration as well as the general administration support for students are described adequately. Personal meetings and electronic service-support possibilities provide advice on a one-to-one basis. Regarding the administrative staff BAU offers continuous professional development possibilities. As for the description of the programme content, the panel states that the programme is described in detail and the description is constantly updated.

Quality Ratings		Excellent	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	not relevant
<b>4.</b>	<b>ACADEMIC ENVIRONMENT AND FRAMEWORK CONDITIONS</b>					
4.3	Programm Management					
4.3.1	Structural Organisation			X		
4.3.2	Management Support			X		
4.3.3	Documentation of the Doctoral Programme			X		

## 4.4 Material Resources

The FLPS is situated at the main building of the university in Beirut. The building has dozens of classrooms in different sizes. The classrooms are equipped with modern multimedia facilities (projectors, whiteboards, and multimedia devices). The University offers free access to a high speed Wi-Fi connection so that students can work there with their own laptops. The building is equipped with elevators.

Considering access to required literature, a library is available. According to FLPS, each lecturer updates the library on the relevant books and textbooks s/he would like to use. Access to the literature and journals are geared to the programme content and are up-to-date. The main library in Beirut houses a growing collection of textbooks, 21,812 books at the time of the on site visit. The books/textbooks are in Arabic, English and French language. Besides the books the libraries contain theses, 151 periodic journals (87 Arabic, 64 French) electronic journals as well as references, maps and CDs/DVDs. The libraries are also equipped with photocopiers and printers. Regarding e-resources, Al-Manhal is the database used by students, practitioners and researchers. It contains cover to cover indexing, abstracts and full text for journals. Al-Manhal is a leading full-text law database in the Arabic region.

The library opening time is 8 am till 6 pm (Wednesday 8 am till 8 pm) during term time and 8 am 4 pm otherwise. It is closed on the weekends except for the time when the students pre-

pare for the final examinations. The staff of the library assists and supports the students in all matters regarding the library. At the beginning of semesters new students are invited to introduction lectures to get to know the library and its services. An online library catalogue provides students with information on the library's holdings and gives access to online databases and open access resources. The library includes additional rooms which may be used by the students for self-directed learning. They are designated either for individual quiet study or group activity. In addition, desktop PCs for students who do not bring their own laptop are available, too.

## Appraisal:

In the view of the panel, the number and size of teaching rooms and the equipment of all learning facilities are in line with the needs described for the programme, also taking into account the use of resources for other programmes. Free access to a Wi-Fi network is available for students. The building is fully equipped with modern information technology. This was confirmed by students and lecturers of FLPS. The building is equipped with elevators. Nonetheless there are some barriers that impede the access for disabled people to parts or rooms of the building. But BAU sufficiently assured to provide barrier free access in case that disabled students are enrolled.

Access to the literature and journals as well as to digital media (e.g. electronic media, databases) is ensured, in line with the programme contents and up to date. The opening hours and the support service take into account the students' needs. There are sufficient library workstations available to students with sufficient technical equipment and space for group work.

Quality Ratings		Excellent	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	not relevant
<b>4.</b>	<b>ACADEMIC ENVIRONMENT AND FRAMEWORK CONDITIONS</b>					
4.4	Material Resources					
4.4.1	Quality of the Classrooms and Working Places			X		
4.4.2	Equipment (Literature, Magazines, Databases) for the Library			X		

## 4.5 Finance Planning and Financing

BAU is a private university, which sustains itself. As the University states, fees for education and donations constitute the main sources of BAU's income. The financial activity is given by the facts that the number of students has been stable and through the existence of a reserve fund of the BAU. The current tuition fees of the undergraduate programme are ~195 US\$ for one credit hour. Hence, the costs for the entire study programme with 60 credit hours are ~11,700 US\$. Altogether, BAU is in a position to secure funds for requisite investment, to cover the running costs over the planning periods and demonstrate that the continued financial viability of the PhD programme are guaranteed.

BAU also offers PhD scholarships for teaching assistants at the faculty level in order to prepare a new generation of researchers and PhD holders at the University. These scholarships come with a commitment to work for the University for five years after the PhD. In addition, the Deanery of Postgraduate Studies in collaboration National Center of Scientific Research



in Lebanon (CNRS) offer two to three PhD scholarships every year. BAU and FLPS advertise and promote all scholarship options to potential and existing students.

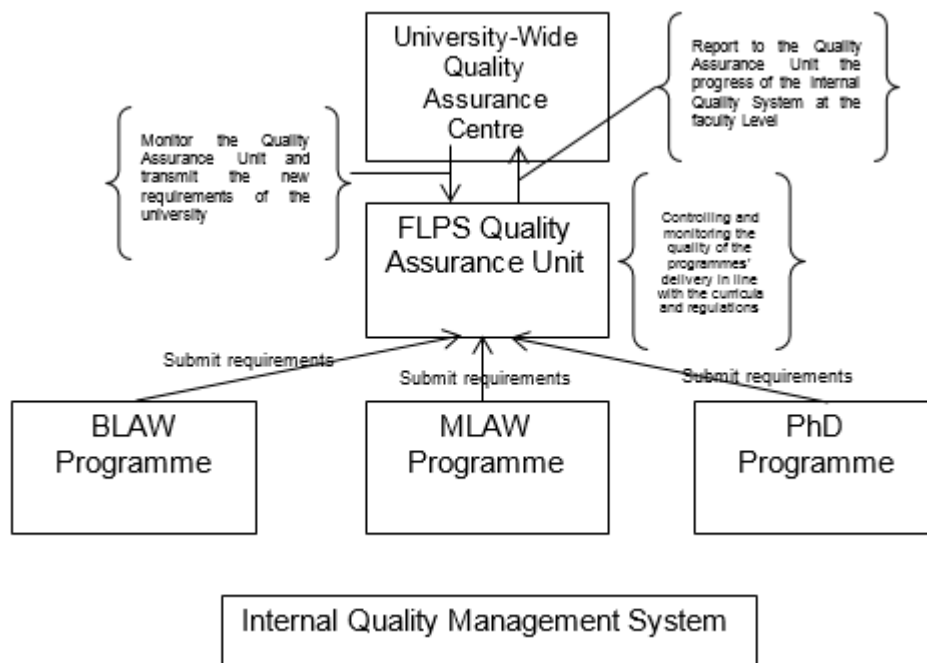
## Appraisal:

The programme finances itself through tuition fees which cover the running costs. A reserve fund exists. Within the limits of a review process and with regard to financial stability of the University in recent years and the existing reserve fund, the panel concludes that financial stability is ensured for the current programme cycle and the entire accreditation period. BAU and other organisations offer scholarships for doctoral students.

Quality Ratings		Excellent	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	not relevant
<b>4.</b>	<b>ACADEMIC ENVIRONMENT AND FRAMEWORK CONDITIONS</b>					
4.5	Finance Planning and Financing					
4.5.1	Finance Planning and Financing of the Doctoral Programme			X		
4.5.2	Financial Support and Scholarship Programmes			X		

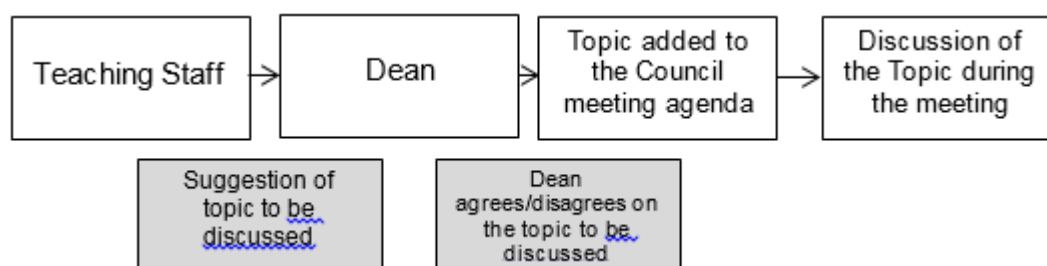
## 5. QUALITY ASSURANCE

According to BAU, quality enhancement is one of the main pillars of the University. This was explicitly adopted in the University-wide strategic plan of 2013-2018. BAU has installed an Internal Quality Management System that ensures a continuous update of the quality management criteria and its objectives. The system aims to develop the study programmes curricula in line with the development of scientific knowledge, technologies, and job market needs and update the quality assurance process of the study programmes curricula and teaching plans. The University-wide Quality Assurance Committee has the role of continuously controlling and monitoring the quality of the programmes' delivery as well as the outcomes of the study programmes. Furthermore, each faculty at BAU, including FLPS, has a Quality Assurance Unit (QAU) in charge of monitoring the delivery of the programmes offered. The monitoring occurs at the end of each term. Faculty members are expected to submit a list of required documents through which the QAU can make sure that the programme requirements as well as the faculty and university regulations are well respected. The QAUs are also monitored by a University-wide Quality Assurance Committee. For instance, anytime, the University-wide Quality Assurance Committee can visit the documents stored by the Faculty QAU in order to make sure that the criteria of monitoring are well respected.



Students' feedback and input are taken into consideration at two different levels. At the first level, since 2011, the university has required that student representatives attend and participate in the Faculty's Council meetings. At the second level, students are expected to fill a survey at the end of the semester to give their feedback on their overall satisfaction, and course-specific feedback. The questionnaire includes a question regarding the allocated and the actual workload (courses and self-studies). The results of these surveys are collected by the Centre of Academic Development. These results are taken into consideration by the university-wide Quality Assurance Committee to feed into new criteria and measures through Quality Assurance Units and the deans of the faculties. Two years ago, BAU has established a new position known as the "the Dean of Student Affairs" in order to monitor among others the student satisfaction and come up with suggestions to improve the studying experience at BAU.

Involvement of teaching staff:



As shown in the above diagram, according to the university regulations, each faculty must meet once per month during term period. The teaching staff can request, upon permission from the dean, to discuss during FLPS's monthly Council a specific topic that will then be added on the meeting agenda. During the meeting, this issue will then be discussed.

In order to enforce the legal community and third parties input into FLPS's decisions, FLPS has established the before mentioned Advisory Committee (see chapter 4.2) that meets with FLPS each term to question its general progress and suggest recommendations based on the professional experience of its members. In addition, a member of the Advisory Committee attends the regular FLPS's meetings being held three times every term. The Advisory Committee of the FLPS provides high-level, strategic advice to the dean,

faculty members and staff. It is worth mentioning that the Advisory Committee has alumni among its members.

## Appraisal:

The panel members came to the conclusion that BAU has formulated quality targets for the development of programmes and regularly assesses their implementation. Its system of quality assurance and development is designed comprehensively so that continuous quality improvement of the institution can be achieved. A quality assurance and development procedure on faculty level exists as well and is used for constant improvement as well as for the strategic development of the programme.

Evaluation by the students is carried out on a regular basis and in accordance with a described procedure. The questionnaire which is used for evaluation of the courses covers the key aspects of the programme.

The teaching staff is involved in the further development of the programme through regular meetings and has the possibility to point out options for quality enhancement. Third parties (alumni and practitioners from the legal field) are involved in the quality assurance system as well but the panel recommends to extend and formalise the evaluation processes.

Quality Ratings		Excellent	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	not relevant
<b>5.</b>	<b>QUALITY ASSURANCE</b>					
5.1	Quality Assurance in terms of Contents, Processes and Results			X		
5.2	Inclusion of Quality Assurance in a Superordinate Quality Concept			X		
5.3	Evaluation by Doctoral Students			X		
5.4	Evaluation by Supervisors			X		
5.5	Evaluation by Third Parties (Graduates, external Peers, Stakeholders etc.)			X		

# Quality profile

HEI: Beirut Arab University

Master programme: PhD of Law

Quality Ratings		Excellent	Exceeds quality requirements	Meets quality requirements	Does not meet quality requirements	not relevant
<b>1.</b>	<b>STRATEGY AND OBJECTIVES</b>					
1.1	Objectives of the Doctoral Programme			X		
1.2	Positioning of the Doctoral Programme in the education market			X		
1.3	Positioning of the Doctoral Programme in the Job Market for Graduates			X		
1.3.1	In the research fields			X		
1.3.2	Outside the research fields			X		
1.4	The positioning of the Doctoral Programme in the Strategic Concept of the Higher Education Institution			X		
1.5	Gender Equality and Equal Opportunities		X			
<b>2.</b>	<b>ADMISSION</b>					
2.1	Admission conditions and procedures			X		
2.2	Selection procedure			X		
2.3	Transparency of the Decision on Admission			X		
<b>3.</b>	<b>Programme Design</b>					
3.1	Content					
3.1.1	Logic and Conceptual Consistency			X		
3.1.2	Science and Research Based Teaching			X		
3.1.3	Focus of the Curriculum on Qualification and Competency Development			X		
3.1.4	Technical Offers			X		
3.1.5	Multidisciplinary Qualifications			X		
3.2	Structure					
3.2.1	Structural Setup of the Doctoral Programme			X		

3.2.2	Doctoral Degree Regulation			X		
3.2.3	Status of the Doctoral Students			X		
3.2.4	Module Description			X		
3.3	Examination Procedures					
3.3.1	Examination			X		
3.3.2	Organisation of the Examination Procedure			X		
3.4	Didactic Concept					
3.4.1	Logic and Comprehensibility of the Didactic Concept			X		
3.4.2	Diversity of the Teaching Methods			X		
3.4.3	Networking of the Doctoral Students			X		
3.4.4	Scientific Supervision			X		

3.5	Professional Competencies/Employability			X		
4.	<b>SCIENTIFIC ENVIRONMENT AND FRAMEWORK CONDITIONS</b>					
4.1	Teaching Staff					
4.1.1	Structure and Number of Teaching Staff			X		
4.1.2	Scientific Qualification of the Teaching Staff			X		
4.1.3	Pedagogical Qualification of the Teaching Staff			X		
4.1.4	Internationality of the Teaching Staff			X		
4.1.5	Internal Cooperation within the Faculty			X		
4.2	Cooperation and Partnership					
4.2.1	Scientific Integration of the Doctoral Students			X		
4.2.2	Networking the Scientists			X		
4.3	Programme Management					
4.3.1	Structural Organisation			X		
4.3.2	Management Support			X		

4.3.3	Documentation of the Doctoral Programme			X		
4.4	Material Resources					
4.4.1	Quality of the Classrooms and Working Places			X		
4.4.2	Equipment (Literature, Magazines, Databases) for the Library			X		
4.5	Finance Planning and Financing					
4.5.1	Finance Planning and Financing of the Doctoral Programm			X		
4.5.2	Financial Support and Scholarship Programms			X		
<b>5.</b>	<b>QUALITY ASSURANCE</b>					
5.1	Quality Assurance in terms of Contents, Processes and Results			X		
5.2	Inclusion of Quality Assurance in a Superordinate Quality Concept			X		
5.3	Evaluation by Doctoral Students			X		
5.4	Evaluation by Supervisors			X		
5.5	Evaluation by Third Parties (Graduates, external Peers, Stakeholders etc.)			X		